



A Tradition of Stewardship
A Commitment to Service

**MINUTES OF THE
NAPA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING – 9:00 AM**

April 14, 2020

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

Chair Diane Dillon called the April 14, 2020 Regular Meeting of the Napa County Board of Supervisors to order at 9:00 a.m. with the following supervisors present:

**Chair Diane Dillon
Vice Chair Alfredo Pedroza
Supervisor Ryan Gregory
Supervisor Belia Ramos
Supervisor Brad Wagenknecht**

2. PLEDGE OF ALLEGIANCE

Agricultural Commissioner/Sealer of Weights and Measures Humberto Izquierdo led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

County Counsel Jeffrey M. Brax presented report regarding adherence to the Brown Act within the context of Executive Order N-29-20 issued by Governor Gavin Newsom.

Assistant County Executive Officer Mary Booher presented report in her capacity as Chair of the Napa County Complete Count Committee regarding the Census 2020 Outreach Campaign.

6. CONSENT ITEMS

Human Services

- A. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 8549 with the California Department of Social Services (CDSS) for the term July 1, 2019 through June 30, 2021 for the purpose of continuing the responsibilities of the CDSS and the County in the provision and receipt of certain services, including legal consultation and legal representation in administrative action appeals associated with the Resource Family Approval (RFA) program.

A-8549

- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 6 to Agreement No. 170538B with Trilogy Integrated Resources, LLC extending the term through June 30, 2022 and amending the Scope of Work and Compensation exhibits with no change to the contract maximum for ongoing support of Health and Human Service Agency's electronic Learning Management System.

A-170538B (Amend. 6)

- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to revenue Agreement No. 180189B with Workforce Alliance of the North Bay (WANB), a Joint Powers Agency, decreasing the amount by \$36,234 for a new maximum of \$595,449, replacing the Scope of Work and Compensation exhibits, for the term July 1, 2019 through June 30, 2020 to provide One-Stop Career Center Operations and Workforce Innovation and Opportunities Act (WIOA) Adult, Dislocated Worker and Youth program services.

A-180189B (Amend. 2)

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Agreement with the State of California Employment Development Department ("EDD") for a maximum of \$25,120.08 for the term July 1, 2019 through June 30, 2021 to reimburse for operating costs for space used by EDD at Health and Human Services Agency Career Point Napa America's Job Center of California.

A-200302B

- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Agreement with the California Department of Health Care Services for a maximum of \$606,933 for the term January 1, 2020 through December 31, 2021 for the Medi-Cal Health Enrollment Navigators Project (Navigators Project).

A-200303B

- F. Director of Health and Human Services requests the following with respect to grant allocations for Fiscal Year 2019-2020 and for Fiscal Year 2020-2021 from the California Department of Housing and Community Development:
1. Retroactive authorization for the Director of Health and Human Services Agency to sign the following documents:
 - a. Housing Navigator's Program (HNP) Allocation Acceptance in the amount of \$17,295 for Fiscal Year 2019-2020 and \$17,295 for Fiscal Year 2020-2021; and
 - b. Transitional Housing Program (THP) Allocation Acceptance in the amount of \$26,400 for Fiscal Year 2019-2020 and \$26,400 for Fiscal Year 2020-2021.
 2. Adoption of a resolution authorizing application for and acceptance of the County Allocation Award under the Housing Navigator's Program (HNP);
 3. Adoption of a resolution authorizing application for and acceptance of the County Allocation Award under the Transitional Housing Program (THP);

R-2020-49; R-2020-50

- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign Renewal Agreement No. 180203B with Sail House, Inc. for a maximum of \$100,000 per fiscal year for the term July 1, 2020 through June 30, 2021 and each automatic renewal thereof to provide Board and Care housing for adult mentally ill clients requiring enhanced programming.

A-180203B

Community Resources & Infrastructure

- H. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign an agreement with Kristin Lowell, Inc. for a maximum of \$5,800 for the term April 14, 2020 through December 31, 2020 for civil engineering services for the Napa County Winegrape Pest and Disease Control District to develop the per acre assessment for Fiscal Year 2020-2021.

