



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, January 15, 2020
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - National Radon Action Month**

The Environmental Protection Agency (EPA) has designated January as National Radon Action Month. You can't see, smell, or taste radon, but it could be present at a dangerous level in your home. Radon is the leading cause of lung cancer deaths among nonsmokers in America and claims the lives of about 20,000 Americans each year. In fact, the EPA and the U.S. Surgeon General urge all Americans to protect their health by testing their homes, schools, and other buildings for radon. Exposure to radon is a preventable health risk, and testing radon levels in your home can help prevent unnecessary exposure. For more information please visit EPA.gov/radon.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on December 18, 2019.
- B. Receive County of Napa Voucher Register Dated 12/03/19 through 12/30/19.
- C. Authorize the General Manager, Director of Administrative Services and Technical Services Director to be "Authorized Representatives" under the Installment Sale Agreement with the SWRCB for the Browns Valley Road Sewer Interceptor and West Napa Pump Station Improvement Project.
- D. Authorize the Purchasing Agent to execute Amendment 2 to Task Order 4 with Hazen and Sawyer to provide engineering services to design the West Napa Pump Station Project (CIP 17711) in the amount of \$39,830.
- E. Receive General Manager's Report for November 2019.

8. REGULAR CALENDAR

- A. Receive presentation from staff on the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) and provide direction.
- B. Receive informational presentation on Energy & Chemical Savings Options
- C. Receive a presentation from staff on Operations Activities.

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. North Bay Watershed Association (1/03/20)

12. UPCOMING MEETINGS

- | Finance Committee meeting - January 16, 2020
- | CASA Conference - January 21-23, 2020
- | Regular Board meeting - February 5, 2020
- | North Bay Watershed Association meeting - February 7, 2020
- | Regular Board meeting - February 19, 2020

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Glenn Berkheimer and Tim Healy
Unrepresented employee: Director of Administrative Services/Chief Financial Officer
- B. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: John Bakker
Unrepresented employee: General Manager
- C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit

- D. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 Supervisors Unit

- E. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit

- F. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)
Agency Negotiator: Tim Healy, General Manager
Negotiating parties: Capbridge
Under negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 5, 2020 at 4:00 P.M.