

**SURPLUS PROPERTY DISPOSAL AUTHORIZATION**

Disposal of all Districts surplus and/or other property requires prior written authorization from the Director of Administrative Services as signified by his/her signature below. Disposal of fixed assets require that the Board of Directors declare the item(s) surplus prior to their disposal. Small, miscellaneous, useless, and valueless items do not require approval.

**FIXED ASSET: (Check one)**

**Yes**

**No**

**DESCRIPTION OF PROPERTY:**

Vehicle #529 –2011 Freightliner, 41,000 miles/9400 operating hours  
District Use: combination truck used for sewer line/sewer lateral cleaning and hydro excavation.

**EXPLANATION JUSTIFYING SURPLUS STATUS:**

Through evaluation in the District's vehicle replacement program and analysis, it has been determined that Vehicle #529 has reached the end of its useful life. The vehicle is in poor mechanical condition and has proven unreliable. In the last year the unreliability of this vehicle has forced the District to expend over \$50,000 in maintenance and repair costs and \$27,000 in equipment rental costs. In January of 2018 the Board adopted a resolution to amend the FY 2017-18 capital budget and replace this vehicle. Subsequently, staff ordered and has received a replacement vehicle, this combination truck is now redundant.

**ESTIMATE OF SURPLUS VALUE AND METHOD USED TO DETERMINE:**

The estimated value of this vehicle at auction is \$65,000.00 based on the sale at auction of similar vehicles in like condition.

William T McWhirt 5/29/18  
Employee Completing Form – Sign, Print Name, Date

**Approved by:**

**If fixed asset, approved by:**

[Signature] 5/29/18  
DAS/CFO Date

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Board Chair Date