



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, FEBRUARY 3, 2021 CALLED TO ORDER AT 4:03 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: SCOTT SEDGLEY, Chair; RYAN GREGORY, Vice Chair; DAVID GRAVES (via Zoom), PETE MOTT, and MARY LUROS, Directors. ALSO PRESENT: TIM HEALY, General Manager, and JOHN BAKKER, Legal Counsel (via Zoom).

ABSENT: None.

3. **REVIEW OF AGENDA:** No changes.

4. **SAFETY MOMENT:** Vice-Chair Gregory read the safety topic – Health & Safety of Employees.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

- a. **MR 21-008:**
APPROVAL OF THE MINUTES FROM THE REGULAR MEETING ON JANUARY 20, 2021.
- b. **MR 21-009:**
Receive County of Napa Voucher Register dated 1/05/20 through 1/18/21.
- c. **RES 21-002:**
ADOPT RESOLUTION OF APPLICATION REQUESTING THE LOCAL AGENCY FORMATION COMMISSION TO BEGIN PROCEEDINGS FOR THE ANNEXATION OF TERRITORY TO THE NAPA SANITATION DISTRICT – APN 046-400-016, 057-010-038, AND 057-010-039 – SOMKY RANCH – NAPASAN ANNEXATION 000040.
- d. **RES 21-003:**
ADOPT RESOLUTION ACCEPTING COMPLETION AND DIRECTING GENERAL MANAGER TO FILE THE NOTICE OF COMPLETION FOR THE PRIMARY CLARIFIER AND DAF CLARIFIER REHABILITATION PROJECT (CIP 16712)

- e. **RES 21-004:**
ADOPT RESOLUTION OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, APPROVING AN OUTSIDE SERVICE AGREEMENT FOR 1118 WINE COUNTRY AVENUE, NAPA (APN #035-511-014).
- f. **MR 21-010:**
AUTHORIZE GENERAL MANGER TO SIGN A CONSENT, NON-DISTURBANCE AND ATTORNMENT AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC (AT&T) FOR SUBLEASING BY EAGLE VINES GOLF COURSE TO AT&T FOR A NEW CELL TOWER ON NAPASAN-OWNED PROPERTY ON SOUTH KELLY ROAD THAT IS SUBSTANTIALLY SIMILAR TO THE ATTACHED AGREEMENT.
- g. **Receive General Manager's Report for December 2020.**

Motion by GRAVES, seconded by MOTT, by the following roll-call vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

8. **REGULAR CALENDAR:**

- a. **MR 21-011:**
AWARD THE CONSTRUCTION CONTRACT FOR THE 66-INCH TRUNK SEWER REHABILITATION PROJECT (CIP 19701) TO SAK CONSTRUCTION, LLC. FOR THE BID AMOUNT OF \$5,621,944 AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT WITH THE CONTRACTOR AND ISSUE THE NOTICE TO PROCEED, WHEN APPROPRIATE.

Motion by MOTT, seconded by GRAVES, by the following roll-call vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Karl Ono, Associate Engineer, gave a presentation on the 66-Inch Trunk Sewer Rehabilitation project and bids received. He reviewed the background of the project, including the condition assessment, project scope, CEQA and permitting details. Ono reported the rehabilitation would include 1.3 miles of the 66-inch trunk sewer from Kaiser Road to the Soscol Water Recycling Facility.

Ono reported staff received three bids for the project, with the low bid for \$5,621,944 from SAK Construction Inc. The bids came in significantly lower than

the engineer's estimate for the project. Ono explained the reasons for the discrepancy in the bid prices and the engineer's estimate. He reviewed the project financials including the construction management and inspection, engineering services during construction, and post-construction environmental services. The total cost for the project is estimated at \$8,232,852. Ono reviewed the anticipated schedule, with construction slated to begin in April 2021 and project completion in December 2021.

Board and staff held discussion.

- b. **MR 21-012:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH BROWN & CALDWELL TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE 66-INCH TRUNK SEWER REHABILITATION PROJECT (CIP 19701) IN THE AMOUNT OF \$571,063.

Motion by GRAVES, seconded by GREGORY, by the following roll-call vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- c. **MR 21-013:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH WOODARD & CURRAN TO PROVIDE ENGINEERING AND ENVIRONMENTAL SERVICES DURING CONSTRUCTION FOR THE 66-INCH TRUNK SEWER REHABILITATION PROJECT (CIP 19701) IN THE AMOUNT OF \$396,848.

