Napa Sanitation District FY 2021/22 Budget

REVENUE - ALL SOURCES

Account Description	Actual FY 18/19	Actual FY 19/20	Budget FY 20/21	Adjustments FY 20/21	Adjusted FY 20/21	YTD FY 20/21	Estimated FY 20/21	Proposed FY 21/22	Percent Change
780 - Operations									
Interest: Invested Funds	503,127	483,439	196,000	-	196,000	90,828	196,000	211,000	7.7%
Rent - Building/Land	415,668	131,631	129,000	-	129,000	166,546	234,000	137,000	6.2%
Construction/Bldg Permit Review Svcs	113,530	136,931	123,000	-	123,000	66,854	123,000	125,500	2.0%
Hauler Fees	196,916	184,272	197,000	-	197,000	87,419	160,000	283,000	43.7%
Sewer Usage Fees	28,018,017	29,576,130	31,112,000	-	31,112,000	17,499,093	30,034,000	30,439,000	(2.2%)
State - Other Funding	-	-			-	-	-	-	-
Penalties on Delinquent Sewer Fees	21,296	27,134	10,000	-	10,000	17,027	20,000	10,000	-
Recycled Water Sales	858,343	1,298,071	1,001,000	-	1,001,000	904,170	1,200,000	1,343,000	34.2%
Miscellaneous	63,726	35,882	52,000	-	52,000	34,312	41,000	54,000	3.8%
Total - Operations	30,190,621	31,873,490	32,820,000	-	32,820,000	18,866,248	32,008,000	32,602,500	(0.7%)
781 - Capital Improvement Projects									
Interest: Invested Funds	-	-	-	-	-	-	-	-	-
Federal Grants - USBR & FEMA	(15,303)	-	-	-	-	-	-	-	-
Other Government Agencies	693,659	340,776	-	-	-	-	-	-	-
Miscellaneous	-	-	5,000	-	5,000	-	5,000	5,000	-
Bond/Loan Proceeds	-	2,215,178	27,249,900	-	27,249,900	-	36,118,122	3,666,700	(86.5%)
Sale of Capital Assets	(9,516)	(59,331)	25,000	-	25,000	-	25,000	25,000	-
Intrafund Transfers In	11,835,558	4,266,561	10,992,000	-	10,992,000	1,263,291	1,742,800	12,580,000	14.4%
Total - Capital Improvement Projects	12,504,398	6,763,184	38,271,900	-	38,271,900	1,263,291	37,890,922	16,276,700	(57.5%)
782 - Expansion									
Interest: Invested Funds	900	3.961	_	_	_	605	1.000	_	_
Capacity Charges	2,396,746	4,403,474	1,992,000	-	1,992,000	847,565	1,742,800	3,580,000	79.7%
Total - Expansion	2,397,646	4,407,435	1,992,000	-	1,992,000	848,170	1,743,800	3,580,000	79.7%
Total - All Departments	45,092,665	43,044,109	73,083,900	-	73,083,900	20,977,709	71,642,722	52,459,200	(28.2%)

