



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, September 4, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - What to do during an earthquake**

Earthquakes strike suddenly and without warning. Knowing how to react can help ensure your safety. When an earthquake starts, drop, cover and Hold On. Minimize your movements to a few steps to a nearby safe place and stay there until the shaking has stopped and you are sure exiting is safe. Stay away from glass, windows, outside doors and walls, and anything that could fall, such as lighting fixtures or furniture. If you are in bed, STAY there and COVER your head and neck with a pillow. At night, hazards and debris are difficult to see and avoid. Attempts to move in the dark result in more injuries than remaining in bed. DO NOT get in a doorway as this does not provide protection from falling or flying objects and you likely will not be able to remain standing. Being prepared and knowing what to do goes a long way in staying safe. For more information on preparedness visit Ready.Gov.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on August 7, 2019.
- B. Receive County of Napa Voucher Register Dated 8/6/19 through 8/19/19.
- C. Accept the Employee and Board of Directors Reimbursement Report for FY 2018/19.
- D. Adopt the accompanying budget amendment resolution authorizing staff to post the FY 2018/19 Pension and Other Post Employment Benefits (OPEB) expenses estimated to be about \$5,000,000.
- E. Concur with CEQA determination in City of Napa Resolution R2010-48, prepared and adopted by the City of Napa, Lead Agency under CEQA for the development project; set bond amounts at \$2,288,000 (offsite public sewer), \$2,297,415 (onsite private sewer), and \$1,340,000 (onsite private recycled water); and authorize Chair to sign the Improvement Agreements and the Private Main Agreement for the Stanly Ranch Resort Project.

- F. Adopt Resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the Pond Transfer Structures - Pond 2 to Pond 3 Project (CIP 19717).
- G. Receive and file the Quarterly Report and Priority Project Status for April, May, June 2019.
- H. Receive General Manager's Report for July 2019.

8. REGULAR CALENDAR

- A. Receive a presentation from staff on the 18/19 Inflow/Infiltration (I/I) Reduction Program flow monitoring results.
- B. Conduct first reading of Ordinance to change and amend District Code Section 1.02 Definitions and District Code Section 3.01 Building Laterals, Street Laterals and Connections.
- C. Conduct first reading, by title only, of ordinance to amend District Code Section 2.03 Procurement Policies to increase the informal bidding and force account thresholds and to increase the quote threshold for purchasing goods and materials.
- D. Receive presentation by Mikayla Lopez, Engineering Intern on summer internship projects.
- E. Receive presentation by Michael Fitch, Engineering Intern on internship projects.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - September 6, 2019 (at NapaSan)
- | Regular Board meeting - September 18, 2019 (Techel cannot attend)
- | Regular Board meeting - October 2, 2019
- | North Bay Watershed Association meeting - October 4, 2019
- | Regular Board meeting - October 16, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Raja Development Corp, et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682.

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: APN: 005-180-016-000 and 005-180-018-000 (Hartle Court)
Agency Negotiator: Tim Healy, General Manager
Negotiating parties: City of Napa
Under negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, September 18, 2019 at 4:00 P.M.