

**BUDGET ADJUSTMENT REQUEST**  
Increase or Decrease in Both Revenues and Expenses

Fiscal Year: **2018-2019**


Date: 09/12/18  
Division: Napa Sanitation District  
Prepared By: Cyndi Bolden  
Phone: 707 258 6001

Board # (If Appl): MR 18-019  
Budget Journal ID: NSD002  
Journal Entry ID: \_\_\_\_\_  
Date Posted: \_\_\_\_\_

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
<b>Revenue Accts</b>						
Adjustment Totals					0.00	0.00

<b>Expense Accts</b>						
7800	7810000	55400	13735	Dual Fuel Boiler Burner	155,300.00	
7800	7810000	55400	15711	Rotork Actuator Replacement	7,600.00	
7800	7810000	55400	15713	Aeration Basin Instrmntn/Ctrl	6,750.00	
7800	7810000	55500	16716	Line Recycled Water Reservoir	100,000.00	
7800	7810000	55500	17704	Infltrtn Rehab - SSMH/PL (CI-)	73,900.00	
7800	7810000	55500	17708	Basin G - I&I Reduction #1	200,000.00	
7800	7810000	55400	17715	Turbidimeters Tertiary Rplcmnts	16,000.00	
7800	7810000	55300	17726	Headworks Equip Rehab/Rplcmnt	9,250.00	
7800	7810000	55500	18701	I&I Smoke Testing	99,750.00	
7800	7810000	55400	18702	Coll Sys Asset Mgmt Software	349,550.00	
7800	7810000	55500	18703	Upper Lat Rehab - Basin L #3	5,000.00	
7800	7810000	55500	18705	Sewer System I&I 2018	2,298,750.00	
7800	7810000	55500	18706	Sewer System I&I 2019	13,900.00	
7800	7810000	55400	18708	Manhole - Smart Covers (4)	15,000.00	
7800	7810000	55400	18711	3W Strainer	52,750.00	
7800	7810000	55400	18715	Muffle Furnace - Replacement	5,000.00	
7800	7810000	55400	18716	Rotork Actuator Replacement	67,200.00	
7800	7810000	55400	18719	Filter Flow Ctrl-Rotork Valves	46,600.00	
7800	7810000	55400	18722	FOG Station Water Heater	5,000.00	
7800	7810000	55400	18725	Belt Press Hydraulic Actuator	20,000.00	
7800	7810000	55400	18729	SCADA MP Proj 1 Ntwk Mntng	48,700.00	
7800	7810000	55400	18730	Jameson 24" Flow Meter Rehab	6,200.00	
7800	7810000	55253	18731	Coombsville Truck Fill Station	65,050.00	
7800	7810000	55300	18736	Treatment Plant Project 2018	854,000.00	
7800	7810000	55400	18738	Combination Truck Veh #529B	3,600.00	
7800	7810000	55400	18740	Treatment Plant Project 2019	25,000.00	
Adjustment Totals					4,549,850.00	0.00

Justification: Budget Amendment to Capital Improvement Program for Carry Forwards.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.  <u>09/13/2018</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.  _____ Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 ( >\$10,000 ) County Executive Officer	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Agenda Item Clerk of the Board of Supervisors

**BUDGET ADJUSTMENT REQUEST**  
**Increase or Decrease in Both Revenues and Expenses**

Fiscal Year: **2018-2019**

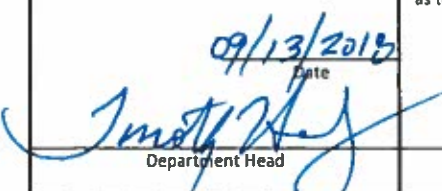
Date: 09/12/18  
 Division: Napa Sanitation District  
 Prepared By: Cyndi Bolden  
 Phone: 707 258 6001

Board # (if Appl): MR 18-019  
 Budget Journal ID: NSD002  
 Journal Entry ID: \_\_\_\_\_  
 Date Posted: \_\_\_\_\_

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
<b>Revenue Accts</b>						
<b>Adjustment Totals</b>					<b>0.00</b>	<b>0.00</b>

<b>Expense Accts</b>						
7800	7800000	52310		Sewer Svc and Capacity Charge Study	9,050.00	
7800	7800004	52810		Truck Wraps for Advertising	15,000.00	
7800	7803001	52505		Asphalt Crack Sealing	12,900.00	
7800	7803001	53215		Fire Sprinkler Inspection	8,000.00	
7800	7803001	53350		Skid Mounted Transfer Pump	8,350.00	
7800	7803001	53350		West Napa Pump #2 Parts	5,700.00	
7800	7803001	53350		Rewind Aerator Blower Motor	1,650.00	
7800	7803001	53350		Hypo Pump Gauges	2,750.00	
7800	7803002	53410		Temp Data Logger Systems	4,000.00	
7800	7804000	52310		Asset Mgmt Implementation Supp	65,000.00	
7800	7804000	52310		FEMA Mapping - LOMA	3,900.00	
7800	7805000	53340		Grease Control Chemicals	4,000.00	
7800	7806000	52490		Krohne Meter for Kennedy Park	6,350.00	
7800	7806000	52490		Annual Agronomy Report	11,200.00	
<b>Adjustment Totals</b>					<b>157,850.00</b>	<b>0.00</b>

Justification: Budget Amendment to Operating Budget for Carry Forwards.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date Budget Adjustment is in Accordance with Board Resolution 03-112 ( >\$10,000 )	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date Agenda Item
<u>09/13/2018</u> Date  Department Head	_____ Date Auditor-Controller	_____ Date County Executive Officer	_____ Date Clerk of the Board of Supervisors

