

BUDGET ADJUSTMENT REQUEST
Increase/Decrease Between Expenses
Increase/Decrease Between Revenues


Fiscal Year: **2020-2021**

Date: 03/17/21
Division: Napa Sanitation District
Prepared By: Cyndi Bolden
Phone: 707.258.6001

Board # (If Appl): N/A
Budget Journal ID: NSD008
Journal Entry ID: _____
Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
780	7806000	52490		Other Professional Services	60,000.00	
780	7804000	52490		Other Professional Services		60,000.00
Adjustment Totals					60,000.00	60,000.00

Justification: To charge the cathodic protection testing to the Reclamation department

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date _____ Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date _____ Agenda Item _____
<u>03/23/21</u> Date  Department Head	_____ Date Auditor-Controller	_____ County Executive Officer	_____ Clerk of the Board of Supervisors

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to charge the cathodic protection testing to the Reclamation department.

Please initiate the following budget transfers:

**Fund
7800**

Reduce:

7804000/52490

60,000 Engineering - Other Professional Services

Total

60,000

Then,

Increase:

7806000/52490

60,000 Reclamation - Other Professional Services

Total

60,000


Finance Department


Date



Report Generated: March 23, 2021 at 01:35 AM

Statement of Revenues and Expenses Budget vs. Actual - by Subdivision

7800 - Napa Sanitation
Periods 1 through 9 of Fiscal Year: 2021

Division: 78040 - NSD-Engineering
Subdivision: 7804000 - NSD-Engineering

		Budget			Encumbrances	Actual YTD	YTD Total	Budget vs Actual	Percent of Budget
		Adopted Budget	Adjustments	Adjusted Budget					
Revenues									
Total Revenues		-	-	-	-	-	-	-	0.00%
Expenses									
51100	Salaries and Wages	927,700.00	-	927,700.00	-	621,279.40	621,279.40	306,420.60	66.97%
51115	Overtime	5,100.00	-	5,100.00	-	2,095.79	2,095.79	3,004.21	41.09%
51120	Holiday Pay	1,350.00	-	1,350.00	-	112.66	112.66	1,237.34	8.35%
51200	401A Employer Contribution	15,600.00	-	15,600.00	-	10,270.00	10,270.00	5,330.00	65.83%
51205	Cell Phone Allowance	2,900.00	-	2,900.00	-	1,896.00	1,896.00	1,004.00	65.38%
51300	Medicare	14,000.00	-	14,000.00	-	9,096.60	9,096.60	4,903.40	64.98%
51400	Employee Insurance-Premiums	125,850.00	-	125,850.00	-	87,125.12	87,125.12	38,724.88	69.23%
51405	Workers Compensation	2,050.00	-	2,050.00	-	1,461.00	1,461.00	589.00	71.27%
51600	Retirement	110,700.00	-	110,700.00	-	73,917.61	73,917.61	36,782.39	66.77%
51605	Other Post Employment Benefits	26,250.00	-	26,250.00	-	18,246.00	18,246.00	8,004.00	69.51%
51990	Other Employee Benefits	10,100.00	-	10,100.00	-	6,623.99	6,623.99	3,476.01	65.58%
Total for: Salaries and Benefits		1,241,600.00	-	1,241,600.00	-	832,124.17	832,124.17	409,475.83	67.02%
52150	Temporary/Contract Help	23,000.00	-	23,000.00	-	-	-	23,000.00	0.00%
52310	Consulting Services	10,000.00	-	10,000.00	-	-	-	10,000.00	0.00%
52490	Other Professional Services	60,000.00	-	60,000.00	-	-	-	60,000.00	0.00%
52500	Maintenance-Equipment	3,000.00	-	3,000.00	1,496.47	1,847.69	3,344.16	(344.16)	111.47%
52515	Maintenance-Software	59,950.00	-	59,950.00	-	54,076.40	54,076.40	5,873.60	90.20%
52520	Maintenance-Vehicles	800.00	-	800.00	-	2,206.94	2,206.94	(1,406.94)	275.87%
52600	Rents and Leases - Equipment	6,800.00	-	6,800.00	-	4,468.50	4,468.50	2,331.50	65.71%
52800	Communications/Telephone	3,600.00	-	3,600.00	-	2,283.92	2,283.92	1,316.08	63.44%
52900	Training/Conference Expenses	11,250.00	-	11,250.00	-	1,286.50	1,286.50	9,963.50	11.44%
52905	Business Travel/Mileage	50.00	-	50.00	-	-	-	50.00	0.00%
53100	Office Supplies	100.00	-	100.00	-	2.00	2.00	98.00	2.00%
53115	Books/Media/Periodicals/Subscr	-	-	-	-	110.17	110.17	(110.17)	0.00%
53120	Memberships/Certifications	3,100.00	-	3,100.00	-	1,378.00	1,378.00	1,722.00	44.45%
53250	Fuel	4,500.00	-	4,500.00	-	2,812.38	2,812.38	1,687.62	62.50%
53300	Clothing and Personal Supplies	1,300.00	-	1,300.00	-	-	-	1,300.00	0.00%
53320	Safety Supplies	150.00	-	150.00	-	-	-	150.00	0.00%



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Subdivision: 7804000 - NSD-Engineering

		Budget		Encumbrances	Actual YTD	YTD Total	Budget vs Actual	Percent of Budget
		Adopted Budget	Adjustments					
53400	Minor Equipment/Small Tools	800.00	-	800.00	-	-	800.00	0.00%
53410	Computer Equipment/Accessories	8,500.00	-	8,500.00	5,881.33	5,881.33	2,618.67	69.19%
53415	Computer Software/Licensing Fe	-	-	-	375.00	375.00	(375.00)	0.00%
53665	Wellness Reimbursement	1,400.00	-	1,400.00	203.97	203.97	1,196.03	14.57%
Total for: Services and Supplies		198,300.00	-	198,300.00	1,496.47	76,932.80	119,870.73	39.55%
Total for: Other Expenses		-	-	-	-	-	-	0.00%
Total Expenditures		1,439,900.00	-	1,439,900.00	1,496.47	909,056.97	529,346.56	63.24%
Net Surplus (Deficit)		(1,439,900.00)	-	(1,439,900.00)	(1,496.47)	(909,056.97)	(910,553.44)	

33100 - Available Fund Balance	(2,864,985.15)
Net Surplus (Deficit)	(909,056.97)
33100 - Ending Fund Balance	<u>(3,774,042.12)</u>