



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, April 15, 2020
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

ANNOUNCEMENT

IN COMPLIANCE WITH THE DIRECTIVES OF THE COUNTY HEALTH OFFICER, STATE AND CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC), THIS MEETING CAN BE VIEWED LIVE VIA ZOOM. THERE WILL BE LESS THAN FIVE (5) SEATS IN THE MEETING ROOM AT NAPA SANITATION DISTRICT. THE MEETING CAN BE VIEWED VIA ZOOM AT THE FOLLOWING LINK:

Join Zoom Meeting
<https://zoom.us/j/483250376>
Meeting ID: 483 250 376

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 483 250 376

Members of the public are encouraged to participate in the meeting by submitting written comments electronically. Comments submitted in-person will be delivered to the Board of Directors by staff. Public comments will be accepted until the Chair closes public comment for each item during the meeting, distributed to the Board of Directors, and included in the record.

Submit Public Comments

Via Email: cschuh@napasan.com

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Work Zone Awareness**

The U.S. Department of Transportation's Federal Highway Administrations "National Work Zone Awareness Week" (NWZAW) is celebrating 20 years! This annual spring campaign held at the start of construction season encourages safe driving through highway work zones. The key message is for drivers to use extra caution in work zones. NWZAW will continue as scheduled on April 20-24. However, many officials have canceled kickoff events in accord with CDC guidelines regarding the coronavirus (COVID-19) pandemic. Regardless, as the construction season starts, we need to be mindful of workers and anyone else traveling through work zones by slowing down, paying attention, and driving safely. Speeding in work zones is against the law and puts those who work there, as well as those who drive there, in danger. For more information please visit www.fhwa.dot.gov.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on March 18, 2020.
- B. Receive County of Napa Voucher Register Dated 3/03/20 through 3/30/20.
- C. Accept the Laurel Park Subdivision (Riordan Subdivision and Laurel Street Subdivision) sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$221,020.
- D. Authorize the General Manager to execute Task Order 31 with HDR Engineering, Inc. to provide professional services to design the Pond Levee Maintenance Project (CIP 20707) in the amount of \$287,375.37.
- E. Receive General Manager's Report for February 2020.

8. REGULAR CALENDAR

- A. Discuss the proposed work plan for the sewer service charge study and provide direction to staff.
- B. Adopt resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the 2019 Treatment Plant Improvement Project (CIP 18740).
- C. Receive presentation from staff and discuss Recycled Water Allocation Policy.

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. Finance Committee meeting (4/02/2020)
- B. Long Term Planning Committee meeting (4/09/20).

12. UPCOMING MEETINGS

- | Regular Board meeting - May 6, 2020
- | Regular Board meeting - May 20, 2020
- | Regular Board meeting - June 3, 2020
- | Regular Board meeting - June 17, 2020

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Glenn Berkheimer and Tim Healy
Unrepresented employee: Director of Administrative Services/Chief Financial Officer

- B. CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: John Bakker
Unrepresented employee: General Manager

- C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6**
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit

- D. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6**
Agency Designated Representative: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 Supervisors Unit

- E. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6**
Agency Designated Representative: Glenn Berkheimer
Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit

- F. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)
Agency Negotiator: Tim Healy, General Manager
Negotiating parties: Capbridge
Under negotiation: Price and terms of payment

- G. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:
One (1) Case

- H. Public Employee Performance Evaluation
Title: General Manager

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, May 6, 2020 at 4:00 P.M.