



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, December 2, 2020
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT:

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting:

Meeting ID: 814 8294 2178
<https://us02web.zoom.us/j/81482942178>

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 814 8294 2178

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:

cschuh@napasan.com

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Hand Washing Awareness**

December 1-7 is the "National Hand Washing Awareness Week". The goal of National Hand Washing Awareness Week is to decrease the spread of infectious diseases by empowering individuals to educate and help protect their communities. Direct contamination of your eyes, nose or mouth is how infectious disease enters your body. Please do your part to minimize the spread of illnesses, like the Flu or COVID-19, by washing your hands thoroughly.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**

7. CONSENT CALENDAR

- A. Approval/Correction of Minutes from the Regular Meeting on November 18, 2020.
- B. Receive County of Napa Voucher Register Dated 11/03/20 through 11/16/20.
- C. Accept the Capacity Charges Financial Report for FY 2019/20.
- D. Approve the Project and concur with staff's determination that the Recycled Water Meter Replacement Project (CIP 20722) is categorically exempt.
- E. Accept The Watermark at Napa Valley sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$93,050 following receipt of a maintenance bond in the amount of \$9,305.
- F. Receive General Manager's Report for October, 2020.

8. REGULAR CALENDAR

- A. Award the construction contract (base bid plus bid alternates) for the 2021 Collection System Rehabilitation Project (CIP 20703) to KJ Woods Construction, Inc. for the bid amount of \$4,918,000 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.
- B. Authorize the Purchasing Agent to execute a task order with Psomas to provide construction management services for the 2021 Collection System Rehabilitation Project (CIP 20703) in the amount of \$120,070.
- C. Approve the project, concur with staff's CEQA determination, and authorize the General Manager to issue Notice Inviting Bids for the Pond Levee Maintenance Project (CIP 20707)
- D. Adopt Resolution approving and adopting the new pay schedules for FY 2020-21, effective July 11, 2020.

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT**

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

12. UPCOMING MEETINGS

- | Groundwater Sustainability Plan Advisory Committee (GSPAC) - December 3, 2020
- | North Bay Watershed Association meeting - December 4, 2020
- | Regular Board meeting - December 16, 2020
- | Regular Board meeting - January 6, 2021

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, December 16, 2020 at 4:00 P.M.