



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, December 18, 2019**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Hand Washing Awareness**

December features "National Hand Washing Awareness Week". The goal of National Hand Washing Awareness Week is to decrease the spread of infectious diseases by empowering individuals to educate and help protect their communities. Direct contamination of your eyes, nose or mouth is how infectious disease enters your body. Please do your part to minimize the spread of illness by washing your hands thoroughly.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on December 4, 2019 and the Special Meeting on December 11, 2019.
- B. Receive County of Napa Voucher Register Dated 11/19/19 through 12/02/19.
- C. Accept the Andersen Ranch Subdivision sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$867,128 following receipt of maintenance bond in the amount of \$86,712.80.
- D. Authorize the Purchasing Agent to execute Amendment 6 to Task Order 50 with GHD to provide design services for the Browns Valley Trunk Project (CIP 14703) in the amount of \$50,595.
- E. Receive and file the Quarterly Report and Priority Project Status for July, August, September 2019.

**8. REGULAR CALENDAR**

- A. Authorize the General Manager to issue Notice Inviting Bids for the Browns Valley Trunk Project (CIP 14703), after confirmation of funding approval from the State Water Board.
- B. Authorize the General Manager to issue Notice Inviting Bids for the West Napa Pump Station Project (CIP 17711), after confirmation of funding approval from the State Water Board.
- C. Award the construction contract (base bid plus bid alternate) for the 2020 Collection System Rehabilitation Project (CIP 19703) to Nu-Line Technologies, LLC for the bid amount of \$6,445,000 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.
- D. Award construction contract for the Primary Clarifier and DAF Clarifier Rehabilitation Project (CIP 16712) to Farr Construction Corporation for the bid amount of \$968,800 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.
- E. Authorize the Purchasing Agent to execute a task order with HDR Engineering to provide Construction Management, Inspection, and Engineering Services During Construction for the Primary Clarifier and DAF Clarifier Rehabilitation Project (CIP 16712) in the amount of \$279,909.

**9. GENERAL MANAGER REPORT****10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. North Bay Watershed Association (12/06/19)
- B. NBWRA Board Meeting (12/09/19)

**12. UPCOMING MEETINGS**

- | North Bay Watershed Association meeting - January 3, 2020
- | Regular Board meeting - January 15, 2020
- | CASA Conference - January 21-23, 2020
- | Regular Board meeting - February 5, 2020

**13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Glenn Berkheimer and Tim Healy  
Unrepresented employee: Director of Administrative Services/Chief Financial Officer
  
- B. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: John Bakker  
Unrepresented employee: General Manager
  
- C. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representatives: Glenn Berkheimer  
Employee Organizations: Teamsters Local 315 - Rank & File Unit
  
- D. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representatives: Glenn Berkheimer  
Employee Organizations: Teamsters Local 315 Supervisors Unit
  
- E. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representatives: Glenn Berkheimer  
Employee Organizations: Association of Management Professionals of Napa Sanitation District Unit

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, January 15, 2020 at 4:00 P.M.**