



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Scott Sedgley Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, November 3, 2021
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT:

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

Meeting ID: 894 3599 9283
<https://us02web.zoom.us/j/89435999283>

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 894 3599 9283

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:

cschuh@napasan.com

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Safe Wet Weather Driving**

The rain in Spain may stay mainly on the plain, but here in the States there's an awful lot of it on the roadway. Rain is blamed for thousands of accidents yearly. Many of these accidents are preventable, but are caused by intrepid drivers who don't realize that fair- and foul-weather driving are fundamentally different. Here are a few tips to help you arrive safely:

- First and foremost: slow down, it takes longer to stop or adjust in wet weather.
- Maintain proper following distance (3 Second Rule). This needs to be increased in wet weather.
- Avoid using your brakes; if possible, take your foot off the accelerator to slow down.
- Turn your headlights on even in a light rain, or in gloomy, foggy or overcast conditions. Not only do they help you see the road, but they'll help other drivers see you.

District is Lost-Time Accident Free Since June 16, 2021.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS

A. 4:00 PM

Introduction of New Employee Kimberly Perry, Administrative Assistant; and Congratulate Gabe Snook on Promotion to Operations Supervisor and Steve Caldwell on Promotion to Collection System Supervisor.

7. CONSENT CALENDAR

- A. Approval/Correction of Minutes from the Regular Meeting on October 6, 2021.
- B. Receive County of Napa Invoice Register for July through September 2021.
- C.
 1. Accept the Stanly Ranch sanitary sewer and recycled water improvements for maintenance and operation and release performance bonds, following receipt of a maintenance bond.
 2. Authorize the General Manager to execute and record a quitclaim deed to quitclaim two Deferred Improvement Agreements (2013-0023066, 2013-0023067).
- D. Authorize the Purchasing Agent to execute Task Order 39 with Carollo to provide professional services for the Inflow and Infiltration (I&I) Reduction Program (CIP 13705) for collection system flow monitoring and I&I reconnaissance in the amount of \$213,200.
- E. Authorize an increase of change order signing authority for the General Manager from \$69,412 (81.2% of original contract) to a maximum of \$88,512 (103.6% of original contract) for the 2021 MST Recycled Water Meter Installation Project (CIP 22719) for a potential total approved contract amount of \$173,910.
- F. Receive General Manager's Report for September, 2021.

8. REGULAR CALENDAR

- A. Staff and Woodard & Curran will present a status update on the Climate Change Plan for review, discussion, and input from the Board.

- B. Receive presentation from staff on October 2021 storm event and response efforts.
- C. Approve the project, concur with staff's determination that the project is categorically exempt, and authorize the General Manager to issue Notice Inviting Bids for the 2022 Collection System Rehabilitation Project (CIP 21701).
- D. Receive communications and outreach program update from staff and provide direction.
- E. Receive update from staff on Cityworks implementation and provide direction.
- F. Introduce ordinance amending District Code relating to Section 2.01.010, compensation of Directors, reading Title and waiving First Reading.
- G. Receive presentation from staff on Utility of the Future Today recognition.

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. Groundwater Sustainability Plan Advisory Committee (GSPAC) (10/14/21)

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - November 5, 2021
- | GSPAC Board meeting - November 11, 2021
- | Regular Board meeting - November 17, 2021
- | Regular Board meeting - December 1, 2021

13. ADJOURN TO CLOSED SESSION (If necessary)**14. RECONVENE TO OPEN SESSION****15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, November 17, 2021 at 4:00 P.M.