



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, December 4, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Traveling for the Holidays - Be Prepared**

Many people choose to travel by car during the holidays, which has the highest fatality rate of any major form of transportation based on fatalities per passenger mile. In 2017, 329 people died on New Year's Day, 463 on Thanksgiving Day and 299 on Christmas Day, according to Injury Facts. Alcohol impairment was involved in about a third of the fatalities.

Stay safe on the roads over the holidays and every day: Get a good night's sleep before departing and avoid drowsy driving; Leave early, planning ahead for heavy traffic; Make sure every person in the vehicle is properly buckled up; Put that cell phone away; many distractions occur while driving, but cell phones are the main culprit; Practice defensive driving; Designate a sober driver to ensure guests make it home safely after a holiday party; alcohol or over-the-counter, prescription and illegal drugs can cause impairment.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**
7. **CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on November 20, 2019.
- B. Receive County of Napa Voucher Register Dated 11/05/19 through 11/18/19.
- C. Cancel the Regular Board meeting on January 1, 2020 due to the New Year's holiday.
- D. Accept the Capacity Charges Financial Report for FY 2018/19.
- E. Adopt Resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the Upper Lateral Rehabilitation Pilot Project #4 (CIP 18703).

- F. Concur with CEQA determination in LAFCO Notice of Exemption 2017-146, prepared LAFCO, Lead Agency under CEQA; set bond amount at \$65,200; and authorize Chair to sign the Improvement Agreement and Deferred Improvement Agreement for 410 Stonecrest Drive.

- G. Receive General Manager's Report for October 2019.

8. REGULAR CALENDAR

- A. Accept the Comprehensive Annual Financial Report and associated Audit Report for Fiscal Year 2018/19.

- B. Approve the Project, concur with CEQA determination, and authorize the General Manager to Issue Notice Inviting Bids for the Pond Biosolids Removal and Reuse Project (CIP 13745).

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - December 6, 2019
- | NBWRA Board meeting - December 9, 2019
- | Regular Board meeting - December 18, 2019
- | Regular Board meeting - January 15, 2020

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit, Teamsters Local 315 Supervisors Unit and AMPNSD Unit

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, December 18, 2019 at 4:00 P.M.