



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, November 4, 2020**  
**1515 SOSCOL FERRY ROAD**

## GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**ANNOUNCEMENT:**

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

**Join Zoom Meeting**

**Meeting ID: 815 7416 7204**  
**<https://us02web.zoom.us/j/81574167204>**

**Dial by your location**  
**+1 669 900 6833 US (San Jose)**  
**Meeting ID: 815 7416 7204**

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

**Submit Public Comments Via Email to Board Clerk at:**

**[cschuh@napasan.com](mailto:cschuh@napasan.com)**

- 1. OPEN SESSION - 4:00 PM**
- 2. ROLL CALL**
- 3. REVIEW OF AGENDA**
- 4. SAFETY MOMENT - Safe Wet Weather Driving**

Rain is blamed for thousands of accidents yearly. Many of these accidents are preventable, but are caused by intrepid drivers who don't realize that fair & foul-weather driving are fundamentally different. Here are a few tips to help you arrive safely in wet weather:

- First and foremost slow down, it takes longer to stop or adjust in wet weather.
- Maintain proper following distance, 4 Second rule in wet weather.
- Avoid using your brakes; if possible, take your foot off the accelerator to slow down.
- Turn your headlights on even in a light rain, or gloomy, foggy or overcast conditions. Not only do they help you see the road, but they'll help other drivers see you.
- Avoid Cruise Control, this feature works great in dry conditions, but when used in wet conditions, the chance of losing control of the vehicle can increase.

District is Lost-Time Accident Free Since April 15, 2015.

- 5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

## **6. SPECIAL PRESENTATIONS**

## **7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on October 21, 2020.
- B. Receive County of Napa Voucher Register Dated 10/06/20 through 10/19/20.
- C. Adopt Resolution approving and adopting the new pay schedules for 2020-21, effective July 11, 2020.
- D. Approval of Memorandum of Understanding with Association of Management and Professionals of Napa Sanitation District (AMPNSD) Covering the Period July 1, 2020 through June 30, 2024.
- E. Adopt Resolution establishing Terms and Conditions for annexation of territory - APNs 057-020-006, 057-020-017, and 057-020-018 - Montalcino Resort - NapaSan Annexation 000038.
- F. Authorize the Purchasing Agent to execute Task Order 37 with Carollo to provide professional services for the Inflow and Infiltration (I&I) Reduction Program (CIP 13705) for collection system flow monitoring and I&I reconnaissance in the amount of \$196,100.
- G. Receive General Manager's Report for September, 2020.

## **8. REGULAR CALENDAR**

- A. Receive presentation on sewer service rate study policy alternatives and provide direction to staff.
- B. Adopt Resolution accepting completion and authorizing General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Pond Biosolids Removal and Reuse Project (CIP 13745).

## **9. GENERAL MANAGER REPORT**

## **10. LEGAL COUNSEL REPORT**

**11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. NBWRA Board Meeting (10/26/20)

**12. UPCOMING MEETINGS**

- | North Bay Watershed Association meeting - November 6, 2020
- | Regular Board meeting - November 18, 2020
- | Regular Board meeting - December 2, 2020
- | Regular Board meeting - December 16, 2020

**13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Glenn Berkheimer and Tim Healy  
Unrepresented employee: Director of Administrative Services/Chief Financial Officer
- B. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: John Bakker  
Unrepresented employee: General Manager
- C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representative: Glenn Berkheimer  
Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit

**14. RECONVENE TO OPEN SESSION****15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, November 18, 2020 at 4:00 P.M.**