A-200308B

- I. Director of Public Works requests the following:
1. Approval of and authorization for the Chair to sign an agreement with ADKO Engineering, Inc. for a maximum of \$257,031 for the term April 14, 2020 through June 30, 2020 with an automatic extension provision for an additional year at the end of each fiscal year not to exceed three (3) additional years for design and project services for the Mt.

- Veeder Road Bridge MPM 2.13 Project (RDS20-26) and the Buhman Road Bridge Project (RDS20-25); and
2. Approval of Budget Transfer No. DPW038 for the following (4/5 vote required):
 - a. Increase appropriations by \$262,484 in the SB1 Special Revenue Fund (Fund 2440, Sub-Division 1220052) with the use of its available fund balance to be transferred to SB1-Buhman Bridge CIP project budget (Fund 2040, Sub-Division 2040500, Program 20035); and
 - b. Increase appropriations by \$262,484 in Program 20035 budget offset by an increase in revenue from the transfer from the SB1 Special Revenue Fund.

A-200304B

- J. Director of Public Works requests the following actions related to the Bay Area Regional Energy Network (BayREN):
 1. Approval of and authorization for the Chair to sign a revenue agreement with the Association of Bay Area Governments (ABAG) for a maximum of \$151,421 for the term January 1, 2020 through December 31, 2020 to deliver services related to the BayREN; and
 2. Approval of and authorization for the Chair to sign an amendment to Agreement No. 8562 with MCE Clean Energy to provide services related to the Advanced Energy Upgrade Napa Program.

A-200309B; A-8562 (Amend. 1)

- K. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Silveira Consulting, LLC for \$75,000 for the term July 1, 2019 through June 30, 2020, with a provision for automatic annual renewal for a maximum of four years thereafter, for on-call labor compliance services.

A-200305B

- L. Director of Public Works requests the following:
 1. Award of the contract to the lowest bidder, Team Ghilotti, Inc. of Petaluma, California for their base bid of \$787,141 and authorize the Chair to sign the construction contract with the deductive bid alternative for the Brookside Drive Storm Damage Repair Project, RDS 18-09; and
 2. Approval of Budget Transfer No. DPW039 for the following (4/5 vote required):
 - a. Increase appropriations by \$430,891 in the SB1 Special Revenue Fund (Fund 2440, Sub-Division 1220052) with the

use of its available fund balance to be transferred to Program S7302; and

- b. Increase appropriations by \$430,891 in Program S7302 (Brookside Drive Storm Damage Repair Project) budget offset by an increase in revenue from the transfer from the SB1 Special Revenue Fund.

A-200306B

M. Director of Public Works requests the following:

1. Award of the contract to the second lowest bidder, Bridgeway Civil Constructors, INC. of Vacaville, California for their base bid of \$692,040 and authorize the Chair to sign the construction contract for the Berryessa/Knoxville Road MPM 20.50-22.00 Culvert Replacement Project (NANCC08), PA-09-CA-4301-PW-00233(1), RDS 19-08.; and
2. Approval of Budget Transfer No. DPW037 for the following (4/5 vote required):
 - a. Increase appropriations by \$977,300 in the Measure T Non-Operating Special Revenue Fund (SRF) budget (Fund 2440, Sub-Division 1220053) to transfer to Program S7107 offset by use of its available fund balance; and
 - b. Increase appropriations by \$977,300 in Program S7107 (Berryessa/Knoxville Road MPM 20.50-22.00 Project) budget offset by an increase in revenue from the transfer from the Measure T SRF budget.

A-200307B

N. Director of Public Works requests approval of plans and specifications for the County Wide Striping Project, RDS 20-29 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

General Admin & Finance

O. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170640B with Meyers, Nave, Riback, Silver & Wilson increasing the amount by \$55,000 for a new maximum amount of \$120,000 per fiscal year for the term April 14, 2020, through June 30, 2020, with provision for automatic renewals to provide specialized legal services and investigative and consulting services involving allegations of employee misconduct.

