



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, JANUARY 16, 2019 CALLED TO ORDER AT 4:01 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: JILL TECHEL, Chair; RYAN GREGORY, Vice-Chair; DAVID GRAVES, Director and DORIS GENTRY, Alternate Director. ALSO PRESENT: TIMOTHY HEALY, General Manager; and JOHN BAKKER, Legal Counsel.

ABSENT: MARY LUROS, Director. One Director position vacant due to City Councilmember elections. The City of Napa public member at large announcement will go out to the public this month.

3. **REVIEW OF AGENDA:** Special Presentation item was removed from the agenda.

4. **SAFETY MOMENT:** Alternate Director Gentry read safety topic: Carbon Monoxide Hazards.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

- a. **MR 19-001:**  
**APPROVAL/CORRECTION OF MINUTES FROM THE REGULAR MEETING ON DECEMBER 19, 2018.**
- b. **Receive County of Napa Voucher Register dated 12/04/18 through 12/31/18.**
- c. **MR 19-002:**  
**AUTHORIZE THE SURPLUS AND SALE AT AUCTION OF 2000 FORD RANGER PICKUP TRUCK (VEHICLE #155) AND 2003 FORD RANGER PICKUP TRUCK (VEHICLE #163).**
- d. **MR 19-003:**  
**CONCUR WITH CEQA DETERMINATION BY NAPA COUNTY, LEAD AGENCY UNDER CEQA FOR THE DEVELOPMENT PROJECT; SET BOND AMOUNT AT \$193,750; AND AUTHORIZE CHAIR TO EXECUTE THE IMPROVEMENT AGREEMENT AND PRIVATE MAIN**

**AGREEMENT FOR THE NAPA COMMERCE CENTER DEVELOPMENT.**

- e. **MR 19-004:**  
**APPROVE THE PROJECT, CONCUR WITH CEQA DETERMINATION, AND AUTHORIZE THE GENERAL MANAGER TO ISSUE NOTICE INVITING BIDS FOR THE POND TRANSFER STRUCTURES – POND 2 TO POND 3 PROJECT (CIP 19717).**
- f. **RES 19-001:**  
**ADOPT RESOLUTION ESTABLISHING TERMS AND CONDITIONS AND ORDERING ANNEXATION OF TERRITORY – APN 007-45-041 – LINDA VISTA AVENUE/WINE COUNTRY AVENUE NO. 6 – NAPASAN ANNEXATION 000029.**
- g. **Receive General Manager’s Report for November 2018.**

Motion by GRAVES, seconded by GREGORY, by the following vote:

AYES: GREGORY, GRAVES, GENTRY, TECHEL  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**8. REGULAR CALENDAR:**

- a. **MR 19-005:**  
**APPROVE THE RECOMMENDED MITIGATION MEASURES, ADOPT THE IS/MND FOR THE PROJECT, DIRECT STAFF TO FILE A NOTICE OF DETERMINATION WITH THE NAPA COUNTY RECORDER, APPROVE THE PROJECT, AND AUTHORIZE THE GENERAL MANAGER TO ISSUE NOTICE INVITING BIDS FOR THE MST RECYCLED WATER TRUCK FILL STATION PROJECT (CIP 18731).**

Motion by GREGORY, seconded by GRAVES, by the following vote:

AYES: GRAVES, GREGORY, GENTRY, TECHEL  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

**9. GENERAL MANAGER REPORT:**

- a. General Manager Healy reminded the Board of our upcoming annual Awards Banquet on Friday, February 1<sup>st</sup> at 6:00 p.m. at the Napa Elks Lodge.
- b. Healy announced that eight individuals from a Chinese Delegation of the Chinese Academy of Sciences will be touring NapaSan on Friday, January 18<sup>th</sup> between 10:30 a.m. and 12:30 p.m. A professor at Stanford University recommended that they tour our facility.

10. **LEGAL COUNSEL REPORT:** None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:**

- a. North Bay Watershed Association meeting (12/7/18) – Vice-Chair Gregory attended the meeting.
- b. Andrew Damron, Technical Services Director, commented on a public meeting that was held at Skyline Park on Monday, January 14<sup>th</sup> regarding the Southeast Napa Sewer Rehabilitation project. City and County of Napa staff attended the meeting to answer questions. Approximately 15 City and County residents attended the meeting.

12. **UPCOMING MEETINGS:**

- a. NBWRA Board meeting – January 28, 2019
- b. North Bay Watershed Association meeting – February 1, 2019 (Vice-Chair Gregory cannot attend. General Manager Healy will go as the alternate.)
- c. Regular Board meeting – February 6, 2019 (Chair Techel and Vice-Chair Gregory cannot attend – Alternates Pedroza and Gentry will be attending.)
- d. Regular Board meeting – February 20, 2019

13. **ADJOURNMENT (4:19 P.M.)**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 6, 2019 at 4:00 p.m. for a Regular Meeting to be held at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

**Respectfully submitted,**

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**Clerk of the Board**