

BUDGET ADJUSTMENT REQUEST
Increase/Decrease Between Expenses
Increase/Decrease Between Revenues

Fiscal Year: 2018-2019

Date: 07/18/18
Division: Napa Sanitation District
Prepared By: Cyndi Bolden
Phone: 707.258.6001

Board # (If Appl): N/A
Budget Journal ID: NSD001
Journal Entry ID: _____
Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55500	19727	Coll Sys Master Plan	1,000,000.00	
7800	7810000	55500	19702	72-inch Trunk Construction		1,000,000.00
Adjustment Totals					1,000,000.00	1,000,000.00

Justification: To move up the Collection System Master Plan project that was budgeted in FY 2019-20.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>July 18, 2018</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. _____ Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date _____ Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) _____ County Executive Officer	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date _____ _____ Agenda Item _____ Clerk of the Board of Supervisors

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to move up the Collection System Master Plan project that was budgeted in FY 2019-20.

Please initiate the following budget transfers:

Current Budget:

Capital Project # 19702 - 72-inch Trunk Construction	1,000,000
Capital Project # 19727 - Coll Sys Master Plan	-
Total	1,000,000

Decrease:



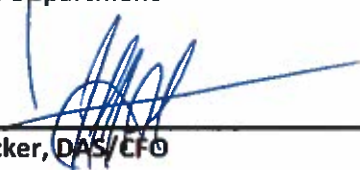

Capital Project # 19702 - 72-inch Trunk Construction	(1,000,000)
Total	(1,000,000)

Increase:

Capital Project # 19727 - Coll Sys Master Plan	1,000,000
Total	1,000,000

New Budget:

Capital Project # 19702 - 72-inch Trunk Construction	-
Capital Project # 19727 - Coll Sys Master Plan	1,000,000
Total	1,000,000

 Finance Department	 Date
 Jeff Tucker, DAS/CFO	 Date

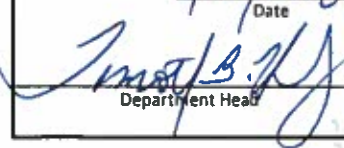
BUDGET ADJUSTMENT REQUEST**Increase/Decrease Between Expenses****Increase/Decrease Between Revenues**Fiscal Year: **2017-2018**

Date: 07/19/18
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (If Appl): N/A
 Budget Journal ID: NSD012
 Journal Entry ID: _____
 Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7800002	51100		Salaries	20,000.00	
7800	7804000	51100		Salaries	10,000.00	
7800	7805000	51100		Salaries		30,000.00
Adjustment Totals					30,000.00	30,000.00

Justification: To post yearend adjusting journal entry for compensated absences.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>07/20/2018</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) County Executive Officer	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Agenda Item Clerk of the Board of Supervisors

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to post yearend adjusting journal entry for compensated absenses.

Please initiate the following budget transfers:

Fund
7800

Reduce:

7805000/51100

30,000 Collections - Salaries

Total 30,000

Then,

Increase:

7800002/51100

20,000 Administration - Salaries


7804000/51100

10,000 Engineering - Salaries

Total 30,000


Finance Department


Jeff Tucker, DAS/CFO


Date


Date