



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, NOVEMBER 17, 2021 CALLED TO ORDER AT 4:15 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: SCOTT SEDGLEY, Chair; RYAN GREGORY, Vice Chair; MARY LUROS, DAVID GRAVES, and PETE MOTT Directors. ALSO PRESENT: TIM HEALY, General Manager, and RACHEL HUNDLEY, Legal Counsel.

ABSENT: None.

3. **REVIEW OF AGENDA:** No Changes.

4. **SAFETY MOMENT:** Director Mott read the safety topic – Personal Protective Equipment (PPE).

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

a. **MR 21-085:**

**APPROVAL OF MINUTES FROM THE REGULAR MEETING ON NOVEMBER 3, 2021.**

b. **Receive and file the Quarterly Report and Priority Project Status for July, August, September 2021.**

c. **MR 21-086:**

**CONCUR WITH CEQA DETERMINATION IN CITY OF NAPA RESOLUTION R2020-013, ADOPTED BY THE CITY OF NAPA, LEAD AGENCY UNDER CEQA FOR THE DEVELOPMENT PROJECT; SET BOND AMOUNT AT \$2,104,200 AND AUTHORIZE CHAIR TO SIGN THE IMPROVEMENT AGREEMENT AND INDEMNIFICATION AGREEMENT FOR THE NAPA PIPE PHASE 1 BACKBONE INFRASTRUCTURE.**

d. **MR 21-087:**

**APPROVE THE PROJECT AND CONCUR WITH STAFF'S DETERMINATION THAT THE 2022 MANHOLE REHABILITATION PROJECT (CIP 20702) IS CATEGORICALLY EXEMPT.**

Motion by GRAVES, seconded by GREGORY, by the following vote:

AYES: GRAVES, GREGORY, MOTT, LUROS, SEDGLEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

8. **REGULAR CALENDAR:**

- a. **MR 21-088:**  
**RECEIVE PRESENTATION FROM STAFF ON RECYCLED WATER USER AGREEMENT REVISIONS AND PROPOSED RENEWAL SCHEDULE, AND PROVIDE DIRECTION.**

Andrew Damron, Technical Services Director, presented information on NapaSan's recycled water user agreement, providing background on current number of users, agreement terms & conditions, and state compliance requirements. Existing agreements were established in 2014, and all user agreements will expire on December 31, 2022. The District is requesting direction on a review and revision of sections of the agreement, including term length, adding and removing language, limitations and provisions, and a rate study to revisit rates. The last rate study done was in 2012.

The Board held discussion, inquiring on language in the agreements, the difference between the two types of agreements, and rate study length, cost and budget. The Board agreed that both a rate study and agreement revisions are sensible and voted to remove optional shortage provisions, modify agreement term length, and conduct a rate study prior to the agreement's 2022 expiration date.

Motion by MOTT, seconded by GREGORY, by the following vote:

AYES: GREGORY, MOTT, LUROS, SEDGLEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: GRAVES

- b. **MR 21-089:**  
**INTRODUCE ORDINANCE AMENDING DISTRICT CODE RELATING TO SECTION 2.01.010, COMPENSATION OF DIRECTORS, READING TITLE AND WAIVING FIRST READING.**

Cyndi Bolden, Senior Accountant, gave a brief introduction and recap to the Board of the ordinance amending District Code relating to Section 2.01.010, that would increase Director compensation per meeting from \$218 to \$240. The increase includes 5% for 2020, and 5% for 2021. Compensation for Board members has not increased since 2013.

Motion by MOTT, seconded by GRAVES, by the following vote:

AYES: GRAVES, MOTT, SEDGLEY  
NOES: GREGORY, LUROS  
ABSENT: NONE  
ABSTAIN: NONE

9. **GENERAL MANAGER REPORT:**

Tim Healy gave a brief statement on the recent relocation of a homeless camp, “The Bowl”, situated on NapaSan property and leased to the Napa County Flood Control District. Healy reported that the property was mostly cleared out, with only four people out of dozens left.

10. **LEGAL COUNSEL REPORT:** None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:**

- a. GSPAC (11/11/2021) Director Graves attended the meeting. With a 17-4 vote, the Groundwater Sustainability Plan Advisory Committee approved the draft Groundwater Sustainability Plan for approval and submission to the Department of Water Resources (DWR).

12. **UPCOMING MEETINGS:**

- a. NBWRA Board meeting – November 29, 2021
- b. Regular Board meeting – December 1, 2021
- c. North Bay Watershed Association Board meeting – December 3, 2021
- d. Regular Board meeting – December 15, 2021

13. **ADJOURNMENT (4:48 P.M.)**

Adjourn to Napa Sanitation District Regular meeting on December 1, 2021 at 4:00 P.M. at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

**Respectfully submitted,**

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**Clerk of the Board**