

BUDGET ADJUSTMENT REQUEST

Increase/Decrease Between Expenses

Increase/Decrease Between Revenues

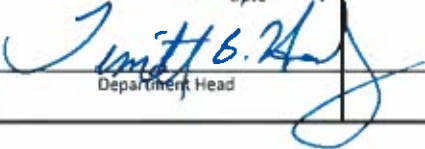

Fiscal Year: 2018-2019

Date: 03/27/19
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (If Appl): N/A
 Budget Journal ID: NSD009
 Journal Entry ID:
 Date Posted:

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7800005	54320		Administrative Fees Bond/COPs	700.00	
7800	7800005	53120		Memberships/Certifications		700.00
7800	7806000	54600		Property Taxes	650.00	
7800	7806000	52490		Other Professional Services		650.00
Adjustment Totals					1,350.00	1,350.00

Justification: To increase budget for administrative fees for Bonds and property taxes that were slightly more than anticipated

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. 04/01/2019 Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. Date  Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) County Executive Officer	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Agenda Item Clerk of the Board of Supervisors

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to increase budget for administrative fees for Bonds and property taxes that were slightly more than anticipated.

Please initiate the following budget transfers:

**Fund
7800**

Reduce:

7800005/53120
7806000/52490

700 Non-Departmental - Memberships/Certifications
650 Reclamation - Other Professional Services

Total 1,350

Then,

Increase:

7800005/54320
7806000/54500

700 Non-Departmental - Administrative Fees Bonds/COPs
650 Reclamation - Property Taxes

Total 1,350



Finance Department



Date



Jeff Tucker, DAS/CFO



Date