

BUDGET ADJUSTMENT REQUEST
Increase/Decrease Between Expenses
Increase/Decrease Between Revenues

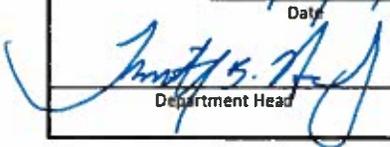
Fiscal Year: **2016-2017**

Date: 07/07/17
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (if Appl): N/A
 Budget Journal ID: NSD014
 Journal Entry ID: _____
 Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55252	16722	MST RW Pipeline Extension	625,000.00	
7800	7810000	55300	17711	West Napa PS - Rehab		625,000.00
Adjustment Totals					625,000.00	625,000.00

Justification: To move forward some of the FY 17-18 budget for the MST Recycled Water Expansion project (CIP 16722) for expenses incurred in FY 16-17.
We will reduce the FY 17-18 budget by this amount.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>07/07/2017</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. <u>7/7/17</u> Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) County	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Agenda Item

FY 16/17

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to move forward some of the FY 17-18 budget for the MST Recycled Water Expansion project (CIP 16722) for expenses incurred in FY 16-17. We will reduce the FY 17-18 budget by this amount.

Please initiate the following budget transfers:

Current Budget:

Capital Project # 16722 - MST RW Pipeline Extension	1,199,300
Capital Project # 17711 - West Napa PS - Rehab	1,750,000
Total	<u>2,949,300</u>

Decrease:

Capital Project # 17711 - West Napa PS - Rehab	(625,000)
Total	<u>(625,000)</u>

Increase:

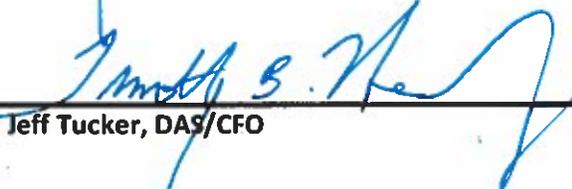
Capital Project # 16722 - MST RW Pipeline Extension	625,000
Total	<u>625,000</u>

New Budget:

Capital Project # 16722 - MST RW Pipeline Extension	1,824,300
Capital Project # 17711 - West Napa PS - Rehab	1,125,000
Total	<u>2,949,300</u>


Finance Department

7/7/17
Date


Jeff Tucker, DAS/CFO

07/07/2017
Date

BUDGET ADJUSTMENT REQUEST
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Increase/Decrease Between Revenues

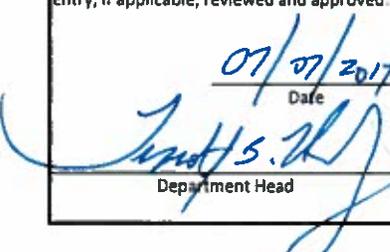
Fiscal Year: **2016-2017**

Date: 11/28/16
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (if Appl): N/A
 Budget Journal ID: NSD015
 Journal Entry ID: _____
 Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7806000	51115		Overtime	20,000.00	
7800	7806000	52490		Other Professional Services		20,000.00
Adjustment Totals					20,000.00	20,000.00

Justification: To increase the overtime budget for FY 1617.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>07/07/2017</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. _____ Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) _____ Cour	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date _____ Agenda Item

FY 16/17

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is in support of increasing the overtime in the Reclamation department.

Please initiate the following budget transfers:

**Fund
7800**

Reduce:

7806000/52490

20,000 Reclamation - Other Professional Services

Total 20,000

Then,

Increase:

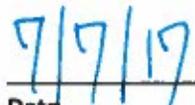
7806000/51115

20,000 Reclamation - Overtime

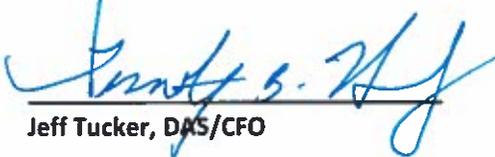
Total 20,000



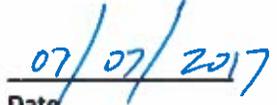
Finance Department



Date



Jeff Tucker, DAS/CFO



Date

BUDGET ADJUSTMENT REQUEST
Increase/Decrease Between Expenses
Increase/Decrease Between Revenues

Fiscal Year: **2017-2018**

Date: 07/06/17
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (if Appl): N/A
 Budget Journal ID: NSD001
 Journal Entry ID: _____
 Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55400	18734	Boat Motor Veh 302	10,000.00	
7800	7810000	55400	18715	Muffle Furnance - Replacement		10,000.00
Adjustment Totals					10,000.00	10,000.00

Justification: To replace the boat motor for the Lab that was unanticipated and not included in the FY 17-18 CIP.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>07/07/2017</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. _____ Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date _____ Agenda Item _____ of Supervisors

FY 17/18

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to replace the boat motor for the Lab that was unanticipated and not included in the FY 17-18 CIP.

Please initiate the following budget transfers:

Current Budget:

Capital Project # 18715 - Muffle Furnance - Replacement	15,000
Capital Project # 18734 - Boat Motor Veh 302	-
Total	15,000

Decrease:

Capital Project # 18715 - Muffle Furnance - Replacement	(10,000)
Total	(10,000)

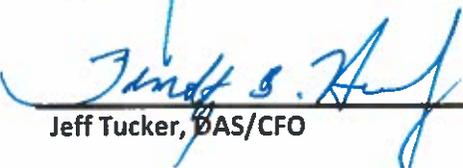
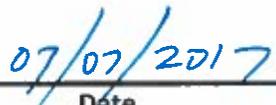
Increase:

Capital Project # 18734 - Boat Motor Veh 302	10,000
Total	10,000

New Budget:

Capital Project # 18715 - Muffle Furnance - Replacement	5,000
Capital Project # 18734 - Boat Motor Veh 302	10,000
Total	15,000

 _____  _____
Finance Department Date

 _____  _____
Jeff Tucker, DAS/CFO Date