



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, September 18, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Home Eye Safety Awareness**

September is Home Eye Safety Awareness Month. Most people might not think about wearing eye protection while cleaning, cooking, doing yard work or working in the garage, but according to the American Academy of Ophthalmology (AAO), half of all eye injuries occur when doing these everyday chores. And while 90 percent of eye injuries are preventable by wearing the proper eye protection, AAO reports that 78 percent of those injured were not wearing any protective eyewear. The American Society of Ocular Trauma (ASOT) recommends that every household have at least one pair of American National Standards Institute (ANSI) approved eyewear. The eyewear should have the "Z-87" logo stamped on the frames and can be purchased inexpensively at hardware stores and home building centers. For more info. on how to protect your eyes at home and eye protection recommendations, visit <http://www.preventblindness.org>

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on September 4, 2019.
- B. Receive County of Napa Voucher Register Dated 8/20/19 through 9/2/19.
- C. Approve the appointment of U.S. Bank as trustee and continuing disclosure dissemination agent for the 2012A Certificates of Participation and 2017 Refunding Revenue Bonds. Approve the form of the attached Agreement and authorize the General Manager and/or Director of Administrative Services to execute the same with such changes thereto and deletions therefrom as are determined necessary by General Counsel and/or Bond Counsel.

8. REGULAR CALENDAR

- A. Adopt ordinance amending District Code 1.02 Definitions and District Code Section 3.01 Building Laterals, Street Laterals and Connections to clarify responsibilities and liabilities associated with building and street laterals, and clarify the District's Right of Entry, by taking the following actions:

1. Conduct second reading of ordinance, by title only, and waive full reading.
2. Hold public hearing pursuant to rules for adopting ordinances.
3. Close public hearing.
4. Adopt Ordinance No. 110 to amend District Code Section 1.02 Definitions and Section 3.01 Building Laterals, Street Laterals and Connections

- B.** Adopt ordinance amending District Code Section 2.03 Procurement Policies to increase the informal bidding and force account thresholds and to increase the quote threshold for purchasing goods and materials, by taking the following actions:

1. Conduct second reading of ordinance, by title only, and waive full reading.
2. Hold public hearing pursuant to rules for adopting ordinances.
3. Close public hearing.
4. Adopt Ordinance No. 111 to amend District Code Section 2.03 Procurement Policies

- C.** Adopt resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the MST Truck Fill Station Project (CIP 18731).

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A.** North Bay Watershed Association Board meeting (9/06/19)

12. UPCOMING MEETINGS

- | Regular Board meeting - October 2, 2019
- | North Bay Watershed Association meeting - October 4, 2019
- | Regular Board meeting - October 16, 2019
- | NBWRA Board meeting - October 28, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

- A.** CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit, Teamsters Local 315 Supervisors Unit and AMPNSD Unit
- B.** CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Raja Development Corp, et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682.

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, October 2, 2019 at 4:00 P.M.