Napa Sanitation District FY 2021/22 Budget

OPERATING EXPENDITURES - ALL ACCOUNTS

Account	Account Description	Actual FY 18/19	Actual FY 19/20	Budget FY 20/21	Adjust- ments	Adj. Budget FY 20/21	YTD FY 20/21	Estimated FY 20/21	Proposed FY 21/22	Percent Change
51100	Salaries and Wages	5,174,025	5,245,020	5,497,800	-	5,497,800	1,746,940	5,564,550	6,003,350	9.2%
51115	Overtime	233,421	226,748	254,500	-	254,500	65,267	206,545	265,000	4.1%
51120	Holiday Pay	8,256	12,405	13,550	-	13,550	3,700	13,856	14,450	6.6%
51130	Vacation Payout	5,063	26,716	25,000	-	25,000	4,639	4,640	54,500	118.0%
51200	457B Employer Contribution	82,458	82,690	82,800	-	82,800	25,635	79,350	82,800	0.0%
51205 51210	Cell Phone Allowance	7,920 25,092	7,650 26,598	8,100	-	8,100	2,370	7,350	8,100 31,300	0.0% 5.0%
51210	Director Pay Uniform Allowance	25,092	20,598 4,467	29,800	-	29,800	21,286 2,640	34,550 2,640	31,300	5.0%
51300	Medicare	79,003	80,724	87,250	_	87,250	27,004	88,500	95,200	9.1%
51305	F.I.C.A. / Social Security	1,258	1,338	1,500	_	1,500	1,090	2,000	1,600	6.7%
51400	Employee Insurance - Premiums	901,597	957,595	1,010,200	_	1,010,200	354,455	971,750	1,085,300	7.4%
51405	Workers Compensation	90,143	127,563	128,000	-	128,000	91,324	91,750	125,450	(2.0%)
51410	Unemployment Compensation	1,748	-	500	-	500	-	-	500	0.0%
51600	Retirement	5,178,722	3,000,724	1,644,500	-	1,644,500	615,767	1,653,250	1,845,350	12.2%
51605	Other Post Employment Benefits	(384,560)	301,270	715,950	-	715,950	150,657	654,750	594,300	(17.0%)
51990	Other Employee Benefits	109,935	94,720	90,850	-	90,850	27,547	85,600	84,850	(6.6%)
Subtotal Sal	laries & Benefits	\$11,514,082	\$10,196,229	\$9,590,300	-	\$9,590,300	\$3,140,322	\$9,461,081	\$10,292,050	7.3%
E211E	Droporty Tay/Assassment Admin	12 200	12.252	13 500		12 500		12 400	12 500	0.0%
52115 52125	Property Tax/Assessment Admin Accounting/Auditing Services	12,280 73,579	12,353 85,026	12,500 86,600	-	12,500 86,600	40,328	12,400 83,000	12,500 86,600	0.0% 0.0%
52123	Information Technology Services	298,640	346,950	357,400	-	357,400	169,500	339,000	350,000	(2.1%)
52140	Legal Services	83,964	136,259	231,150	-	231,150	77,143	180,840	231,150	0.0%
52140	Engineer Services	-		-	-	-	77,143		231,130	-
52150	Temporary/Contract Help	61,348	57,602	39,600	_	39,600	_	11,400	66,600	68.2%
52205	Actuarial Services	3,350	1,050	1,050	_	1,050	1,050	1,050	1,050	0.0%
52220	Medical/Laboratory Services	37,302	43,231	42,150	_	42,150	30,154	44,900	50,150	19.0%
52305	Training Services	5,615	8,310	11,100	_	11,100	-	-	27,750	150.0%
52310	Consulting Services	248,503	161,122	399,650	(15,800)	383,850	76,690	281,120	511,400	33.2%
52325	Waste Disposal Services	59,042	64,597	78,350	-	78,350	24,853	80,658	78,500	0.2%
52330	Hazardous Waste Disposal Services	5,830	5,166	7,000	-	7,000	-	6,500	7,000	0.0%
52335	Security Services	14,312	14,542	15,100	-	15,100	7,347	15,100	15,300	1.3%
52340	Landscaping Services	9,600	10,090	11,400	-	11,400	6,825	11,400	12,000	5.3%
52345	Janitorial Services	72,164	68,128	86,050	12,000	98,050	43,768	97,650	100,350	2.3%
