



**MINUTES OF THE
NAPA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING – 9:00 AM**

April 7, 2020

Draft Summary of the Proceedings

A Tradition of Stewardship
A Commitment to Service

1. CALL TO ORDER; ROLL CALL

Chair Diane Dillon called the April 7, 2020 Regular Meeting of the Napa County Board of Supervisors to order at 9:00 a.m. with the following supervisors present:

**Chair Diane Dillon
Vice Chair Alfredo Pedroza
Supervisor Ryan Gregory
Supervisor Belia Ramos
Supervisor Brad Wagenknecht**

2. PLEDGE OF ALLEGIANCE

Public Health Officer and Public Health Director Dr. Karen Relucio led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

None.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Fire Chief Geoff Belyea presented report.

Planning, Building and Environmental Services Director David Morrison presented report.

Public Health Officer and Public Health Director Dr. Karen Relucio presented report.

Risk and Emergency Services Officer Kerry Whitney presented report.

County Executive Officer Minh C. Tran presented report.

6. CONSENT ITEMS

Law & Justice

A. Public Defender requests approval of an authorization for the Chair to sign the following Agreements for the provision of Spanish interpretation, each for a maximum of \$9,900 and each for the term April 7, 2020 through June 30, 2020, with a provision for two (2) automatic renewals;

1. Agreement with Teresa de la Vega-Power; and
2. Agreement with Christian Browne.

A-170843B (Amend. 1), A-170892B (Amend. 1)

Public Safety

B. County Fire Chief requests approval of and authorization for the Chair to sign an agreement with Stryker Sales Corporation for a maximum of \$11,232 for the term March 24, 2020 through June 30, 2020, with an automatic three-year renewal provision to administer preventive maintenance to County owned LUCAS chest compression devices.

A-200296B

Community Resources & Infrastructure

C. Director of Public Works requests approval of and authorization for the Chair to sign the following amendments related to lease and license space currently utilized by Lynx FBO Enterprise, LLC., at the Napa County Airport, which will also result in changes to the County's current Request for Proposals for a second Fixed Based Operator:

1. Amendment No. 2 to Napa County Agreement No. 3371 with Napa Jet Center, Inc., consenting to the relocation of Area #1 - Terminal Building Area to an alternate space; and
2. Amendment No. 1 to Napa County Agreement No. 6163 with Napa Jet Center, Inc., regarding the relocation of license space for the installation and operation of a self-serve fuel facility.

Item Dropped.

D. Director of Public Works requests the following:

- a. Approval of and authorization for the Chair to sign an agreement with WRECO, for a maximum of \$157,411 for the term April 7, 2020

through June 30, 2023 for the design of the Redwood Road Slide Repair; and

- b. Approval of Budget Transfer No. DPW035 for the following (4/5 vote required):
 - a. Increase appropriation by \$43,023 in the Accumulated Capital Outlay Fund (ACO) (Fund 3000, Subdivision 3000000) with use of its available fund balance; and
 - b. Increase appropriations by \$43,023 in the Redwood Road-MPM4.3, RDS 19-69 in the Roads CIP budget (Fund 2040, Subdivision 2040500, Program S9104) with offsetting revenue from the transfer from the ACO.

A-200297B

- E. Director of Public Works requests approval of plans and specifications for the Yountville Cross Road Bridge repair - DAF No. RAC-NAP-019-1, RDS 18-08 and authorization to advertise for sealed bids and opening of the bids at a time, date, and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.
- F. Director of Public Works requests adoption of a resolution of intent to conduct a public hearing on May 5, 2020 regarding the abandonment of a portion of Golden Gate Drive lying westerly of Stanly Lane to its terminus just easterly of Highway 12/121.

R-2020-45

General Admin & Finance

- G. Risk and Emergency Services Manager requests adoption of a resolution approving and authorizing the Chair to sign Agreement No. 2700-2 with CSAC Excess Insurance Authority Joint Powers Agreement changing the name to Public Risk Innovation, Solutions, and Management (known as PRISM) and removing the provision that requires county members to maintain membership in California State Association of Counties (CSAC).

A-8612, R-2020-46

- H. County Executive Officer acting as the Director of Emergency Services requests adoption of a resolution continuing the Local Emergency and Local Health Emergency for the purpose of response and recovery to COVID-19.

R-2020-47

Motion: Approval of Consent Calendar as amended.

Changes/Corrections: Item 6. C dropped from the agenda.

Public Comment: None.
Motion: Wagenknecht
Second: Pedroza
Voting Yes: Dillon, Pedroza, Gregory, Ramos, and Wagenknecht.
Voting No: None.
Recusals: None.
Result: Motion approved 5 to 0 by roll call vote.

7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

Public comment presented.

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Recess to the Monticello Public Cemetery District (MPCD) meeting (see MPCD Agenda).

Please see separate minutes for this meeting.

B. 9:15 AM

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County meeting (see IHSS Agenda).

Please see separate minutes for this meeting.

C. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (see LBRID Agenda).

Please see separate minutes for this meeting.

D. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (see NBRID Agenda).

Please see separate minutes for this meeting.

E. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (see NCFCWCD Agenda).

Please see separate minutes for this meeting.

10. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A. Director of Library Services requests adoption of the following: A resolution amending Part I, Section 29 of the Napa County Policy Manual, and establishing a revised Library Services fee schedule amending Part III, Part 125 of the Napa County Policy Manual, "Napa County Fees for Services Provided by County Departments and Agencies"; and Authorization for the Director to waive past overdue fines for adults

Motion: **Adoption of resolution amending Part I, Section 29 of the Napa County Policy Manual and establishing a revised Library Services Fee schedule amending Part III, Part 125 of the Napa County Policy Manual, "Napa County Fees for Services Provided by County Departments and Agencies and Authorization for the Director to waive past overdue fines for adults.**

Changes/Corrections: **None.**

Public Comment: **None.**

Motion: **Gregory**

Second: **Pedroza**

Voting Yes: **Dillon, Pedroza, Gregory, Ramos, and Wagenknecht.**

Voting No: **None.**

Corrections/Recusals: **None**

Result: **Motion approved 5 to 0 by roll call vote.**

General Admin & Finance

- B. County Executive Officer will provide an update on the potential impacts on County revenue due to the COVID-19 crisis and request direction from the Board.

Information only, no formal board action taken.

11. LEGISLATIVE ITEMS

None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

County Counsel Jeffrey M. Brax read the following closed sessions into the record:

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Director of Corrections

Closed session held. No reportable action.

- B. 11:40 AM - 1 Hour

CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Karen Taylor, Director of Human Resources

Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

Closed session held. No reportable action.

16. ADJOURNMENT

**Adjourn to the Board of Supervisors Regular Meeting, Tuesday, April 14, 2020
at 9:00 a.m.**

DIANE DILLON, Chair

ATTEST:

JOSE LUIS VALDEZ, Clerk of the Board