



A Tradition of Stewardship  
A Commitment to Service

**Planning, Building & Environmental Services**

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**David Morrison**  
Director

## REVISED MEMORANDUM

To: Board of Supervisors	From: David Morrison, Director - PBES
Date: May 19, 2020	Re: BOS Agenda of May 19, 2020 Item 10C – Adoption of a Policy to “Maintain Safe and Healthy Business Operations During the COVID-19 Pandemic”

In addition to the changes outlined in the previous memorandum (shown on the following page), staff recommends several new revisions to Attachment A in the proposed resolution (see attached), as follows:

- A. In Paragraph 1, titled “Policy,” the word “only” was deleted to clarify that entitlements may not be exceeded when the Proclamation of Local Emergency is no longer in effect. In addition, a sentence was added to require this policy be reviewed by the Board of Supervisors within 90 days, to make any necessary adjustments in response to changing business and pandemic conditions.
- B. In Paragraph 5, titled “Parking,” the second sentence promoting ride-sharing and alternative transportation was deleted, as such activities would not comply with physical distancing requirements.
- C. In Paragraph 6, titled “Temporary Structures,” a requirement was added to require all tents and other temporary structures to be open on all sides, to reduce the spread of COVID-19 and promote “al fresco” activities.
- D. In Paragraph 9, sub-paragraph (iv) under “Temporary On-Site Areas,” a sentence has been added to require the number of people allowed at individual marketing events to comply with the State and County Health Orders.
- E. In Paragraph 9, sub-paragraph (v) under “Temporary On-Site Areas,” the starting time of 10:00 AM has been deleted.
- F. In Paragraph 10, titled “Notice of Intent to Participate,” owners will be required to comply with all State Health Orders, in addition to those issued by the County.

- G. Paragraph 11, titled “Viewshed,” has been deleted in its entirety, to require that all temporary tents and structures comply with County requirements.
- H. In the draft “Notice of Intent to Participate,” language has been added to require owners to comply with all State Health Orders, in addition to those issued by the County.

Previously, staff recommended corrections and clarifications to Attachment A in the proposed resolution (see attached), as follows:

1. In Paragraph 3, titled “CEQA,” add the word “guests” to clarify that the number of marketing events may increase, but not the overall number of legally entitled marketing guests.
2. In Paragraph 7, titled “Temporary On-Site Areas,” clarified the first sentence as follows:

Alternative temporary on-site areas may be allowed ~~equivalent in size to~~ within existing, legally established areas, thereby increasing the total area available for business activities, to allow the ~~business to accommodate~~ accommodation of physical distancing requirements.

The clarification makes clear that temporary areas may be established that expanded the space available to accommodate business operations, within legally entitled areas.

3. Four revisions have been made in Paragraph 9, sub-paragraph (ii) under “Temporary On-Site Areas,” as follows:
  - The phrase “lawns and similar landscaped areas” has been added to the list of disturbed areas where temporary business operations may occur;
  - A sentence has been added clarifying that vineyards may not be included in temporary on-site areas;
  - The word “outdoor” has been added to the beginning of the third sentence to clarify that outdoor areas must be at least 500 feet from any off-site residences, in the absence of site-specific mitigation; and
  - The word “only” has been deleted from the sixth sentence, to clarify that all winery uses may occur within temporary on-site areas.