



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, October 21, 2020
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT:

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

Meeting ID: 869 8667 3885
<https://us02web.zoom.us/j/86986673885>

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 869 8667 3885

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:

cschuh@napasan.com

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Lockout Tagout**

Lockout tagout is the practice of controlling energy (electrical mechanical, hydraulic, chemical, etc.) from a particular piece of equipment. LOTO is a type of safeguard but is specifically designed to protect those servicing or maintaining equipment, specifically those who are routinely working on machines, like electricians or operators, who are at the greatest risk of injury. A physical lock is placed on energy sources to alert others that this machine is currently being worked on and should not be turned on/re-energized. OSHA wrote almost 3000 citations for lockout tagout violations in 2019 and estimates that failure to control hazardous energy could account for nearly 10% of serious accidents in the workplace.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

8. RECONVENE TO OPEN SESSION**9. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****10. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on October 7, 2020.
- B. Receive County of Napa Voucher Register Dated 9/22/20 through 10/05/20.
- C. Accept the 4190 Browns Valley Road sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$33,025 following receipt of maintenance bond in the amount of \$3,303.

11. REGULAR CALENDAR

- A. Receive presentation on sewer service rate study policy alternatives and provide direction to staff.
- B. Receive presentation from staff on the treatment of winery wastewater and provide direction regarding future winery wastewater hauling.
- C. Receive status report on the Browns Valley Trunk (CIP 14703) and the West Napa Pump Station (17711) Projects for the month of September 2020.

12. GENERAL MANAGER REPORT**13. LEGAL COUNSEL REPORT****14. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. Groundwater Sustainability Plan Advisory Committee (GSPAC) (10/08/20)

15. UPCOMING MEETINGS

- | North Bay Waterreuse Association Board meeting - October 26, 2020
- | Regular Board meeting - November 4, 2020
- | North Bay Watershed Association Board meeting - November 6, 2020
- | Regular Board meeting - November 18, 2020

16. ADJOURN TO CLOSED SESSION (If necessary)**A. CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Glenn Berkheimer and Tim Healy

Unrepresented employee: Director of Administrative Services/Chief Financial Officer

B. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: John Bakker

Unrepresented employee: General Manager

C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6

Agency Designated Representative: Glenn Berkheimer

Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit

17. RECONVENE TO OPEN SESSION**18. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****19. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, November 4, 2020 at 4:00 P.M.