



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, July 17, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - UV Safety Month**

July is American Academy of Ophthalmology's UV Safety Month. Ultraviolet (UV) radiation is the main cause of skin cancer today. Additionally, overexposure to UV rays can damage our eyes. Anyone is susceptible to getting skin cancer, but the risk is greatest for people with white or light-colored skin with freckles, blond or red hair, and blue or green eyes. To help prevent the risk of getting skin cancer and damage to your eyes, stay out of the sun between 10 a.m. and 4 p.m., use sunscreen with SPF 15 or higher, cover up with long sleeves and wear a hat, utilize UV protective sunglasses and check your skin regularly for any changes (i.e. irregularly shaped moles). Summer is a great time to enjoy the sun, but please do it responsibly.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**

- A. **4:00 PM**

Introduction of new employee Christopher Mosier, Plant Operator II.

7. **CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on June 19, 2019.
- B. Receive County of Napa Voucher Register Dated 6/4/19 through 7/1/19.
- C. Cancel the Regular Board meeting on August 21, 2019 due to the CASA Conference.
- D. Adopt the accompanying resolution authorizing staff:
 - I To carry forward unspent FY 2018/19 Operating budget appropriations in the amount of \$214,850, according to the attached detailed sheet; and

- I. To carry forward unspent FY 2018/19 Capital budget appropriations in the amount of \$5,173,700, according to the attached detailed sheet.

- E. Adopt the accompanying budget amendment resolution authorizing staff to post the FY 2018/19 depreciation expense estimated to be about \$9,500,000.

- F. Concur with CEQA determination in Local Agency Formation Commission (LAFCO) Resolution R2018-09, prepared and adopted by LAFCO, Lead Agency under CEQA for the development project; set bond amount at \$33,025; and authorize Chair to sign the Improvement Agreement for 4190 Browns Valley Road.

- G. Authorize the Purchasing Agent to execute Amendment 5 to Task Order 50 with GHD to provide design services for the Browns Valley Trunk Project (CIP 14703) in the amount of \$34,960.

- H. Approve the project and concur with staff's determination that the project is Categorically Exempt for the 2019 Sanitary Sewer Manhole Adjustment Project (CIP 13702).

- I. Accept the Napa Park Homes Community Building sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$24,900.

- J. Adopt Resolution establishing Terms and Conditions and ordering annexation of territory - APNs 041-700-004, 041-700-005, and 041-700-007 - Borrette Lane No. 10 - NapaSan Annexation 000032.

- K. Adopt the revised Best Management Practices (BMPs), which serve as pollutant control mechanisms per NapaSan's Code, Section 4.04.090.

- L. Receive General Manager's Report for May 2019.

8. REGULAR CALENDAR

- A.
 - 1) Conduct the Public Hearing on the Written Report Containing a Description of Each Parcel of Real Property within the District Receiving Sewer Services and the Amount of the Charge for Each Parcel for FY 2019/2020;
 - 2) Hear and Consider any Protests;
 - 3) Determine Whether There is a Majority Protest; and,
 - 4) If There is no Majority Protest, Adopt the Attached Resolution.

- B. Receive presentation on PG&E Wildfire Safety Program impact.

- C. Adopt Resolution approving and adopting the new pay schedules for FY 2019-20, effective June 29, 2019.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

12. UPCOMING MEETINGS

- | Regular Board meeting - August 7, 2019
- | Regular Board meeting - August 21, 2019 (on agenda to cancel)
- | CASA Conference - August 21-23, 2019
- | Regular Board meeting - September 4, 2019
- | North Bay Watershed Association meeting - September 6, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Raja Development Corp, et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682.

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, August 7, 2019 at 4:00 P.M.