52490	Other Professional Services	181,321	200,757	315,700	90,300	406,000	79,873	266,824	239,700	(41.0%)
52500	Maintenance - Equipment	155,026	139,108	225,550	-	225,550	84,361	191,910	191,100	(15.3%)
52505	Maintenance - Bldgs/Improvements	167,244	83,742	132,950	42,300	175,250	47,702	164,750	115,700	(34.0%)
52515	Maintenance - Software	94,170	129,602	156,600	-	156,600	143,735	176,015	176,800	12.9%
52520	Maintenance - Vehicles	107,096	134,842	129,150	-	129,150	75,262	134,964	116,200	(10.0%)
52600	Rents and Leases - Equipment	74,487	58,678	70,150	-	70,150	27,388	65,029	64,950	(7.4%)
52605	Rents and Leases - Buildings/Land	1,246	1,277	1,450	-	1,450	-	1,450	1,450	0.0%
52705	Insurance - Premiums	222,354	280,224	400,000	-	400,000	395,501	395,501	600,000	50.0%
52710	Insurance - Claims	2,201	5,677	15,000	-	15,000	239	30,000	15,000	0.0%
52800	Communications/Telephone	44,267	44,345	55,850	-	55,850	14,900	48,000	59,700	6.9%
52810	Advertising/Marketing	25,562	22,969	34,400	12,000	46,400	13,362	29,550	34,000	(26.7%)
52820	Printing and Binding	4,619	8,337	15,000	-	15,000	-	15,000	3,800	(74.7%)
52825	Bank Charges	10	15	-	-	-	-	2 400		/4 F 70/\
52830	Publications and Legal Notices Permits/License Fees	2,499	1,471	6,350	-	6,350	92	2,400	5,350	(15.7%)
52840 52900	•	159,224	159,391	168,800	-	168,800	149,585	173,108	174,750	3.5%
52900 52905	Training/Conference Expenses Business Travel/Mileage (Meetings)	56,845 715	45,722 303	60,100 1,300	-	60,100 1,300	7,198 25	26,885 200	60,050 1,200	(0.1%) (7.7%)
53100	Office Supplies	17,858	17,394	20,500	-	20,500	6,085	18,700	20,500	0.0%
53105	Office Supplies - Furniture/Fixtures	1,893	13,044	2,300	_	2,300	9,698	10,550	1,000	(56.5%)
53110	Freight/Postage	9,747	14,490	18,500	_	18,500	1,132	16,500	13,500	(27.0%)
53115	Books/Media/Subscriptions	1,280	1,969	4,000	_	4,000	1,162	2,851	3,650	(8.8%)
53120	Memberships/Certifications	82,590	91,424	107,500	_	107,500	75,242	102,569	107,800	0.3%
53200	Utilities - Gas	22,769	24,042	20,500	-	20,500	4,147	14,500	15,600	(23.9%)
53205	Utilities - Electric	996,323	1,058,093	912,700	-	912,700	333,618	1,113,150	1,132,650	24.1%
53215	Utilities - Fire Suppression Systems	7,311	181	3,900	-	3,900	5,967	8,317	4,050	3.8%
53220	Utilities - Water	5,144	5,429	8,800	-	8,800	2,922	8,500	8,800	0.0%
53250	Fuel	139,061	130,688	135,850	-	135,850	42,744	104,245	135,650	(0.1%)
53300	Clothing and Personal Supplies	38,992	31,068	37,050	-	37,050	10,660	31,295	37,500	1.2%
53315	Medical/Laboratory Supplies	59,954	62,114	70,000	-	70,000	38,350	59,200	64,000	(8.6%)
53320	Safety Supplies	31,986	49,895	57,400	-	57,400	33,270	70,227	71,850	25.2%
53330	Janitorial Supplies	19,015	16,017	19,100	-	19,100	11,622	20,700	22,300	16.8%
53340	Chemicals	862,687	842,678	1,032,050	-	1,032,050	351,479	816,000	931,850	(9.7%)
53350	Maintenance Supplies	373,937	363,188	413,000	84,600	497,600	233,275	470,688	312,500	(37.2%)
53360	Infrastructure Repair Supplies	15,874	14,720	15,800	-	15,800	28,995	38,536	17,300	9.5%
53400	Minor Equipment/Small Tools	49,054	74,155	56,400	-	56,400	40,325	62,634	61,600	9.2%
53410	Computer Equipment/Accessories	921	4,282	10,000	-	10,000	705	9,714	3,150	(68.5%)

