



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, August 5, 2020**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**ANNOUNCEMENT:**

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC), THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

<https://us02web.zoom.us/j/85291088808>

Meeting ID: 852 9108 8808

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 852 9108 8808

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

**Submit Public Comments Via Email to Board Clerk at:**

[cschuh@napasan.com](mailto:cschuh@napasan.com)

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - National Stop on Red Week**

Sometimes it occurs because you weren't paying attention or because you are in a hurry. No matter the motivation behind running a red light, it is illegal and dangerous. In 1995, the Federal Highway Administration created "Stop Red-Light Running Program", which takes place annually from August 7 through August 10, to help educate the public on the dangers of red-light running and increase enforcement at a grassroots, community level. A key platform is to promote the Federal Highway Administration's campaign to stop this careless practice. It seeks to raise awareness of serious issues running red lights cause on our roadways, as well as to promote ways in which you and your community can make a difference in ending this dangerous act. For more information visit: <https://ncsrsafety.org/stop-on-red-3>.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****A. 4:00 PM**

Announcement of promotion of Seth Rossi to Collection System Manager position following retirement of Nick Becker.

**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on July 15, 2020.
- B. Receive County of Napa Voucher Register Dated 6/30/20 through 7/20/20.
- C. Adopt the accompanying resolution authorizing staff:
  - I To carry forward unspent FY 2019/20 Operating budget appropriations in the amount of \$242,600, according to the attached detailed sheet; and
  - I To carry forward unspent FY 2019/20 Capital budget appropriations in the amount of \$22,656,650, according to the attached detailed sheet.
- D. Adopt the accompanying budget amendment resolution authorizing staff to post the FY 2019/20 depreciation expense estimated to be about \$10,000,000.
- E. Authorize the Purchasing Agent to execute Task Order 36 with Carollo to provide engineering design services for the 2021 Treatment Plant Improvement Project (CIP 20708) in the amount of \$124,203.
- F. Accept the 410 Stonecrest Drive sanitary sewer improvements for maintenance and operation and release ninety percent (\$58,680) of the \$65,200 security deposit. Ten percent (\$6,520) of the security deposit will be held by NapaSan as maintenance security for a period of one year following the date of acceptance.
- G. Concur with CEQA determination in City of Napa Resolution R2020-011, prepared and adopted by the City of Napa, Lead Agency under CEQA for the development project; set bond amount at \$258,640; and authorize Chair to sign the Improvement Agreement and Indemnification Agreement for Saratoga Vineyard Subdivision.
- H. Approve resolution designating Timothy Healy, Andrew Damron, and Cyndi Bolden as authorized agents of NapaSan for future disasters.

- I. Authorize the Purchasing Agent to execute Amendment 2 to Task Order 2 with Woodard & Curran to provide engineering services to design the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) in the amount of \$42,910.
- J. Receive General Manager's Report for June, 2020.

## 8. REGULAR CALENDAR

- A. Receive presentation from staff on Reclamation Department activities.
- B. Receive status report on the Browns Valley Trunk (CIP 14703) and the West Napa Pump Station (17711) Projects for the month of July 2020.

## 9. GENERAL MANAGER REPORT

## 10. LEGAL COUNSEL REPORT

## 11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

## 12. UPCOMING MEETINGS

- | Regular Board meeting - August 19, 2020
- | Regular Board meeting - September 2, 2020
- | North Bay Watershed Association meeting - September 4, 2020
- | Regular Board meeting - September 16, 2020

## 13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Glenn Berkheimer and Tim Healy  
Unrepresented employee: Director of Administrative Services/Chief Financial Officer
- B. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: John Bakker  
Unrepresented employee: General Manager
- C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representatives: Glenn Berkheimer  
Employee Organizations: Teamsters Local 315 - Rank & File Unit

- D.** CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representative: Glenn Berkheimer  
Employee Organizations: Teamsters Local 315 Supervisors Unit
- E.** CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representative: Glenn Berkheimer  
Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit
- F.** CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case  
Facts and circumstances: Claim from Karen Devine, dated July 10, 2020
- G.** CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)  
Agency Negotiator: Tim Healy, General Manager  
Negotiating parties: Capbridge  
Under negotiation: Price and terms of payment
- H.** CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case

**14. RECONVENE TO OPEN SESSION****15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, August 19, 2020 at 4:00 P.M.**