



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, February 5, 2020
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - American Heart Month**

February is the American Heart Association's "American Heart Month." It is a time to battle cardiovascular disease and educate Americans on what we can do to live heart-healthy lives. Heart disease, including stroke, is the leading cause of death for men and women in the United States. Additionally, heart disease kills an estimated 647,000 Americans each year. Heart disease can be prevented by living a life style that keeps your heart healthy. We can develop this life style by watching our weight, quitting smoking, controlling our cholesterol and by being active and eating healthy. It's never too late to start. For more information visit <https://www.cdc.gov/heartdisease/facts>

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**A. 4:00 PM**

Introduction of new employee Nicholas Perkins, Collection System Worker-in-Training.

B. 4:05 PM

Congratulate Stephanie Turnipseed for being named CWEA Redwood Empire Section's Community Engagement & Outreach Person of the Year Award for 2019.

7. CONSENT CALENDAR

A. Approval/Correction of Minutes from the Regular Meeting on January 15, 2020.

B. Receive County of Napa Voucher Register Dated 12/31/19 through 1/20/20.

- C. Concur with CEQA determination in City of Napa Resolution R2016-8, prepared and adopted by the City of Napa, Lead Agency under CEQA for the development project; set bond amount at \$452,000; and authorize Chair to sign the Improvement Agreement for SoCo Napa Apartments (previously known as Pietro Place).
- D. Authorize the Purchasing Agent to execute Amendment 1 to Task Order 2 with Woodard & Curran to provide engineering services to design the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) in the amount of \$74,520.
- E. Receive General Manager's Report for December 2019.

8. REGULAR CALENDAR

- A. Award the contract for the Pond Biosolids Removal and Reuse Project (CIP 13745) to Clean Harbors Environmental Services for the amount of \$2,000,000 and authorize the General Manager to execute the agreement with the contractor and issue the Notice to Proceed, when appropriate.
- B. Authorize the Purchasing Agent to execute a task order with West Yost Associates to provide construction management, inspection, and engineering services during construction for the Pond Biosolids Removal and Reuse Project (CIP 13745) in the amount of \$205,135.
- C. Receive a presentation from staff on Operations Activities.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Finance Committee meeting (1/16/2020)
- B. CASA Conference - 1/21/20-1/23/20

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - February 7, 2020
- | Regular Board meeting - February 19, 2020
- | Regular Board meeting - March 4, 2020
- | North Bay Watershed Association meeting - March 6, 2020
- | Regular Board meeting - March 18, 2020

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: Glenn Berkheimer and Tim Healy
Unrepresented employee: Vacant Director of Administrative Services/Chief Financial Officer

- B. CONFERENCE WITH LABOR NEGOTIATORS**
Agency designated representatives: John Bakker
Unrepresented employee: General Manager

- C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6**
Agency Designated Representative: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit

- D. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6**
Agency Designated Representative: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 Supervisors Unit

- E. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6**
Agency Designated Representative: Glenn Berkheimer
Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit

- F. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)
Agency Negotiator: Tim Healy, General Manager
Negotiating parties: Capbridge
Under negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 19, 2020 at 4:00 P.M.