Napa Sanitation District FY 2021/22 Budget

OPERATING EXPENDITURES - ALL ACCOUNTS

Account	Account Description	Actual FY 18/19	Actual FY 19/20	Budget FY 20/21	Adjust- ments	Adj. Budget FY 20/21	YTD FY 20/21	Estimated FY 20/21	Proposed FY 21/22	Percent Change
53415	Computer Software/Licensing Fees	11,495	11,049	10,900	-	10,900	5,461	12,208	13,100	20.2%
53600	Special Department Expense	30,675	18,328	35,350	-	35,350	714	16,500	26,650	(24.6%)
53635	Service Awards	5,913	5,859	8,300	-	8,300	-	2,500	8,300	0.0%
53650	Business Related Meals/Supplies	1,596	1,620	3,900	-	3,900	42	1,050	3,150	(19.2%)
53665	Wellness Reimbursement	5,468	2,437	11,050	-	11,050	993	3,460	10,250	(7.2%)
53670	Education Reimbursement	2,828	1,703	3,000	-	3,000	2,474	3,000	7,000	133.3%
Subtotal Se	ervices & Supplies	\$5,078,785	\$5,186,754	\$6,185,300	\$225,400	\$6,410,700	\$2,757,964	\$5,904,198	\$6,443,800	0.5%
54100	Principal on Bonds/COPs	2,819,631	2,987,386	3,105,250	-	3,105,250	2,970,000	3,105,250	3,528,150	13.6%
54310	Interest on Bonds/COPs	1,768,196	1,596,316	1,477,150	-	1,477,150	758,888	1,477,150	1,614,550	9.3%
54320	Administration on Bonds/COPs	9,333	10,500	5,600	-	5,600	-	5,600	6,850	22.3%
54500	Taxes and Assessments	40,691	42,025	42,400	-	42,400	-	34,220	35,000	(17.5%)
57900	Intrafund Expenditures	6,675,000	-	9,000,000	-	9,000,000	-	5,000,000	9,000,000	-
Subtotal O	ther	\$11,312,851	\$4,636,227	\$13,630,400	-	\$13,630,400	\$3,728,888	\$9,622,220	\$14,184,550	4.1%
TOTALS		\$27,905,719	\$20,019,210	\$29,406,000	\$225,400	\$29,631,400	\$9,627,174	\$24,987,499	\$30,920,400	4.4%

