



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Scott Sedgley Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

## **REGULAR MEETING** **Wednesday, March 31, 2021** **1515 SOSCOL FERRY ROAD**

### **GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**ANNOUNCEMENT:**

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

**Join Zoom Meeting**

Meeting ID: 857 3212 4391

<https://us02web.zoom.us/j/85732124391>

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 857 3212 4391

Members of the public are encouraged to participate in the meeting by submitting oral or written comments via the zoom meeting. Comments submitted via the zoom meeting will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment during the meeting, distributed to the Board of Directors, and included in the record.

**Submit Public Comments Via the Zoom meeting (Zoom information above).**

1. **OPEN SESSION - 6:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - A Look at Close Calls**

Anyone unfortunate enough to have experienced or witnessed a serious accident in the work place will not soon forget the event. However, unlike real accidents, near miss events don't result in damage to persons or property, after all, no real harm was done, right? This is a dangerous attitude, because if we don't notice and correct whatever condition or behavior caused that close call, it's likely to be a closer call the next time, then closer yet, and so on. Eventually, we suffer a serious accident, and the trauma that goes along with it. Let's make every "close call" a call for action.

District is Lost-Time Accident Free Since January 20, 2021.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**
7. **CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on March 3, 2021.

## 8. REGULAR CALENDAR

- A. Adopt Ordinance 112 amending District Code Sections 4.04, Sewer Use Regulations, 5.01, Sewer Service Charges, 5.02, Capacity Charges, and 5.03, Waste Hauler Fees by taking the following actions:
1. Conduct second reading of ordinance, by title only, and waive full reading.
  2. Hold public hearing pursuant to rules for adopting ordinances and under Proposition 218.
  3. Close public hearing.
  4. Determine whether there is a majority protest of the sewer service charge calculation modification, in accordance with Proposition 218.
  5. If there is not a majority protest, adopt Ordinance No. 112 to revise District Code Sections 4.04, Sewer Use Regulations, 5.01, Sewer Service Charges, 5.02, Capacity Charges, and 5.03, Waste Hauler Fees.
- B. Adopt the attached resolution authorizing the continuation of the Low Income Property Owner Sewer Service Charge Program, with the rebate amount remaining at 28% of the sewer service charge rate.

## 9. GENERAL MANAGER REPORT

## 10. LEGAL COUNSEL REPORT

## 11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

## 12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - April 2, 2021
- | Regular Board meeting - April 7, 2021
- | Finance Committee meeting - TBD
- | Long Term Planning Committee meeting - TBD
- | Regular Board meeting - April 21, 2021
- | Regular Board meeting - May 5, 2021

## 13. ADJOURN TO CLOSED SESSION (If necessary)

## 14. RECONVENE TO OPEN SESSION

## 15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

## 16. ADJOURNMENT

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, April 7, 2021 at 4:00 P.M.**