



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, APRIL 18, 2018 CALLED TO ORDER AT 4:02 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: JILL TECHEL, Chair; RYAN GREGORY Vice-Chair; MARY LUROS and DAVID GRAVES, Directors; and DORIS GENTRY, Alternate Director. ALSO PRESENT: TIMOTHY HEALY, General Manager; and JOHN BAKKER, Legal Counsel.

ABSENT: Director PETER MOTT.

3. **REVIEW OF AGENDA:** No changes.

4. **SAFETY MOMENT:** Director Lueros read the safety topic: Highway Work Zone Safety.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

- a. **MR 18-026:**
APPROVAL OF MINUTES FROM THE REGULAR MEETING ON APRIL 4, 2018.
- b. **Receive County of Napa Voucher Register Dated 3/20/18 through 4/02/18.**
- c. **MR 18-027:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE AMENDMENT 2 TO TASK ORDER 50 WITH GHD TO PROVIDE DESIGN SERVICES FOR THE BROWNS VALLEY TRUNK PROJECT (CIP 14703) IN THE AMOUNT OF \$99,568.

Motion by LUROS, seconded by GRAVES, by the following vote:

AYES: GRAVES, GREGORY, LUROS, GENTRY, TECHEL
NOES: NONE
ABSENT: MOTT
ABSTAIN: NONE

8. **REGULAR CALENDAR:**

- a. **MR 18-028:**
AWARD CONSTRUCTION CONTRACT (BASE BID PLUS BID ALTERNATES) FOR THE 2018 TREATMENT PLANT IMPROVEMENT PROJECT (CIP 18736) TO GATEWAY PACIFIC CONTRACTORS, INC. FOR THE BID AMOUNT OF \$2,498,920 AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT WITH THE CONTRACTOR AND ISSUE THE NOTICE TO PROCEED, WHEN APPROPRIATE.

Motion by GREGORY, seconded by GRAVES, by the following vote:

AYES: GRAVES, GREGORY, LUROS, GENTRY, TECHEL
NOES: NONE
ABSENT: MOTT
ABSTAIN: NONE

Andrew Damron, Technical Services Director, gave a presentation on the 2018 Treatment Plant Improvement Project. The project is a summer project that includes eight smaller plant projects rolled into one larger project in order to attract contractors for better bid results. Damron reviewed the scope of the project and the bid results. The engineers estimate is \$2,500,000 and the low bidder's price is \$2,498,920 with several competitive bids. He also reviewed the project's schedule with construction to begin in May of this year.

- b. **MR 18-029:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH GHD TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE 2018 TREATMENT PLANT IMPROVEMENT PROJECT (CIP 18736) IN THE AMOUNT OF \$300,419.

Motion by LUROS, seconded by GRAVES, by the following vote:

AYES: GRAVES, GREGORY, LUROS, GENTRY, TECHEL
NOES: NONE
ABSENT: MOTT
ABSTAIN: NONE

- c. **MR 18-030:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH CAROLLO ENGINEERS TO PROVIDE ENGINEERING SERVICES DURING CONSTRUCTION FOR THE 2018 TREATMENT PLANT IMPROVEMENT PROJECT (CIP 18736) IN THE AMOUNT OF \$142,442.

Motion by GREGORY, seconded by GRAVES, by the following vote:

AYES: GRAVES, GREGORY, LUROS, GENTRY, TECHEL

NOES: NONE
 ABSENT: MOTT
 ABSTAIN: NONE

d. Receive presentation from staff and discuss Collection System April 2018 storm response.

Andrew Damron, Technical Services Director, updated the Board on the April 6-7, 2018 storm response. He reported that Napa received three inches of rain in 30 hours during this storm event. NapaSan's Collection Department crew worked a 24-hour surveillance during the storm. The system did surcharge but no bypassing was needed and no sanitary overflows occurred. He discussed the collection system rehab projects and percentages of the system that have been rehabilitated the past several years and what is expected through 2021.

