# **BUDGET ADJUSTMENT REQUEST**

# Increase/Decrease Between Expenses Increase/Decrease Between Revenues

Fiscal Year: 2019-2020

Date:	09/17/20			Board # (If Appl):	N/A	
Division:	Napa Sanitation District		Budget Journal ID:		NSD014	
Prepared By:	Cyndi	Bolden		Journal Entry ID:		
Phone:	707.25	58.6001		Date Posted		
Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7803000	51600	710513111	Retirement - Pension	180,000.00	
7800	7804000	51600		Retirement - Pension	60,000.00	
7800	7806000	51600		Retirement - Pension	20,000.00	
7800	7800005	51600		Retirement - Pension		30,000.00
7800	7800005	51605		Other Post Employment Benefits		170,000.00
7800	7800005	51100		Salaries		60,000.00
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			İ	Adlina Table	350 000 00	350 000 00
				Adjustment Totals	260,000.00	260,000.00
Justification:	To post pension and OP	EB expenses for FY 19/	20			
Departmer	nt Authorization	Auditor-(	Controller	CEO's Recommendation	Board of Supervi	isor's Action
Budget Adjustment	and Related Journal	Budget Adjustment a	and Related	[ ] Approve	[ ] Approve	

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action	
Budget Adjustment and Related Journal Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.  Date  Date		[ ] Approve  [ ] Disapprove Date  Budget Adjustment is in Accordance with  Board Resolution 03-112 ( >\$10,000 )	[ ] Approve Date  Agenda Item	
Department Head	Auditor-Controller	County Executive Officer	Clerk of the Board of Supervisors	

#### **DIRECTION TO NAPASAN FINANCE --**

### Description:

This budget transfer is to increase the budget to post the pension and OPEB expenses for FY 19/20.

Please initiate the following budget transfers:

Fund 7800

Red	luce:
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7800005/51600 7800005/51605 7805000/51100 30,000 Non-departmental - Retirement

170,000 Non-departmental - Other Post Employment Benefits

60,000 Collections - Salaries

Total

260,000

Then,

Increase:

7803000/51600 7804000/51600 7806000/51600 180,000 Plant Operations - Retirement

60,000 Engineering - Retirement

20,000 Reclamation - Retirement

Total

260,000

Finance Department

Date

# **BUDGET ADJUSTMENT REQUEST**

Increase/Decrease Between Expenses Increase/Decrease Between Revenues

Fiscal Year: 2020-2021

Date: Division: Prepared By: Phone:	Napa Sanita Cyndi	0/20 tion District Bolden 8.6001		Board # (If Appl): Budget Journal ID: Journal Entry ID: Date Posted:	N) NSD	
Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55400	16712	Primary Clarifier Mech-Struct	140,000.00	
7800	7810000	55400	19723	AV Sys Rplcmnt - Conf Rms	20,000.00	
7800	7810000	55400	19709	Polymer Tank Rpicmnt		160,000.00
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			•			
				Adjustment Totals	160,000.00	160,000.00
Justification:	To increase budget of the (CIP 19723) to upgrade			nanticipated scope changes and to increase the A	V System Replacement P	Project
Departmen	it Authorization	Auditor-	Controller	CEO's Recommendation	Board of Supe	rvisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.  Journal Entry, if app		and Related licable, approved	[ ] Approve	[ ]Approve		
	09/10/202	as to Accounting For		[ ] Disapprove Date  Budget Adjustment is in Accordance with	[ ] Disapprove	Date
Just	15 - W		Date	Board Resolution 03-112 ( >\$10,000 )		Agenda Item
Department Head Audito		Auditor-	Controller	County Executive Officer	Clerk of the Boa	rd of Supervisors

#### **DIRECTION TO NAPASAN FINANCE --**

## **Description:**

This budget transfer is to increase budget of the Primary Clarifier Project (CIP 16712) for unanticipated scope changes and to increase the AV System Replacement Project (CIP 19723) to upgrade Board Room to accommodate virtual meetings.

## Please initiate the following budget transfers:

Current Budget:			
Capital Project #	16712 - Primary	Clarifier	Mec

Capital Project # 16712 - Primary Clarifier Mech-Struct
Capital Project # 19709 - Polymer Tank Replacement
Capital Project # 19723 - AV Sys Replacement - Conf Rms

Total 1,302,200

## Decrease:

Capital Project # 19709 - Polymer Tank Replacement

(160,000)

1,090,200

192,000

20,000

Total (160,000)

### Increase:

Capital Project # 16712 - Primary Clarifier Mech-Struct	
Capital Project # 19723 - AV Sys Replacement - Conf Rms	

20,000

140,000

Total 160,000

## **New Budget:**

Capital Project # 16712 - Primary Clarifier Mech-Struct
Capital Project # 19709 - Polymer Tank Replacement
Capital Project # 19723 - AV Sys Replacement - Conf Rms

1,230,200 32,000

40,000

Total 1,302,200

Finance Department

Date