Napa Sanitation District FY 2021/22 Budget

OPERATING EXPENDITURES - BY MAJOR CATEGORY

	Actual FY 18/19	Actual FY 19/20	Budget FY 20/21	Adjust- ments	Adj. Budget FY 20/21	YTD FY 20/21	Estimated FY 20/21	Proposed FY 21/22	Percent Change
Salaries & Benefits	11 10, 13	11 13/20	1120,22	memo	1120/21	20,21	1120/22	,	Change
Board of Directors	27,244	28,917	32,500	_	32,500	23,089	37,750	34,150	5.1%
General Manager's Office	436,337	337,523	317,500	-	317,500	99,247	334,700	344,100	8.4%
Administrative Services	1,326,084	1,000,910	1,000,550	_	1,000,550	253,521	858,850	1,069,000	6.8%
Safety, Training & Fleet Maintenance	145,391	116,176	146,400	-	146,400	44,229	143,350	151,350	3.4%
Collection System	2,337,959	1,863,309	1,848,200	-	1,848,200	578,440	1,783,286	1,994,250	7.9%
Treatment Plant Operations	1,738,814	1,519,685	1,510,600	_	1,510,600	514,141	1,567,641	1,670,700	10.6%
Treatment Plant Maintenance	1,213,782	949,582	841,200	-	841,200	287,359	856,080	860,750	2.3%
Regulatory Compliance	803,489	669,732	641,350	_	641,350	215,611	667,170	667,200	4.0%
Engineering	1,421,162	1,234,535	1,241,600	-	1,241,600	402,330	1,333,250	1,339,000	7.8%
Community Outreach & Poll. Prev.	156,144	142,404	143,750	-	143,750	46,575	145,750	155,900	8.5%
Water & Biosolids Reclamation	561,366	486,786	470,250	_	470,250	161,068	480,154	483,900	2.9%
Non-Departmental Expenses	1,346,311	1,846,670	1,396,400	_	1,396,400	514,712	1,253,100	1,521,750	-
Subtotal Salaries & Benefits	\$11,514,082	\$10,196,229	\$9,590,300	-	\$9,590,300	\$3,140,322	\$9,461,081	\$10,292,050	7.3%
Services & Supplies									
Board of Directors	168,167	256,529	435,200	29,200	464,400	165,810	383,810	376,800	(18.9%)
General Manager's Office	12,777	61,680	173,200	(60,000)	113,200	11,574	42,223	173,350	53.1%
Administrative Services	513,432	577,145	620,900	15,000	635,900	233,100	585,239	600,550	(5.6%)
Safety, Training & Fleet Maintenance	79,329	74,550	76,350	-	76,350	29,355	64,399	98,650	29.2%
Collection System	362,535	427,717	397,500	8,000	405,500	193,275	358,267	424,200	4.6%
Treatment Plant Operations	2,304,638	2,225,241	2,342,200	-	2,342,200	882,773	2,320,971	2,436,750	4.0%
Treatment Plant Maintenance	769,470	733,768	932,200	158,900	1,091,100	462,377	1,052,345	809,800	(25.8%)
Regulatory Compliance	145,513	146,672	160,100	-	160,100	93,936	138,634	174,500	9.0%
Engineering	128,887	80,401	198,300	(60,000)	138,300	65,304	112,271	309,000	123.4%
Community Outreach & Poll. Prev.	52,883	40,930	81,150	12,000	93,150	19,702	58,850	79,550	(14.6%)
Water & Biosolids Reclamation	259,137	206,876	277,900	122,300	400,200	146,175	286,863	269,300	(32.7%)
Non-Departmental Expenses	282,016	355,247	490,300	-	490,300	454,585	500,326	691,350	41.0%
Subtotal Services & Supplies	\$5,078,785	\$5,186,754	\$6,185,300	\$225,400	\$6,410,700	\$2,757,964	\$5,904,198	\$6,443,800	0.5%
Other									
Administrative Services	-	-	-	-	-	-	-	-	-
Treatment Plant Operations	-	-	-	-	-	-	-	-	-
Water & Biosolids Reclamation	40,691	30,541	42,400	-	42,400	-	34,220	35,000	(17.5%)
Non-Departmental Expenses	11,272,161	4,605,685	13,588,000	-	13,588,000	3,728,888	9,588,000	14,149,550	4.1%
Subtotal Other	\$11,312,851	\$4,636,227	\$13,630,400	-	\$13,630,400	\$3,728,888	\$9,622,220	\$14,184,550	4.1%
Total	\$27,905,719	\$20,019,210	\$29,406,000	\$225,400	\$29,631,400	\$9,627,174	\$24,987,499	\$30,920,400	4.4%