Damron reviewed the January and February 2017 storm event problems in areas that occurred during the winter. He reviewed the upcoming 2018 and 2019 rehabilitation project areas, and the next steps that staff will follow.

e. Receive presentation from staff and discuss the offset of potable water, groundwater, and surface water use by NapaSan's recycled water program.

Tim Healy, General Manager, updated the Board on NapaSan's recycled water facilities. He reported on the sources of funding for recycled water projects, the costs associated with being involved with North Bay Water Reuse Authority (NBWRA) and funds received through their work for recycled water projects. Healy reported that NapaSan's service area for sanitary sewer is 21.7 square miles with 270 miles of main lines serving 30,000 customers. The services area for recycled water is 31.3 square miles with 26.4 miles of distribution pipelines serving 138 customers at this time, which includes areas in the City of Napa, City of American Canyon potable water service area and Napa County. He reported most of recycled water customers are commercial and landscape users (79%), with 52% being vineyards, and 4% golf courses, 2% cemeteries and 2% parks and playing fields. Conversely, the usage of recycled water is golf courses (59%), Vineyards (19%). Commercial Landscaping (18.5%), Parks/Playfields (3%), Cemeteries (1%). These numbers will change next year with the addition of Tulocay Cemetery, Silverado Middle School, Mount George Elementary School and additional vineyards in the MST and Carneros areas.

Healy reviewed the largest providers of water in Napa Valley, with the City of Napa being the largest provider (potable water), followed by American Canyon, (potable water/recycled water), NapaSan (recycled water), St. Helena (potable water), Calistoga (potable water/recycled water) and Yountville (potable water/recycled water).

NapaSan recycled water offsets the use of 1,417 AF of potable water, 197 AF of groundwater, and 186 AF of surface water, for a total of 1,800 AF. NapaSan recycled water service area is not restricted by LAFCO. The District is largest provider of recycled water in Napa Valley. NapaSan's recycled water service area

is larger than the sewer system area and most customers are outside of Napa City limits and are converted from another water source.

9. **GENERAL MANAGER REPORT:**

- a. General Manager Healy reported he received an email from CASA Member Alert regarding SB 831, proposed legislation related to waiving all fees associates with Accessory Dwelling Units (ADUs). CASA requests letters from agencies in opposition to SB 831. Healy inquired whether the Board wished to have him compose and send a letter in support or opposition to the Bill. The Board discussed and concurred that they would not like to send a letter.

10. **LEGAL COUNSEL REPORT:** None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:**

- a. North Bay Watershed Association meeting (4/06/18) – Vice-Chair Gregory attended the meeting. He reported this was the annual conference held in Sonoma County.
- b. Long Term Planning Committee meeting (4/09/18) – Chair Techel reported on the meeting attended by Director Mott and herself.
- c. Discussion was held on an upcoming planning commission meeting regarding the old Cinedome property downtown Napa. Board members discussed having a Lands Committee meeting to discuss NapaSan’s North Napa pump station property.

12. **UPCOMING MEETINGS:**

- a. Regular Board meeting – May 2, 2018 (Chair Techel will be absent)
- b. North Bay Watershed Association meeting – May 4, 2018
- c. Regular Board meeting – May 16, 2018
- d. NBWRA Board meeting – May 21, 2018

13. **ADJOURN TO CLOSED SESSION: (5:23 P.M.)**

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of Case: RAJA Development Co., Inc. et al. vs. Napa Sanitation District
Napa Superior Court Case No. 17CV001088

14. **RECONVENE TO OPEN SESSION: (5:27 P.M.)**

15. **REPORT FROM LEGAL COUNSEL ON CLOSED SESSION:**

Legal Counsel Bakker reported the Board took no reportable action in Closed Session.

16. **ADJOURNMENT: (5:27 P.M.)**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, May 2, 2018 at 4:00 p.m. for a Regular Meeting to be held at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

Respectfully submitted,

Clerk of the Board