



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary		John Bakker Legal Counsel

**REGULAR MEETING**  
**Wednesday, October 2, 2019**  
**1515 SOSCOL FERRY ROAD**

## GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - National Fire Prevention Month**

According to the National Fire Protection Association (NFPA), four of every five fire deaths and three of every four fire injuries were caused by home fires. On average, seven people died in U.S. home fires per day. Cooking equipment is the leading cause of home structure fires and home fire injuries and the second leading cause of home fire deaths. In 2017 a home structure fire was reported every 90 seconds. Is your family prepared for a fire emergency? October is National Fire Prevention Month and it serves as an excellent time to examine our preparedness. Additionally, it is a perfect opportunity to change batteries in smoke detectors, review your fire emergency plan and identify potential fire hazards around your home. Get more information on Fire Prevention Month and ways to ensure your home is safe at the NFPA's website.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on September 18, 2019.
- B. Receive County of Napa Voucher Register Dated 9/3/19 through 9/16/19
- C. Adopt Resolution establishing Terms and Conditions and ordering annexation of territory - APNs 057-170-008 and 057-170-019 - Devlin Road No. 4 - NapaSan Annexation 000033.
- D. Adopt Resolution and Approve Outside Service Agreement for Property Located at 3660 Linda Vista Avenue (APN 007-231-002).
- E. Receive General Manager's Report for August 2019.

**8. REGULAR CALENDAR**

- A. Approve the Project, concur with staff's determination that the Project is categorically exempt, and authorize the General Manager to issue Notice Inviting Bids for the 2020 Collection System Rehabilitation Project (CIP 19703).
  
- B. Award construction contract for the 2019 Manhole Rehabilitation Project (CIP 20702) to H&R Plumbing and Drain Cleaning, Inc. for the bid amount of \$182,120 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.

**9. GENERAL MANAGER REPORT****10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION****12. UPCOMING MEETINGS**

- | North Bay Watershed Association meeting - October 4, 2019
- | Regular Board meeting - October 16, 2019
- | NBWRA Board meeting - October 28, 2019
- | Regular Board meeting - November 6, 2019

**13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6  
Agency Designated Representatives: Glenn Berkheimer  
Employee Organizations: Teamsters Local 315 - Rank & File Unit, Teamsters Local 315 Supervisors Unit and AMPNSD Unit
  
- B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: Raja Development Corp, et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682.

**14. RECONVENE TO OPEN SESSION****15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, October 16, 2019 at 4:00 P.M.**