



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, SEPTEMBER 1, 2021 CALLED TO ORDER AT 4:00 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: SCOTT SEDGLEY, Chair; RYAN GREGORY, Vice Chair; MARY LUROS, Director. ALSO PRESENT: TIM HEALY, General Manager; and JOHN BAKKER, Legal Counsel.

ABSENT: PETE MOTT and DAVID GRAVES, Directors.

3. **REVIEW OF AGENDA:** No Changes.

4. **SAFETY MOMENT:** Chair Sedgley read the safety topic – FEMA Preparedness Month.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

- a. **MR 21-069:**
APPROVAL OF MINUTES FROM THE REGULAR MEETING AND SPECIAL MEETING ON AUGUST 4, 2021.
- b. **MR 21-070:**
CANCEL THE REGULAR BOARD MEETING ON SEPTEMBER 15, 2021 DUE TO LACK OF BUSINESS.
- c. **MR 21-071:**
ACCEPT THE EMPLOYEE AND BOARD OF DIRECTORS REIMBURSEMENT REPORT FOR FY 2020/21.
- d. **MR 21-072:**
AUTHORIZE CHAIR TO EXECUTE THE IDEMNIFICATION AGREEMENT FOR THE VISTA TULOCAY APARTMENTS PHASE II.
- e. **MR 21-073:**
ACCEPT THE CAMBRIA HOTEL (PREVIOUSLY KNOWN AS SOSCOL HOTEL) SANITARY SEWER IMPROVEMENTS FOR MAINTENANCE AND OPERATION, AND RELEASE THE PERFORMANCE BOND IN THE

AMOUNT OF \$126,250 FOLLOWING RECEIPT OF A MAINTENANCE BOND IN THE AMOUNT OF \$12,625.

- f. **MR 21-074:**
AUTHORIZE AN INCREASE OF CHANGE ORDER SIGNING AUTHORITY FOR THE GENERAL MANAGER FROM \$17,079.60 (20% OF ORIGINAL CONTRACT AMOUNT OF \$85,398) TO A MAXIMUM OF \$69,412 (81.2% OF ORIGINAL CONTRACT) FOR THE 2021 MST RECYCLED WATER METER INSTALLATION PROJECT FOR A POTENTIAL TOTAL APPROVED CONTRACT AMOUNT OF \$154,810.
- g. **MR 21-075:**
ACCEPT THE 99 BERNA AVENUE SANITARY SEWER IMPROVEMENTS FOR MAINTENANCE AND OPERATION.
- h. **Receive and file the Quarterly Report and Priority Project Status for April, May, and June 2021.**
- i. **Receive General Manager's Report for July 2021.**

Motion by LUROS, seconded by GREGORY, by the following vote:

AYES: LUROS, GREGORY, SEDGLEY
NOES: NONE
ABSENT: MOTT, GRAVES
ABSTAIN: NONE

8. REGULAR CALENDAR:

- a. **Receive presentation from staff and consultant, and provide direction for the Wastewater Treatment Plant Master Plan.**

Matt Lemmon, Senior Civil Engineer, and Allan Briggs, Hazen and Sawyer consultant, provided a presentation and progress update on the Wastewater Treatment Plant Master Plan. The two areas of focus in this update were NapaSan's Energy Management and Biosolids Management. Briggs discussed the current digester capacity and projections of available capacity, the benefits and impacts of NapaSan's Fats, Oils, and Grease (FOG) program, as well as the benefits of a second digester. Discussion was held to assess the need for a second digester, reviewing the growth of the FOG program, evaluating timeframes and available capacity, and noting ongoing studies and alternatives to consider.

- b. **Receive status report on the Browns Valley Trunk (CIP 14703) and the West Napa Pump Station (17711) Projects for the month of July 2021.**

Andrew Damron, Technical Services Director, gave a status report on the activities for both projects for the month of July. He reviewed the contract status and schedule for each project, as well as the upcoming and ongoing activities. Damron shared photographs of the installation of the final section of pipe for the Browns Valley Trunk Project and announced the completion of construction of the pipeline.

Additionally, he reported on paving plans needed in remaining areas. Discussion was held by Board and staff.

c. **Receive status report on the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) for the month of July 2021.**

Karl Ono, Associate Engineer, presented information on the progress of the project. He reviewed recent activities that were completed and reviewed photographs of construction that took place in July illustrating the scale of work done. Ono reported on the completion of the new manhole structure, installation of the new liner, rehabilitation of the existing manholes, and extension of the bypass pipeline, noting that an additional 4,103 linear feet of liner has been installed making the extension of the liner to 96% complete.

One reported on a recent snag with the curing of the liner resin, and mentioned that he is still working through negotiations on change orders and discrepancies on length of liner installed. Additionally, he reported that despite any minor hurdles, he is still expecting to meet the October completion date.

9. **GENERAL MANAGER REPORT:**

- a. Tim Healy reported on recent news media interviews with the Napa Register and NBC World News Tonight regarding recycled water usage during the drought.

10. **LEGAL COUNSEL REPORT:** None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:**

- a. CASA Conference (8/11/21 – 8/13/21) - Director Gregory reported on personal highlights of CASA, which included educational presentations from a State Water Board Director on the drought problem and from companies addressing concerns about their products' impact on the sewer pipes.

12. **UPCOMING MEETINGS:**

- a. North Bay Watershed Association meeting – September 10, 2021
b. Regular Board meeting – September 15, 2021 (canceled)
c. NBWRA Board meeting – September 27, 2021
d. Regular Board meeting – October 6, 2021

13. **ADJOURNMENT (5:01 P.M.)**

Adjourn to Napa Sanitation District Regular meeting on October 6, 2021 at 4:00 P.M. at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

Respectfully submitted,

Clerk of the Board