Motion by LUROS, seconded by MOTT, by the following roll-call vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

- d. **RES 21-005:**
ADOPT RESOLUTION OF THE BOARD OF DIRECTORS OF NAPA SANITATION DISTRICT AUTHORIZING THE EXECUTION AND DELIVERY OF \$9,500,000 (NOT TO EXCEED \$11,000,000) PRINCIPAL AMOUNT OF REVENUE CERTIFICATES OF PARTICIPATION, AND APPROVING THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH AND CERTAIN OTHER MATTERS FOR THE 66-INCH SEWER TRUNK REHABILITATION PROJECT AND A PORTION OF THE 2022 COLLECTION SYSTEM PROJECT.

Motion by GREGORY, seconded by GRAVES, by the following roll-call vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY
 NOES: NONE
 ABSENT: NONE
 ABSTAIN: NONE

Cyndi Bolden, Senior Accountant, discussed the project financing history and introduced Brian Forbath, District Bond Counsel; and David Leifer and Bobby Cheung, Municipal Advisors with KNN Public Finance. Consultants participated in the meeting via Zoom.

Mr. Leifer gave an update on the progress since the November 28, 2020 Board meeting when the Board conceptually approved the 66-inch sewer main project. He reported the District's credit rating was upgraded to AA+ for the 2021A COPs. S&P also increased the rating on the District's outstanding public parity Bonds and COPs (2017 Refunding Revenue Bonds and the Revenue COPs, Series 2012A). Mr. Leifer discussed the reasons for the strengths in the final credit report.

Mr. Leifer reviewed the updated estimated funding sources and uses, as well as the total debt service payments over 20 years. He commented that tax-exempt interest rates are at historic lows with bond buyer 20-Bond Index currently at 2.14%.

Mr., Leifer reviewed the timeline for the financing, with the competitive pricing of 2021A COPs scheduled for February 16, 2021 and COP closing on February 25, 2021.

Board and staff held brief discussion.

- e. **MR 21-014:**
AWARD THE CONSTRUCTION CONTRACT FOR THE POND LEVEE MAINTENANCE PROJECT (CIP 20707) TO SUULUTAAQ, INC. FOR THE BID AMOUNT OF \$992,091 AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT WITH THE CONTRACTOR AND ISSUE THE NOTICE TO PROCEED, WHEN APPROPRIATE.

Motion by MOTT, seconded by GRAVES, by the following roll-call vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY
 NOES: NONE
 ABSENT: NONE
 ABSTAIN: NONE

Simon Kobayashi, Associate Engineer, gave a presentation on the Pond Levee Maintenance project and bid results. He reviewed the project scope, history of the ponds and previous pond maintenance, project schedule and estimated project costs.

Kobayashi reported that staff received seven bids for the project. Suulutaaq, Inc. is determined to be the low bidder with the bid of \$992,091. Engineer's estimate for

the project is \$1,200,000. Kobayashi reported the bids ranged from \$992,091 to \$1,910,850.

Kobayashi reported the anticipated project costs total \$1,594,149 including construction; construction management, inspection and testing; and engineering services during construction. The budget for the project is \$1,600,000. He reported construction is scheduled to begin April 2021, with project completion set for November 2021.

- f. **MR 21-015:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH PSOMAS COMPANY TO PROVIDE CONSTRUCTION MANAGEMENT, INSPECTION, AND TESTING SERVICES FOR THE POND LEVEE MAINTENANCE PROJECT (CIP 20707) IN THE AMOUNT OF \$178,450.

Motion by LUROS, seconded by MOTT, by the following roll-call vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY
 NOES: NONE
 ABSENT: NONE
 ABSTAIN: NONE

- g. **MR 21-016:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH HDR ENGINEERING TO PROVIDE ENGINEERING SERVICES DURING CONSTRUCTION FOR THE POND LEVEE MAINTENANCE PROJECT (CIP 20707) IN THE AMOUNT OF \$114,018.02.

Motion by MOTT, seconded by GRAVES, by the following roll-call vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY
 NOES: NONE
 ABSENT: NONE
 ABSTAIN: NONE

9. **GENERAL MANAGER REPORT:** None.

10. **LEGAL COUNSEL REPORT:** None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:**

- a. Finance Committee meeting (1/21/21) – Vice-Chair Gregory and Director Graves attended the meeting.
- b. CASA Conference (1/27/21-1/28/21) – Vice-Chair Gregory reported he attended some of the conference. Chair Sedgley indicated he was not able to attend.

12. **UPCOMING MEETINGS:**

- a. North Bay Watershed Association meeting – February 5, 2021
- b. GSPAC meeting – February 11, 2021
- c. Regular Board meeting – February 17, 2021
- d. Regular Board meeting – March 3, 2021

13. **ADJOURNMENT (4:43 P.M.)**

Adjourn to Napa Sanitation District Regular Meeting on February 17, 2021 at 4:00 P.M. at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

Respectfully submitted,

Clerk of the Board