



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, May 20, 2020
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC), THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE LESS THAN FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting

<https://us02web.zoom.us/j/84605954598>

Meeting ID: 846 0595 4598

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 846 0595 4598

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Any member of the public may submit a written comment to the Board Clerk before or during the meeting by sending it to the Board Clerk via email. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments Via Email Board Clerk at:

cschuh@napasan.com

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Safe Boating**

May 16-22 is National Safe Boating Week, sponsored by the National Safe Boating Council. This week's focus is to advance and promote a safer recreational boating experience through education, outreach and training. Each year thousands of preventable boating accidents occur, through proper use of equipment and adhering to boating safety regulations these accidents could have been avoided. For more information please visit safeboatingcouncil.org

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS

7. CONSENT CALENDAR

- A. Approval/Correction of Minutes from the Regular Meeting on May 6, 2020.
- B. Receive County of Napa Voucher Register Dated 4/21/20 through 5/04/20.
- C. Accept the Andersen Ranch Subdivision sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$867,128 following receipt of maintenance bond in the amount of \$86,712.80.
- D. Authorize Chair to execute the Private Main Agreement for the Napa Commerce Center development.
- E. Approve First Amendment to Option to Lease Agreement with Ciel et Terre, USA, INC. allowing an additional extension of twelve (12) months.

8. REGULAR CALENDAR

- A. Receive a presentation on the proposed FY 2020/21 Operating Budget with revised budget assumptions, and provide direction to staff. Consideration for adoption scheduled for June 3, 2020.
- B. Consideration of proposed FY 2020/21 Capital Project Appropriation request and update of FY20/21 - FY29/30 Ten-Year Capital Improvement Plan
- C. Concur with the recommended mitigations and CEQA determination that by implementing specific mitigation measures the project's impacts would be reduced to a less-than-significant level per Section 15064 (f) of the CEQA Guidelines, approve the project, and adopt resolution for the 66-inch Trunk Sewer Rehabilitation Project: Kaiser Road to SWRF (CIP 19701).
- D. Adopt resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the Southeast Napa Sewer and Roadway Rehabilitation Project (CIP 18706).
- E. Adopt resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the Headworks Equipment Replacement Project (CIP 17726).

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Finance Committee meeting (5/13/2020)

12. UPCOMING MEETINGS

- | Regular Board meeting - June 3, 2020
- | North Bay Watershed Association meeting - June 5, 2020
- | Regular Board meeting - June 17, 2020
- | Regular Board meeting - July 1, 2020 (to be canceled)
- | Regular Board meeting - July 15, 2020

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, June 3, 2020 at 4:00 P.M.