



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, August 7, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - National Stop on Red Month**

Sometimes it occurs because you weren't paying attention, other times it's because you are in a hurry. No matter the motivation behind running a red light, that doesn't make it any less illegal and dangerous. In 1995, the Federal Highway Administration created the "Stop Red-Light Running Program" to help educate the public on the dangers of red-light running and increase enforcement at a grassroots, community level. A key platform of this effort is "National Stop on Red Week", which takes place annually from August 5 through August 11 to promote the Federal Highway Administration's campaign to stop this careless practice. The "National Stop on Red Week" seeks to raise awareness of the serious issues running red lights cause on our roadways, as well as to promote ways in which you and your community can make a difference in ending this dangerous act.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on July 17, 2019.
- B. Receive County of Napa Voucher Register Dated 7/2/19 through 7/22/19.
- C. Approve Project, concur with staff's CEQA determination that the project is categorically exempt, and authorize the General Manager to issue Notice Inviting Bids for the 2019 Manhole Rehabilitation Project (CIP 20702)
- D. Award construction contract for the Upper Lateral Rehabilitation Pilot Project #4 (CIP 18703) to Nor-Cal Pipeline Services for the bid amount of \$78,223 and authorize the purchasing agent to execute the Work Order with the Contractor.
- E. Receive General Manager's Report for June 2019.

8. REGULAR CALENDAR

- A. Approve attached policy on credits to recycled water accounts for leaking or broken pipes.
- B. Update Board on sewer service charge low income assistance program changes.
- C. Receive presentation by Gavin Glascott, Engineering Intern on summer internship projects.
- D. Receive presentation by Pria Bose, Laboratory Intern on summer internship projects.
- E. Elect Chair and Vice-Chair to the Board of Directors.

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION****12. UPCOMING MEETINGS**

- | CASA Conference - August 21-23, 2019
- | Regular Board meeting - September 4, 2019
- | North Bay Watershed Association meeting - September 6, 2019 (at NapaSan)
- | Regular Board meeting - September 18, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Raja Development Corp, et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682.

14. RECONVENE TO OPEN SESSION**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, September 4, 2019 at 4:00 P.M.