



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, JUNE 2, 2021 CALLED TO ORDER AT 4:00 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: SCOTT SEDGLEY, Chair; RYAN GREGORY, Vice Chair; PETE MOTT, DAVID GRAVES and MARY LUROS, Directors. ALSO PRESENT: ANDREW DAMRON, Technical Services Director; and JOHN BAKKER, Legal Counsel (via Zoom conference).

ABSENT: Tim Healy, General Manager.

3. **REVIEW OF AGENDA:** No Changes.

4. **SAFETY MOMENT:** Chair Sedgley read the safety topic – CPR/AED Awareness.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

- a. **MR 21-049:**  
**APPROVAL OF MINUTES FROM THE REGULAR MEETING ON MAY 19, 2021.**
- b. **Receive County of Napa Voucher Register dated 5/04/21 through 5/17/21.**
- c. **MR 21-050:**  
**RESCHEDULE JUNE 16, 2021 REGULAR MEETING TO JUNE 23, 2021 DUE TO SCHEDULING CONFLICTS, AND CANCEL REGULAR MEETING OF JULY 7, 2021 DUE TO LACK OF BUSINESS.**
- d. **MR 21-051:**  
**AUTHORIZE CHAIR TO EXECUTE THE INDEMNIFICATION AGREEMENT FOR THE SOCO NAPA APARTMENTS DEVELOPMENT.**
- e. **RES 21-012:**  
**ADOPT RESOLUTION OF THE NAPA SANITATION DISTRICT AUTHORIZING EXECUTION OF QUITCLAIM DEED OF A PORTION**

**OF TERRITORY APN 004-530-045, 2375 OLD SONOMA ROAD, NAPA COUNTY, CALIFORNIA.**

**f. Receive General Manager’s Report for April 2021.**

Motion by GRAVES, seconded by GREGORY, by the following vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**8. REGULAR CALENDAR:**

**a. RES 21-013:  
ADOPT RESOLUTION OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT ADOPTING A BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2021/22.**

Motion by GREGORY, seconded by GRAVES, by the following vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**RES 21-014:  
ADOPT RESOLUTION OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT DIRECTING THE PREPARATION AND FILING OF A WRITTEN REPORT TO COLLECT SEWER SERVICE CHARGES ON THE TAX ROLL FOR FISCAL YEAR 2021/22.**

Motion by GREGORY, seconded by GRAVES, by the following vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

Cyndi Bolden, Senior Accountant presented information on the proposed Operating and Capital Budget for F/Y 2021/22. She reviewed the budget development process, information on the contents of the budget document, and the Board’s policy directives for the budget. Ms. Bolden gave an overview of the financial summary of operating revenues and expenses, as well as the 10-year capital improvement plan.

The Board and staff held discussion.

**9. GENERAL MANAGER REPORT:**

- a. Technical Services Director Andrew Damron reported that the installation of the bypass line along NapaSan's entrance road for the 66-inch Trunk Sewer Rehabilitation project has begun. He reported the liner install is scheduled to begin during the week of June 21, 2021. Staff will contact Board members to inquire about interest in viewing the lining process.

10. **LEGAL COUNSEL REPORT:** None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:** None.

12. **UPCOMING MEETINGS:**

- a. North Bay Watershed Association meeting – June 4, 2021
- b. GSPAC meeting – June 10, 2021
- c. Regular Board meeting – June 23, 2021
- d. Regular Board meeting – July 7, 2021 is canceled
- e. NBWRA Board meeting – July 26, 2021

13. **ADJOURNMENT (4:40 P.M.)**

Adjourn to Napa Sanitation District Regular Meeting on June 23, 2021 at 4:00 P.M. at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

**Respectfully submitted,**

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**Clerk of the Board**