



NAPA SANITATION DISTRICT
Amendment No. 02 to Task Order No. 04
HAZEN AND SAWYER
WEST NAPA PUMP STATION
PROJECT (CIP 17711)

Whereas, the NAPA SANITATION DISTRICT (District), and HAZEN AND SAWYER (Consultant), entered into a Professional Services Agreement (Agreement), dated September 19, 2018; and

Whereas, Task Order No. 04 was executed by District on March 27, 2018, to provide Professional Services. The authorized Not-to-Exceed fee for providing the services set forth in Task Order No. 04 was \$888,723; and

Whereas, Amendment No. 01 to Task Order No. 04 in the amount of \$62,650.00 was executed on July 23, 2019 to provide Additional Design Review. The authorized total Not-to-Exceed fee for Task Order No. 04 and Amendment No. 01 increased to \$951,373.00; and

Whereas, it is necessary to Amend said Task Order to provide for additional professional services not included in the original Task Order, as set forth below:

- Scope of Services: See Attachment A
- Deliverables: See Attachment A
- Schedule for Performance of Work including Milestone Dates: See Attachment A
- Task-Cost Budget Summary: See Attachment 'B'

All terms and conditions of the original underlying Agreement, Task Order No. 04 thereto, shall remain in effect, except to increase the amount the Consultant may be paid by \$39,830.00, to a new Not-to-Exceed total amount of \$991,203.00.

IN WITNESS WHEREOF, DISTRICT and CONSULTANT have executed this Amendment this _____ day of _____, 20____.

"DISTRICT"
NAPA SANITATION DISTRICT

"CONSULTANT"
HAZEN AND SAWYER

By: _____

By: _____

Title: Purchasing Agent

Title: _____

ATTACHMENTS: A & B

West Napa PS Project Final Design Detailed Scope – Amendment No.

SCOPE OF WORK

This Detailed Project Scope is to provide additional engineering services for the Napa Sanitation District West Napa Pump Station Rehabilitation Project. This Task Order will include some additional detailed design for the West Napa Pump Station and additional coordination with the BVT engineer, preparing the Caltrans application for the WNPS Contractor encroachment permit as well as time extension for project management due to the delay in project funding. Services to be provided by Hazen under this amendment for the final design services include the following tasks as delineated below and expanded in greater detail in the subsequent paragraphs:

- Task No. 5 – Final Design Documents
- Task No. 9 – Project Management
- Task No. 10 – Caltrans Encroachment Permit Application Preparation

Task 5 FINAL DESIGN DOCUMENTS

Under this amendment, Hazen shall provide additional Final Design task effort due to the time extension and additional coordination with the District and the BVT Engineer as listed below.

Subtask 5.1 Final Drawings and Specs

Based on comments coordination with the District and the BVT Engineer, Hazen shall revise the Design Documents to incorporate additional coordination items that include.

- Revised staging and site plans based on access for both projects.
- Revised sequencing based on coordination between the BVT and WNPS projects.
- Revisions to the front-end specifications.

Task 5 Deliverables

The above revisions shall be incorporated into the final design documents.

TASK 9 PROJECT MANAGEMENT

The Project Management task will include the following subtasks:

Subtask 9.1 Team Management

Hazen and Sawyer (the Consultant) shall provide additional general project management to include oversight and coordination of the efforts, and staffing/personnel administration of sub-consultants during the project.

Subtask 9.2 Monthly Reporting and Invoicing

Under this task, Hazen shall review and issue monthly invoices as well we provide monthly report that shall update the District's project manager on the project status including the project schedule and budget

updates for the extended project duration of 4 months. Hazen shall also provide weekly updates on the work completed during the previous week and a two week look ahead on tasks to be completed.

Task 9 Deliverables

The following deliverables are associated with Task 9:

- Meeting/Workshop agenda and minutes
- Monthly Invoices and Monthly Reports
- Weekly e-mail updates

TASK 10 CALTRANS ENCROACHMENT PERMIT APPLICATION

The Caltrans Encroachment Permit Application task will include the following subtasks:

Subtask 10.1 Encroachment Permit Application

Hazen shall prepare an encroachment permit application for review by the District and submit on behalf of the District to Caltrans.

Subtask 10.2 Coordination with Caltrans

Under this task, Hazen shall coordinate with Caltrans and the District on the permit application and answer and questions or provide clarification of information for the permit application.

Task 10 Deliverables

The following deliverables are associated with Task 10:

- Encroachment Permit Application.

Attached to this scope of work are the following:

- Attachment Ó – Level of Effort and Fee Estimate



Napa Sanitation District		PIC	Project Manager	QA/QC	Project Engineer	Electrical	Civil	Mechanical/HVAC	I&C	Structural	Architectural	Odor	Estimating	Staff Engineer	CAD	Admin	H&S Loaded Labor Cost	Hydraulics and Pump System Design	Surveying	Corrosion	Solar	Potholing	Architectural			Total Fee
West Napa Pump Station Rehabilitation		Kevin Alexander	Marc Solomon	Steve Connor	Allan Briggs	Brett Buetel	Nancy Ku	Swaid Alhajri	Justin Irving	Wyatt Dressler	Bill Russell	Dick Pope	Chris Portner			Vanessa Avila		VW Housen & Associates	KSN Inc	JDH Corrosion Consultants Inc.	Recolte Energy	Exaro	HKIT	Other Direct Costs (ODCs)	Subconsultant Markup (5%)	
	Billing Rate	\$280	\$250	\$200	\$200	\$150	\$225	\$190	\$150	\$150	\$215	\$225	\$150	\$120	\$120	\$130										
4	Final Design Documents	0	4	6	8	16	20	8	8	8	8	0	2	24	48	4	\$ 25,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ 26,100
5.1	Final Design Documents		4	6	8	16	20	8	8	8	8		2	24	48	4				\$ -				\$ 300		
9	Project Management	0	2	0	12	0	0	0	0	0	0	0	0	0	0	0	\$ 2,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900
9.1	Team Management		2		8																					
9.2	Monthly Invoicing and Reporting				4																					
9.3	Kick-Off Meeting																									
10	Project Management	0	6	0	12	0	18	0	0	0	0	0	0	12	12	0	\$ 10,830	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,830
10.1	Encroachment Permit Application		4		8		12							8	8											
10.2	Coordination with Caltrans		2		4		6							4	4											
Total Cost - All Tasks																	\$ 39,530	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ 39,830

Notes:
1 - Time extension of contract due to delay in Funding. Scope additoin for the Caltrans encroachment permit for the WNPS Contractor.