



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Scott Sedgley Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, February 3, 2021
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT:

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

Meeting ID: 893 5056 0080
<https://us02web.zoom.us/j/89350560080>

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 893 5056 0080

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:

cschuh@napasan.com

- 1. OPEN SESSION - 4:00 PM**
- 2. ROLL CALL**
- 3. REVIEW OF AGENDA**
- 4. SAFETY MOMENT - Health & Safety of Employees**

Many workers have made worthwhile New Year's resolutions like losing weight, quitting smoking or spending more time with loved ones. These aren't just great goals; they also fit the criteria that most experts suggest make for workable resolutions. They're specific, measurable and realistic. The best thing an employer can do for its workers is to encourage them to resolve to put their health and safety first. Health and safety should represent the priority against which workers align all of their actions. To achieve New Year's resolutions requires strong internal motivation. And what could possibly be better motivation than improving the health and safety of your employees and yourself, and having a positive influence on the health and safety of everyone else around you?.

District is Lost-Time Accident Free Since January 20, 2021.

- 5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on January 20, 2021.
- B. Receive County of Napa Voucher Register Dated 1/05/21 through 1/18/21.
- C. Adopt Resolution to initiate annexation of NapaSan owned territory - APNs 046-400-016, 057-010-038, and 057-010-039 - Somky Ranch - NapaSan Annexation 000040.
- D. Adopt Resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the Primary Clarifier and DAF Clarifier Rehabilitation Project (CIP 16712).
- E. Adopt Resolution and approve Outside Service Agreement for property located at 1118 Wine Country Ave (APN 035-511-014).
- F. Authorize General Manager to sign a consent, non-disturbance and attornment agreement with New Cingular Wireless PCS, LLC (AT&T) for subleasing by Eagle Vines Golf Course to AT&T for a new cell tower on NapaSan-owned property on South Kelly Road that is substantially similar to the attached agreement.
- G. Receive General Manager's Report for December, 2020.

8. REGULAR CALENDAR

- A. Award the construction contract for the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) to SAK Construction, LLC. for the bid amount of \$5,621,944 and authorize the General Manager to execute the agreement with the contractor and issue the Notice to Proceed, when appropriate.
- B. Authorize the Purchasing Agent to execute a Task Order with Brown & Caldwell to provide construction management and inspection services for the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) in the amount of \$571,063.
- C. Authorize the Purchasing Agent to execute a Task Order with Woodard & Curran to provide engineering and environmental services during construction for the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) in the amount of \$396,848.

- D. Approve Resolution Authorizing the Execution and Delivery of \$9,500,000 (not to exceed \$11,000,000) principal amount of Revenue Certificates of Participation, Series 2021A and Approving the Execution and Delivery of Certain Documents in Connection Therewith and Certain Other Matters for the 66-inch Sewer Trunk Rehabilitation project and a portion of the 2022 Collection System project.

- E. Award the construction contract for the Pond Levee Maintenance Project (CIP 20707) to Suulutaaq, Inc. for the bid amount of \$992,091 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.

- F. Authorize the Purchasing Agent to execute a task order with Psomas Company to provide construction management, inspection, and testing services for the Pond Levee Maintenance Project (CIP 20707) in the amount of \$178,450.

- G. Authorize the Purchasing Agent to execute a Task Order with HDR Engineering to provide engineering services during construction for the Pond Levee Maintenance Project (CIP 20707) in the amount of \$114,018.02.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Finance Committee meeting (1/21/2021)

- B. CASA Conference (1/27/21-1/28/21)

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - February 5, 2021
- | GSPAC meeting - February 11, 2021
- | Regular Board meeting - February 17, 2021
- | Regular Board meeting - March 3, 2021

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on. Wednesday, February 17, 2021 at 4:00 P.M.