



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, OCTOBER 16, 2019 CALLED TO ORDER AT 4:02 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: JILL TECHEL, Chair; RYAN GREGORY, Vice-Chair; DAVID GRAVES and PETE MOTT Directors; and DORIS GENTRY, Alternate Director. ALSO PRESENT: JEFF TUCKER, Director of Administrative Services/CFO, and JOHN BAKKER, Legal Counsel.

ABSENT: MARY LUROS, Director; and TIM HEALY, General Manager.

3. **REVIEW OF AGENDA:** No changes to the agenda.

4. **SAFETY MOMENT:** Vice-Chair Gregory read the safety topic: Strains and Overexertion.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

a. **MR 19-071:**

APPROVAL/CORRECTION OF MINUTES FROM THE REGULAR AND SPECIAL MEETINGS ON OCTOBER 2, 2019.

b. **Receive County of Napa Voucher Register dated 9/17/19 through 9/30/19.**

c. **MR 19-072:**

REJECT BIDS FROM APB GENERAL ENGINEERING AND ECAST ENGINEER, INC. AS NONRESPONSIVE BECAUSE THEY DO NOT MEET THE MINIMUM EXPERIENCE REQUIREMENTS TO BE ELIGIBLE TO WORK ON THIS PROJECT; AND AWARD CONSTRUCTION CONTRACT FOR THE 2019 SANITARY SEWER MANHOLE ADJUSTMENT PROJECT, PHASE IX (CIP 13702) TO THE LOWEST RESPONSIVE BIDDER, G.D. NIELSON CONSTRUCTION, INC. FOR THE AMOUNT OF \$212,850 AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT WITH THE

CONTRACTOR AND ISSUE THE NOTICE TO PROCEED, WHEN APPROPRIATE.

- d. **MR 19-073:**
ACCEPT THE 5 PHEASANT LANE SUBDIVISION SANITARY SEWER IMPROVEMENTS FOR MAINTENANCE AND OPERATION AND RELEASE PERFORMANCE BOND IN THE AMOUNT OF \$131,215 FOLLOWING RECEIPT OF MAINTENANCE BOND IN THE AMOUNT OF \$13,122.
- e. **MR 19-074:**
AUTHORIZE CHAIR TO SIGN INDEMNIFICATION AGREEMENT FOR AN ELECTRICAL VEHICLE CHARGING STATION PROJECT LOCATED AT 300 HARTLE COURT BY THE GASSER FOUNDATION.

Motion by GREGORY, seconded by GRAVES, by the following vote:

AYES: GENTRY, GRAVES, GREGORY, LUROS, MOTT
NOES: NONE
ABSENT: NONE
ABSTAIN: GREGORY (Item 7E only)

8. **REGULAR CALENDAR:**

- a. **MR 19-075:**
APPROVE THE PROJECT, CONCUR WITH STAFF'S CEQA DETERMINATION, AND AUTHORIZE THE GENERAL MANAGER TO ISSUE THE NOTICE INVITING BIDS FOR THE PRIMARY CLARIFIER AND DAF CLARIFIER REHABILITATION PROJECT (CIP 16712).

Motion by GREGORY, seconded by GRAVES, by the following vote:

AYES: GENTRY, GRAVES, GREGORY, MOTT, TECHEL
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Karl Ono, Associate Engineer, gave a presentation on the Primary Clarifier and DAF Clarifier Rehabilitation Project. He reported on the background of the project, condition assessment findings, and the rehabilitation priorities. The engineer's estimate for the project is \$1,200,000. Ono reviewed the general scope of the project and the anticipated schedule.

9. **GENERAL MANAGER REPORT:**

- a. Director of Administrative Services/CFO, Jeff Tucker reported on the PG&E power outages. NapaSan was without power for 42 hours and operated on generators with no loss in continuity of service. Recycled water was also available during this time. Tucker reported that operations experienced some unexpected

issues due to the rush on diesel fuel. Staff will report to the Board in more detail at a future meeting.

- b. Tucker reported on the Baywork Workshop on Wheels training today at NapaSan and other area agencies.
- c. Tucker reported that NapaSan is currently performing sewer system smoke testing in the areas west of Highway 29 and north of Trower Avenue. The fire department is aware and working with NapaSan staff in connection with the testing.
- d. Tucker reported that General Manager Healy is recovering well and is expected back in the office on Monday, October 21, 2019.

10. **LEGAL COUNSEL REPORT:** None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:**

- a. North Bay Watershed Association meeting (10/04/19) – Vice-Chair Gregory reported he attended the meeting.

12. **UPCOMING MEETINGS:**

- a. NBWRA Board meeting – October 28, 2019
- b. North Bay Watershed Association meeting – November 1, 2019
- c. Regular Board meeting – November 6, 2019 (Director Mott will be absent)
- d. Regular Board meeting – November 20, 2019

13. **ADJOURNMENT TO CLOSED SESSION: (4:16 P.M.):**

- a. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Paragraph (1) of subdivision (d) of Section 54956.9
Name of Case: Raja Development Corp., et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682
- b. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: APN# 057-010-036 and part of APN#057-010-037 (Somky Ranch)
Agency Negotiator: Jeff Tucker, Director of Administrative Services/CFO
Negotiating parties: Capbridge
Under Negotiation: Price and terms of payment

14. **RECONVENE TO OPEN SESSION: (4:23 P.M.)**

15. **REPORT FROM LEGAL COUNSEL ON CLOSED SESSION:**

Legal Counsel Bakker reported the Board took no reportable action in closed session.

16. **ADJOURNMENT (4:23 P.M.)**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, November 6, 2019 at 4:00 p.m.at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

Respectfully submitted,

Clerk of the Board