



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Scott Sedgley Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, February 2, 2022
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT:

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

Meeting ID: 894 4133 1156

<https://us02web.zoom.us/j/89441331156>

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 894 4133 1156

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:cschuh@napasan.com**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - No Excuse to Not Work Safely**

Is there ever an excuse not to work safely? In one sense or another, we get confronted with this question every day. There are deadlines and people looking over our shoulders (sometimes literally), or the weather is nasty and we want to take that little shortcut to get the job done quicker. All the pressures and temptations we face every day ask this same question: "Is there ever an excuse not to work safely?" Statistics show that the vast majority of industrial injuries are the result of people doing something that they know is unsafe. We might think that the rule can be broken just this once. However, the reason most company safety rules and occupational health and safety legislation is in place is due to someone being seriously injured or killed not following the safest work practice. If you think what you are about to do is unsafe, it probably is. Stay safe, stop and think about it.

District is Lost-Time Accident Free Since June 16, 2021.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on January 12, 2022.
- B. Receive County of Napa Invoice Register for December 2021.
- C. Reconfirm Findings (a), (b) and (d) of Resolution 21-021 Authorizing Remote Meetings Pursuant to Emergency Procedures under the Brown Act.
- D. Award the construction contract for the North Napa Siphon Gate Replacement Project (CIP 21718) to Terracon Constructors, Inc. for the bid amount of \$297,727 and authorize the General Manager to execute the agreement with the contractor and issue the Notice to Proceed, when appropriate.
- E. Accept the Saratoga Vineyards Subdivision sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$258,640, following receipt of maintenance bond for the public sanitary sewer improvements in the amount of \$25,864.
- F. Receive General Manager's Report for December, 2021.

8. REGULAR CALENDAR

- A. Receive presentation from staff and Carollo Engineers on the recycled water rate study.
- B. Discuss potential refunding of the Certificates of Participation, Series 2012A and receive presentation from NapaSan's municipal advisors, KNN Public Finance.
- C. Authorize an increase of change order signing authority for the General Manager from \$500,000 (2.4% of original contract) to a maximum of \$1,000,000 (4.8% of original contract) for the Browns Valley Trunk Project (CIP 14703) for a potential total approved contract amount of \$21,507,752.

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. Finance Committee meeting (1/24/2022)

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - February 4, 2022
- | Regular Board meeting - February 16, 2022
- | NBWRA Board meeting - February 28, 2022
- | Regular Board meeting - March 2, 2022

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 16, 2022 at 4:00 P.M.