

**PUBLIC WORKS DEPARTMENT
INTER-OFFICE MEMO**



DATE: July 20, 2004

TO: Board of Supervisors
Nancy Watt, County Executive Officer

FROM: Robert J. Peterson, P.E., Director of Public Works

SUBJECT: Federal Aviation Administration (FAA) Grant for Land Acquisition

The Board authorized the Director of Public Works to apply for and accept grants from the Federal Aviation Administration (FAA) for airport projects, with a provision to notify the Board and CEO of all such activity.

A land appraisal was conducted November 2003 by Stahr & Associates on the Jane V. Gunn Trust Property (25.91 acres) located northeast of Runway 18R. The property is located within the Runway Protection Zone of 18R and has being listed on previous approved Airport Plans as a future purchase for safety and land use control. On April 23, 2004 a grant application was submitted to the FAA for this specific purchase.

This memo is to advise you that the Director has accepted an FAA Grant Offer for the Napa County Airport to acquire the 25.91 acres of Gunn Trust Property in the amount of \$1,128,885. The funding for the grant was not included in the 2004/2005 fiscal year, but will be added in August through means of a Budget Transfer. The State will be asked to match 4.5% of the total project cost and the Airport Enterprise Fund will pay the remaining 0.5%. The land acquisition will take place in approximately ninety days from the signature date of the grant acceptance.