**RESOLUTION NO. 18-019**

**RESOLUTION OF THE NAPA SANITATION DISTRICT ADOPTING A BUDGET AMENDMENT REPRESENTING OPERATING AND CAPITAL APPROPRIATION CARRY FORWARDS FROM FY 2017/18 TO FY 2018/19 AND ADDITIONAL APPROPRIATION TO THE FY 2018/19 CAPITAL BUDGET.**

**WHEREAS**, the Board of Directors of the Napa Sanitation District is charged with the duty of adopting an annual budget; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District adopted Resolution No. 18-009 on June 6, 2018, adopting a Budget and Capital Improvement Program for Fiscal Year 2018/2019; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District wishes to carry forward appropriations from FY 2017/18 to FY 2018/19 from the Operating Budget in support of select operating projects that were approved but not completed in FY 2017/18 in the amount of \$157,850; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District wishes to carry forward select remaining capital project appropriations from FY 2017/18 to FY 2018/19 in the amount of \$4,549,850 in support of corresponding ongoing capital projects; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District wishes to use the savings from the FY 2017/18 Capital Budget and add it as additional appropriation to select capital projects in the FY 2018/19 Capital Budget in the amount of \$1,474,550; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors, as the governing body of the Napa Sanitation District, has determined that the attached lists, describing:

- Amended Operating Budget \$29,645,250; and
- Amended Capital Budget \$32,410,100;

be hereby adopted as the Amended Operating and Capital Budget for the Napa Sanitation District for 2018/2019.

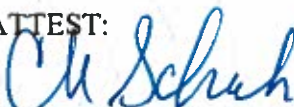
I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Napa Sanitation District, at its regularly scheduled meeting on the 5<sup>th</sup> day of September, 2018, by the following vote:

AYES: GRAVES, GREGORY, LUROS, MOTT  
NOES: NONE  
ABSENT: TECHEL  
ABSTAIN: NONE

APPROVED:

  
VICE Chair, Board of Directors  
Napa Sanitation District

ATTEST:

  
Secretary, Board of Directors  
Napa Sanitation District

**BUDGET ADJUSTMENT REQUEST**  
**Increase or Decrease in Both Revenues and Expenses**

Fiscal Year: **2018-2019**


Date: 09/26/18  
 Division: Napa Sanitation District  
 Prepared By: Cyndi Bolden  
 Phone: 707 258 6001

Board # (If Appl): MR 18-019  
 Budget Journal ID: NSD003  
 Journal Entry ID: \_\_\_\_\_  
 Date Posted: \_\_\_\_\_

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
<b>Revenue Accts</b>						
<b>Adjustment Totals</b>					<b>0.00</b>	<b>0.00</b>

<b>Expense Accts</b>						
7800	7810000	55500	18706	Sewer System I&I 2019	335,850.00	
7800	7810000	55400	18716	Rotork Actuator Replacement	18,600.00	
7800	7810000	55400	18740	Treatment Plant Project 2019	1,000,000.00	
7800	7810000	55252	13729	Development Technical Support	120,100.00	
<b>Adjustment Totals</b>					<b>1,474,550.00</b>	<b>0.00</b>

Justification: Budget Amendment to Capital Improvement Program for Additional Appropriation.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.  <u>09/26/18</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.  _____ Date  Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove      _____ Date Budget Adjustment is in Accordance with Board Resolution 03-112 ( >\$10,000 )  County Executive Officer	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove      _____ Date Agenda Item  Clerk of the Board of Supervisors

RESOLUTION NO. ~~18-019~~

**RESOLUTION OF THE NAPA SANITATION DISTRICT ADOPTING A BUDGET  
AMENDMENT REPRESENTING OPERATING AND CAPITAL APPROPRIATION  
CARRY FORWARDS FROM FY 2017/18 TO FY 2018/19 AND ADDITIONAL  
APPROPRIATION TO THE FY 2018/19 CAPITAL BUDGET.**

**WHEREAS**, the Board of Directors of the Napa Sanitation District is charged with the duty of adopting an annual budget; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District adopted Resolution No. 18-009 on June 6, 2018, adopting a Budget and Capital Improvement Program for Fiscal Year 2018/2019; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District wishes to carry forward appropriations from FY 2017/18 to FY 2018/19 from the Operating Budget in support of select operating projects that were approved but not completed in FY 2017/18 in the amount of \$157,850; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District wishes to carry forward select remaining capital project appropriations from FY 2017/18 to FY 2018/19 in the amount of \$4,549,850 in support of corresponding ongoing capital projects; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District wishes to use the savings from the FY 2017/18 Capital Budget and add it as additional appropriation to select capital projects in the FY 2018/19 Capital Budget in the amount of \$1,474,550; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors, as the governing body of the Napa Sanitation District, has determined that the attached lists, describing:

- Amended Operating Budget \$29,645,250; and
- Amended Capital Budget \$32,410,100;

be hereby adopted as the Amended Operating and Capital Budget for the Napa Sanitation District for 2018/2019.

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Napa Sanitation District, at its regularly scheduled meeting on the 5<sup>th</sup> day of September, 2018, by the following vote:

AYES: GRAVES, GREGORY, LUROS, MOTT  
NOES: NONE  
ABSENT: TECHEL  
ABSTAIN: NONE

APPROVED:

VICE   
Chair, Board of Directors  
Napa Sanitation District

ATTEST:

  
Secretary, Board of Directors  
Napa Sanitation District