



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, October 7, 2020
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT:

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTER FOR DISEASE CONTROL AND PREVENTION (CDC,) THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

Meeting ID: 825 8487 4258

<https://us02web.zoom.us/j/82584874258>

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 825 8487 4258

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email to Board Clerk at:

cschuh@napasan.com

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Don't Ignore Warning Signs**

Ignoring warning signs is risky business. Whether you're in the field, lab, yard or plant, going home alive and well can come down to instantly recognizing and obeying a workplace phrase, color or symbol. These signs are there to give warning. Our job is to know what they mean and take notice. If you're not sure what to do, or how to do it, then STOP WORK and notify your supervisor. Ignoring a simple sign can bring harm to you and to those around you. Safety and Compliance is everyone's responsibility.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**

7. CONSENT CALENDAR

- A. Approval/Correction of Minutes from the Regular Meeting on September 16, 2020.
- B. Receive County of Napa Voucher Register Dated 9/01/20 through 9/21/20.
- C. Award construction contract for the Sanitary Sewer Manhole Adjustment Project, Phase X (CIP 13702) to the lowest responsive bidder, H&R Plumbing and Drain Cleaning, Inc. for the amount of \$122,535 and authorize the General Manager to execute the Agreement with the contractor and issue the Notice to Proceed, when appropriate.
- D. Receive General Manager's Report for August, 2020.

8. REGULAR CALENDAR

- A. Authorize the General Manager to execute a Letter of Intent with NextEra Energy, Inc. to enter into a Power Purchase Agreement (PPA) for a linear generator project.
- B. Receive presentation on sewer service rate study policy alternatives and provide direction to staff.
- C. Approve the Project, concur with staff's determination that the Project is categorically exempt, and authorize the General Manager to issue Notice Inviting Bids for the 2021 Collection System Rehabilitation Project (CIP 20703).

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. Personnel Committee meeting (9/28/20)
- B. North Bay Watershed Association (10/02/20)

12. UPCOMING MEETINGS

- | Regular Board meeting - October 21, 2020
- | North Bay Watereuse Association meeting - October 26, 2020

- | Regular Board meeting - November 4, 2020
- | North Bay Watershed Association meeting - November 6, 2020

13. ADJOURN TO CLOSED SESSION (If necessary)

A. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Glenn Berkheimer and Tim Healy

Unrepresented employee: Director of Administrative Services/Chief Financial Officer

B. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: John Bakker

Unrepresented employee: General Manager

C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6

Agency Designated Representative: Glenn Berkheimer

Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, October 21, 2020 at 4:00 P.M.