



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Scott Sedgley Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, January 6, 2021**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**ANNOUNCEMENT:**

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

**Join Zoom Meeting**

Meeting ID: 872 5166 9965

<https://us02web.zoom.us/j/87251669965>

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 872 5166 9965

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:

[cschuh@napasan.com](mailto:cschuh@napasan.com)

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - National Radon Action Month**

EPA has designated January as National Radon Action Month. You can't see, smell, or taste radon, but it could be present at a dangerous level in your home. Radon is the leading cause of lung cancer deaths among nonsmokers in America and claims the lives of about 20,000 Americans each year. In fact, the EPA and the U.S. Surgeon General urge all Americans to protect their health by testing their homes, schools, and other buildings for radon. Exposure to radon is a preventable health risk, and testing radon levels in your home can help prevent unnecessary exposure. For more information please visit [EPA.gov/radon](http://EPA.gov/radon).

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on December 16, 2020.
- B. Receive County of Napa Voucher Register Dated 12/01/20 through 12/21/20.
- C. Approve refund of \$15,183.67 for FY 2014-15 to FY 2020-21 for sewer service charges for Assessor Parcel Number 061-021-001 located at 150 Westgate Drive.
- D. Concur with CEQA determination in City of Napa Resolution R2018-142, prepared and adopted by the City of Napa, lead agency under CEQA for the development project; set bond amount at \$342,220; and authorize Chair to sign the Improvement Agreement for the Vista Grove subdivision.
- E. Declare 2008 Ford Escape (Vehicle #175) and Ford F-350 Service Body Truck (Vehicle #174) surplus and authorize disposal.
- F. Authorize the Purchasing Agent to execute Task Order 2 with Katz & Associates to provide public outreach and communication assistance for the sewer service charge rate modification in the amount of \$65,965.
- G. Receive General Manager's Report for November, 2020.

**8. REGULAR CALENDAR**

- A. Receive presentation by staff and Monica Oakley of MMO Consulting regarding the NPDES Permit renewal for the Napa Sanitation District's Soscol Water Recycling Facility.
- B. Receive presentation from staff on rate modification outreach, discuss, and provide direction.

**9. GENERAL MANAGER REPORT****10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION****12. UPCOMING MEETINGS**

- | North Bay Watershed Association Board meeting - January 8, 2021
- | Regular Board meeting - January 20, 2021
- | Finance Committee meeting - January 21, 2021
- | Regular Board meeting - February 3, 2021

**13. ADJOURN TO CLOSED SESSION (If necessary)**

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, January 20, 2021 at 4:00 P.M.**