



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Scott Sedgley Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, February 17, 2021
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT:

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

Meeting ID: 815 2241 7487
<https://us02web.zoom.us/j/81522417487>

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 815 2241 7487

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:

cschuh@napasan.com

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Rainy Weather Safety**

The rain in Spain may stay mainly on the plain, but here in the States there's an awful lot of it on the roadway. Rain is blamed for thousands of accidents yearly. Many of these accidents are preventable, but are caused by intrepid drivers who don't realize that fair- and foul-weather driving are fundamentally different. Here are a few tips to help you arrive safely:

- Slow down.
- Stay toward the middle lanes - water tends to pool in the outside lanes.
- Maintain proper following distance.
- Drive in the tracks of a car ahead of you.
- Don't follow large trucks or busses too closely.
- Be more alert when driving in wet or slippery conditions.
- Turn your headlights on.

District is Lost-Time Accident Free Since January 20, 2021.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS

7. CONSENT CALENDAR

- A. Approval/Correction of Minutes from the Regular Meeting on February 3, 2021.
- B. Receive County of Napa Voucher Register Dated 1/19/21 through 2/01/21.
- C. Approve budget assumptions for FY 2021/22 budget development process and budget calendar.
- D. Award the construction contract for the 2021 Treatment Plant Improvements Project (CIP 20708) to JMB Construction, Inc. for the bid amount of \$658,900 and authorize the General Manager to execute the agreement with the contractor and issue the Notice to Proceed, when appropriate.
- E. Authorize the Purchasing Agent to execute a task order with Psomas Company to provide construction management and inspection services for the 2021 Treatment Plant Improvements Project (CIP 20708) in the amount of \$127,100.
- F. Authorize the Purchasing Agent to execute a Task Order with Carollo Engineers to provide engineering services during construction for the 2021 Treatment Plant Improvements Project (CIP 20708) in the amount of \$69,499.
- G. Authorize the Purchasing Agent to execute Amendment 1 to Task Order 31 with Psomas to provide construction inspection services for the Stanly Ranch Resort Project in the amount of \$72,301.
- H. Receive and file the Quarterly Report and Priority Project Status for October, November, December 2020.

8. REGULAR CALENDAR

- A. Accept the Collection System Master Plan dated February 2021.

- B. Receive presentation from staff and consultant, and provide direction for the Wastewater Treatment Plant Master Plan.
- C. Receive presentation from staff on rate modification outreach, discuss, and provide direction.
- D. Receive status report on the Browns Valley Trunk (CIP 14703) and the West Napa Pump Station (17711) Projects for the month of January 2021.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (2/05/21)
- B. Groundwater Sustainability Plan Advisory Committee (GSPAC) (2/11/21)

12. UPCOMING MEETINGS

- | NBWRA Board meeting - February 22, 2021
- | Regular Board meeting - March 3, 2021
- | North Bay Watershed Association meeting - March 5, 2021
- | Groundwater Sustainability Plan Advisory Committee meeting - March 11, 2021
- | Regular Board meeting - March 17, 2021 (may cancel)
- | Prop. 218 Public Hearing - March 31, 2021

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, March 3, 2021 at 4:00 P.M.