A-170640B (Amend. 2)

- P. Director of Housing and Homeless Services requests the following regarding five (5) Permanent Supportive Housing Units at 1219 Jefferson Street in Napa:
1. Adoption of a resolution approving a loan to Catholic Charities Diocese of the Santa Rosa in the amount of \$275,000 for the rehabilitation and renovation of five (5) units funded by One-Time Housing Funds for Whole Person Care Pilot Program grant funds; and
 2. Approval of Budget Transfer No. CEO020 increasing appropriations in Affordable Housing Fund in the amount of \$275,000 with offsetting revenues from One-Time Housing Funds for Whole Person Care Pilot Program grant funds to fund the loan to Catholic Charities of the Santa Rosa Diocese. (4/5 vote required)

R-2020-51

- Q. Director of Housing and Homeless Services requests the following related to housing and homeless services programs:
1. Adoption of a resolution to apply for and accept the 2020 Emergency Solutions Grant - Balance of State Allocation in an amount not to exceed \$200,000; and
 2. Adoption of a resolution to apply for and accept the 2020 Emergency Solutions Grant-Continuum of Care Allocation in an amount not to exceed \$200,000.

R-2020-52; R-2020-53

Motion Text: Approval of Consent Calendar as presented.

Changes/Corrections: None.

Public Comment: None.

Motion: Wagenknecht

Second: Pedroza

Voting Yes: Dillon, Pedroza, Gregory, Ramos, and Wagenknecht.

Voting No: None.

Recusals: None.

Result: Motion approved 5 to 0 by roll call vote.

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

Public comment presented.

County Counsel Jeffrey M. Brax addressed questions from public comment.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

Public Health Officer and Public Health Director Dr. Karen Relucio presented report.

Public comment presented.

Information only, no formal board action taken.

B. 9:15 AM

Special Meeting of the In-Home Support Services Public Health Authority of Napa County*

Please see separate minutes for this special meeting.

***The record shall reflect that the special meeting agenda for this meeting is not listed on the main Board of Supervisors Agenda.**

10. ADMINISTRATIVE ITEMS

General Admin & Finance

A. County Executive Officer will provide an update on the potential impacts on County revenue due to the COVID-19 crisis and request direction from the Board.

Assistant County Executive Officer Mary Booher made presentation.

Public comment presented.

Information only, no formal board action taken.

11. LEGISLATIVE ITEMS

None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

Chair Dillon reported that California State Association of Counties conducted a Board Meeting last Thursday Afternoon and underscored two points. Chair Dillon's first point was that CSAC Staff reported that they are focused reporting the level of expenses incurred by Counties during the COVID-19 response. The second point was that CSAC Staff also advised that their focus on three main issues including the COVID-19 response, homelessness, and wildfire response and prevention. She also reported on the California Public Utilities Commission activities related to PSPS continue to move forward.

Vice Chair Pedroza reported that the Metropolitan Transportation Commission (MTC) is in the final steps of determining CARES Act Funds Distribution.

Supervisor Wagenknecht reported that he will attend three Bay Area Air Quality Management District Meetings via Zoom.

Supervisors Ramos reported that the Association of Bay Area Governments (ABAG) is considering the including of a Housing Funding measure related to AB 1487. Next steps will be discussed in the next couple of weeks.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

County Executive Officer Minh C. Tran responded to a question from Vice Chair Pedroza regarding a fair housing meeting with staff.

15. CLOSED SESSION

County Counsel Jeffrey M. Brax read the following closed sessions into the record.

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: Napa County Fairgrounds, Calistoga, California (APNs 011-140-006, 011-140-007, 011-140-056, 011-140-009, and 011-140-055)

Agency Negotiator: Minh C. Tran, County Executive Officer

Negotiating Parties: Napa County and City of Calistoga

Under Negotiation: [X] Price [X] Terms of Payment

Closed session held. No reportable action.

- B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Karen Taylor, Human Resources Director

Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Unrepresented Employees: Non-Classified, Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

Employee Organization: Deputy Sheriff's Association (DSA Unit and Supervisory Unit of the County of Napa)

Closed session held. No reportable action.

16. ADJOURNMENT

Adjourn to the Board of Supervisors Regular Meeting, Tuesday, April 21, 2020 at 9:00 a.m.

DIANE DILLON, Chair

ATTEST:

JOSE LUIS VALDEZ, Clerk of the Board