



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, March 18, 2020**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Close Look at Close Calls**

Anyone unfortunate enough to have experienced or witnessed a serious accident in the work place will not soon forget the event. However, unlike real accidents, near miss events don't result in damage to persons or property, after all, no real harm was done, right? This is a dangerous attitude, because if we don't notice and correct whatever condition or behavior caused that close call, it's likely to be a closer call the next time, then closer yet, and so on. Eventually, we suffer a serious accident, and the trauma that goes along with it. Let's make every "close call" a call for action!

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on March 4, 2020.
- B. Receive County of Napa Voucher Register Dated 2/18/20 through 3/02/20.
- C. Authorize General Manager to sign an agreement with Colliers Parrish International Inc. (Bill Kampton) for Real Estate services related to the marketing and leasing of District-owned property on Hartle Court that is substantially similar to the attached agreement.

**8. REGULAR CALENDAR**

- A. Accept the annual Performance Measurement Report for 2019.
- B. Receive presentation from staff on Maintenance Department.

**9. GENERAL MANAGER REPORT**

**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. North Bay Watershed Association (3/06/20)

**12. UPCOMING MEETINGS**

- | Regular Board meeting - April 1, 2020
- | Finance Committee meeting - April 2, 2020
- | North Bay Watershed Association meeting - April 3, 2020
- | Long Term Planning Committee meeting - April 9, 2020
- | Regular Board meeting - April 15, 2020

**13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Glenn Berkheimer and Tim Healy  
Unrepresented employee: Director of Administrative Services/Chief Financial Officer
- B. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: John Bakker  
Unrepresented employee: General Manager
- C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representatives: Glenn Berkheimer  
Employee Organizations: Teamsters Local 315 - Rank & File Unit
- D. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representative: Glenn Berkheimer  
Employee Organizations: Teamsters Local 315 Supervisors Unit
- E. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representative: Glenn Berkheimer  
Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit
- F. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: Raja Development Corp, et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682.

- G. Public Employee Performance Evaluation  
Title: General Manager

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on, Wednesday, April 1, 2020 at 4:00 P.M.**