



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, March 4, 2020
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Sleep Awareness**

March 8 - 20 is the National Sleep Foundation's Sleep Awareness Week. This week-long campaign is designed to celebrate the health benefits of sleep. Each year numerous accidents are caused by fatigue, drowsy driving, and personnel in safety sensitive occupations not getting the proper sleep they need to perform safely. During this week health care professionals set aside time to review their diagnosis and treatment protocols for insomnia, sleep apnea, and narcolepsy along with common ailments, such as hypertension, diabetes and obesity. This week of awareness is important in protecting Americans from the consequences of fatigue and untreated sleep disorders. As we prepare to set our clock forward for the return to Daylight Savings time, be intentional about getting the proper amount of sleep needed to be safe.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on February 19, 2020.
- B. Receive County of Napa Voucher Register Dated 2/04/20 through 2/17/20.
- C. Authorize the Purchasing Agent to execute Task Order 34 with Carollo Engineers to provide consulting services for a Rate Study for sewer service, in the amount of \$112,858.
- D. Receive General Manager's Report for January 2020.

8. REGULAR CALENDAR

- A. Award the construction contract (base bid and bid deduct) for the Browns Valley Trunk Project (CIP 14703) to JMB Construction Inc. for the bid amount of \$20,507,752 and authorize the General

Manager to execute the agreement with the contractor and issue the notice to proceed, when appropriate.

- B. Award the construction contract for the West Napa Pump Station Project (CIP 17711) to Anderson Pacific Engineering Contractors Inc. for the bid amount of \$7,662,305 and authorize the General Manager to execute the agreement with the contractor and issue the notice to proceed, when appropriate.
- C. Authorize the Purchasing Agent to execute a task order with GHD to provide construction management and inspection services for the Browns Valley Trunk Project (CIP 14703) and West Napa Pump Station Project (CIP 17711) in the amount of \$4,063,350, when appropriate.
- D. Authorize the Purchasing Agent to execute a task order with GHD to provide engineering services during construction for the Browns Valley Trunk Project (CIP 14703) in the amount of \$522,720, when appropriate.
- E. Authorize the Purchasing Agent to execute a task order with Hazen and Sawyer to provide engineering services during construction for the West Napa Pump Station Project (CIP 17711) in the amount of \$299,769, when appropriate.
- F. Authorize General Manager to execute the attached rental agreement with the New Life Tabernacle located at 2625 First Street for a construction staging area to be used for the Browns Valley Trunk Project (CIP 14703), when appropriate.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - March 6, 2020
- | Regular Board meeting - March 18, 2020
- | Regular Board meeting - April 1, 2020
- | North Bay Watershed Association meeting - April 3, 2020

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Glenn Berkheimer and Tim Healy
Unrepresented employee: Director of Administrative Services/Chief Financial Officer

- B.** CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: John Bakker
Unrepresented employee: General Manager

- C.** CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit

- D.** CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representative: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 Supervisors Unit

- E.** CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representative: Glenn Berkheimer
Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, March 18, 2020 at 4:00 P.M.