



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Scott Sedgley Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, September 1, 2021
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT:

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

Meeting ID: 862 7052 6276
<https://us02web.zoom.us/j/86270526276>

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 862 7052 6276

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:
cschuh@napasan.com

- 1. OPEN SESSION - 4:00 PM**
- 2. ROLL CALL**
- 3. REVIEW OF AGENDA**
- 4. SAFETY MOMENT - FEMA Preparedness Month**

National Preparedness Month is an observance each September to raise awareness about the importance of preparing for disasters and emergencies that could happen at any time. The 2021 theme is "Prepare to Protect. Preparing for disasters is protecting everyone you love."

Week 1 - September 1-4: Make A Plan

Talk to your friends and family about how you will communicate before, during, and after a disaster. Make sure to update your plan based on the Centers for Disease Control recommendations due to the coronavirus.

District is Lost-Time Accident Free Since June 16, 2021.

- 5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting and Special Meeting on August 4, 2021.
- B. Cancel the Regular Board meeting on September 15, 2021 due to lack of business.
- C. Accept the Employee and Board of Directors Reimbursement Report for FY 2020/21.
- D. Authorize Chair to execute the Indemnification Agreement for the Vista Tulocay Apartments Phase II.
- E. Accept the Cambria Hotel (previously known as Soscol Hotel) sanitary sewer improvements for maintenance and operation, and release the performance bond in the amount of \$126,250 following receipt of a maintenance bond in the amount of \$12,625.
- F. Authorize an increase of change order signing authority for the General Manager from \$17,079.60 (20% of original contract amount of \$85,398) to a maximum of \$69,412 (81.2% of original contract) for the 2021 MST Recycled Water Meter Installation Project for a potential total approved contract amount of \$154,810.
- G. Accept the 99 Berna Avenue sanitary sewer improvements for maintenance and operation.
- H. Receive and file the Quarterly Report and Priority Project Status for April, May, June 2021.
- I. Receive General Manager's Report for July, 2021.

8. REGULAR CALENDAR

- A. Receive presentation from staff and consultant, and provide direction for the Wastewater Treatment Plant Master Plan.
- B. Receive status report on the Browns Valley Trunk (CIP 14703) and the West Napa Pump Station (17711) Projects for the month of July 2021.

- C. Receive status report on the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) for the month of July 2021.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. CASA Conference (8/11/21 - 8/13/21)

- B. Groundwater Sustainability Plan Advisory Committee (GSPAC) (8/12/21)

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - September 10, 2021
- | Regular Board meeting - September 15, 2021 (on agenda to cancel)
- | NBWRA Board meeting - September 27, 2021
- | Regular Board meeting - October 6, 2021

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, October 6, 2021 at 4:00 P.M.