



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, June 19, 2019**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Contacts with Objects**

One of the leading causes of work-related deaths is contact with objects. This could include struck against or by an object; and caught in an object or equipment or in collapsing material. All have a high fatality rate but all are preventable. About 75% of struck-by fatalities involve heavy equipment, such as trucks or cranes, according to OSHA. Inattention to surroundings and being distracted can lead to injury, as does faulty equipment, lack of proper training, improper behavior by workers, or lack of workplace assessments and housekeeping.

Paying attention is vitally important for those operating machinery, as well as those working around it. When employees are proactive and employers provide proper education on job-specific hazards, conduct safety assessments, address gaps and provide corrective action, the risk of being struck by an object at work is dramatically reduced.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****A. 4:00 PM**

Introduce BAYWORK Externship Project and Participants

**7. CONSENT CALENDAR**

**A.** Approval/Correction of Minutes from the Regular Meeting on June 5, 2019.

**B.** Receive County of Napa Voucher Register Dated 5/21/19 through 6/3/19.

**C.** Authorize out-of-state travel to Chicago for General Manager Tim Healy, Director of Operations Jim Keller, Technical Services Director/District Engineer Andrew Damron, Senior Civil Engineer/Capital Program Manager Matt Lemmon, and Associate Engineer Simon Kobayashi for the purpose of attending the 92nd Annual Water Environment Federation Technical Exhibition and Conference (WEFTEC) from September 21-25, 2019.

- D. Approve Memorandum of Understanding for the Napa Valley Drought Contingency Plan and authorize the Chair to sign the agreement between NapaSan and the City of Napa.
- E. Authorize the Purchasing Agent to execute Task Order 6 with Hazen and Sawyer to provide engineering services to conduct a condition assessment and risk analysis for the SWRF Buried Metallic Piping Condition Assessment Project (CIP 20706) in the amount of \$99,650.
- F. Accept the Meritage Commons recycled water improvements for maintenance and operation and release the performance bond in the amount of \$249,157.

## 8. REGULAR CALENDAR

- A. Adopt Resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the 2018 Treatment Plant Improvement Project (CIP 18736).
- B. Approve the Project, concur with Staff's determination that the Project is categorically exempt, and authorize the General Manager to issue Notice Inviting Bids for the Upper Lateral Rehabilitation Pilot Project #4 (CIP 18703).
- C. Receive presentation from staff and approve the updates to the Sanitary Sewer and Recycled Water Standards.
- D. Consider attendance at the annual CASA Conference in San Diego, CA on August 21 through August 23, 2019.

## 9. GENERAL MANAGER REPORT

## 10. LEGAL COUNSEL REPORT

## 11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association Board meeting (6/07/19)

## 12. UPCOMING MEETINGS

- I North Bay Watershed Association meeting - July 12, 2019

- | Regular Board meeting - July 17, 2019
- | North Bay Watershed Association meeting - August 2, 2019
- | Regular Board meeting - August 7, 2019

**13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) case
  
- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:  
One (1) Case
  
- C. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: Raja Development Corp, et al. v. Napa Sanitary District, Napa Superior Court Case No. 19CV000682.

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, July 17, 2019 at 4:00 P.M.**