Napa Sanitation District FY 2021/22 Budget

OPERATING EXPENDITURES - BY DEPARTMENT

Department	Category	Actual FY 18/19	Actual FY 19/20	Budget FY 20/21	Adjust- ments	Adj. Budget FY 20/21	YTD FY 20/21	Estimated FY 20/21	Proposed FY 21/22	Percent Change
Board of	Salaries & Benefits	27,244	27,244	32,500	-	32,500	23,089	37,750	34,150	5.1%
Directors	Services & Supplies	168,167	168,167	435,200	29,200	464,400	165,810	383,810	376,800	(18.9%)
	Total	195,411	195,411	467,700	29,200	496,900	188,899	421,560	410,950	(17.3%)
General Manager's	Salaries & Benefits	436,337	436,337	317,500	-	317,500	99,247	334,700	344,100	8.4%
Office	Services & Supplies	12,777	12,777	173,200	(60,000)	113,200	11,574	42,223	173,350	53.1%
	Total	449,114	449,114	490,700	(60,000)	430,700	110,821	376,923	517,450	20.1%
Administrative	Salaries & Benefits	1,326,084	1,326,084	1,000,550	-	1,000,550	253,521	858,850	1,069,000	6.8%
Services	Services & Supplies	513,432	513,432	620,900	15,000	635,900	233,100	585,239	600,550	(5.6%)
	Other	-	-	-	-	-	-	-	-	-
	Total	1,839,516	1,839,516	1,621,450	15,000	1,636,450	486,620	1,444,089	1,669,550	2.0%
Safety, Training &	Salaries & Benefits	145,391	145,391	146,400	-	146,400	44,229	143,350	151,350	3.4%
Fleet Maintenance	Services & Supplies	79,329	79,329	76,350	-	76,350	29,355	64,399	98,650	29.2%
	Total	224,719	224,719	222,750	-	222,750	73,583	207,749	250,000	12.2%
Community	Salaries & Benefits	156,144	156,144	143,750	-	143,750	46,575	145,750	155,900	8.5%
Outreach &	Services & Supplies	52,883	52,883	81,150	12,000	93,150	19,702	58,850	79,550	(14.6%)
Poll. Prev.	Total	209,027	209,027	224,900	12,000	236,900	66,277	204,600	235,450	(0.6%)
Non-Departmental	Salaries & Benefits	1,346,311	1,346,311	1,396,400	-	1,396,400	514,712	1,253,100	1,521,750	9.0%
Expenses	Services & Supplies	282,016	282,016	490,300	-	490,300	454,585	500,326	691,350	41.0%
	Debt Service	4,597,161	4,594,202	4,588,000	-	4,588,000	3,728,888	4,588,000	5,149,550	12.2%
	Transfers	6,675,000	-	9,000,000	-	9,000,000	-	5,000,000	9,000,000	0.0%
	Total	12,900,488	6,222,530	15,474,700	-	15,474,700	4,698,184	11,341,426	16,362,650	5.7%
Treatment Plant	Salaries & Benefits	1,738,814	1,738,814	1,510,600	-	1,510,600	514,141	1,567,641	1,670,700	10.6%
Operations	Services & Supplies	2,304,638	2,304,638	2,342,200	-	2,342,200	882,773	2,320,971	2,436,750	4.0%
	Other	-	-	-	-	-	-	-	-	-
	Total	4,043,452	4,043,452	3,852,800	-	3,852,800	1,396,914	3,888,612	4,107,450	6.6%
Treatment Plant	Salaries & Benefits	1,213,782	1,213,782	841,200	-	841,200	287,359	856,080	860,750	2.3%
Maintenance	Services & Supplies	769,470	769,470	932,200	158,900	1,091,100	462,377	1,052,345	809,800	(25.8%)
	Total	1,983,252	1,983,252	1,773,400	158,900	1,932,300	749,736	1,908,425	1,670,550	(13.5%)
Regulatory	Salaries & Benefits	803,489	803,489	641,350	-	641,350	215,611	667,170	667,200	4.0%
Compliance	Services & Supplies	145,513	145,513	160,100	-	160,100	93,936	138,634	174,500	9.0%
	Total	949,002	949,002	801,450	-	801,450	309,547	805,804	841,700	5.0%
Engineering	Salaries & Benefits	1,421,162	1,421,162	1,241,600	-	1,241,600	402,330	1,333,250	1,339,000	7.8%
	Services & Supplies	128,887	128,887	198,300	(60,000)	138,300	65,304	112,271	309,000	123.4%
	Total	1,550,049	1,550,049	1,439,900	(60,000)	1,379,900	467,634	1,445,521	1,648,000	19.4%
Collection	Salaries & Benefits	2,337,959	2,337,959	1,848,200	-	1,848,200	578,440	1,783,286	1,994,250	7.9%
System	Services & Supplies	362,535	362,535	397,500	8,000	405,500	193,275	358,267	424,200	4.6%
	Total	2,700,494	2,700,494	2,245,700	8,000	2,253,700	771,715	2,141,553	2,418,450	7.3%
Water & Biosolids	Salaries & Benefits	561,366	561,366	470,250	-	470,250	161,068	480,154	483,900	2.9%
Reclamation	Services & Supplies	259,137	259,137	277,900	122,300	400,200	146,175	286,863	269,300	(32.7%)
	Other	40,691	40,691	42,400	-	42,400	-	34,220	35,000	(17.5%)
	Total	861,193	861,193	790,550	122,300	912,850	307,242	801,237	788,200	(13.7%)
Total Operating Expe	enditures	\$27,905,719	\$21,227,760	\$29,406,000	\$225,400	\$29,631,400	\$9,627,174	\$24,987,499	\$30,920,400	4.4%