



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, October 16, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Strains and Overexertion**

Although a typical office job may not involve lifting large or especially heavy objects, it's important to follow the principles of safe lifting. Small, light loads (i.e., stacks of files, boxes of computer paper, books) can wreak havoc on your back, neck, and shoulders if you use your body incorrectly when you lift them. Backs are especially vulnerable - most back injuries result from improper lifting. Before you pick up a carton or load, ask yourself these questions:

- Is this too heavy for me to lift and carry alone?
- How high do I have to lift it?
- How far do I have to carry it?

If you feel that the lift is beyond your ability, contact your supervisor or ask another employee to assist you.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on October 2, 2019 and Special Meeting on October 2, 2019.
- B. Receive County of Napa Voucher Register Dated 9/17/19 through 9/30/19.
- C.
 - (1) Reject the bid from APB General Engineering as non-responsive because APB General Engineering does not meet the minimum experience requirements to be eligible to work on this project.
 - (2) Reject the bid from ECAST Engineering, Inc. as non-responsive because ECAST Engineering, Inc. does not meet the minimum experience requirements to be eligible to work on this project.
 - (3) Award construction contract for the 2019 Sanitary Sewer Manhole Adjustment Project, Phase IX (CIP 13702) to the lowest responsive bidder, G.D. Nielson Construction, Inc. for the amount of

\$212,850 and authorize the General Manager to execute the Agreement with the contractor and issue the Notice to Proceed, when appropriate.

- D. Accept the 5 Pheasant Lane Subdivision sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$131,215 following receipt of maintenance bond in the amount of \$13,122.
- E. Authorize Chair to sign Indemnification Agreement for an electrical vehicle charging station project located at 300 Hartle Court by the Gasser Foundation.

8. REGULAR CALENDAR

- A. Approve the project, concur with staff's CEQA Determination, and authorize the General Manager to issue Notice Inviting Bids for the Primary Clarifier and DAF Clarifier Rehabilitation Project (CIP 16712).

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association Board meeting (10/04/19)

12. UPCOMING MEETINGS

- | NBWRA Board meeting - October 28, 2019
- | North Bay Watershed Association meeting - November 1, 2019
- | Regular Board meeting - November 6, 2019
- | Regular Board meeting - November 20, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Raja Development Corp, et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682.
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)
Agency Negotiator: Jeff Tucker, Director of Administrative Services/CFO
Negotiating parties: Capbridge
Under negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, November 6, 2019 at 4:00 P.M.