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Revised 2-10-08; Resolution 07-172  
Revised 5-12-09; Resolution 09-61 (eff 7-12-09)  
Revised 4-27-10; Resolution 2010-43 (eff 6-27-10)  
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Revised 5-21-19; Resolution 2019-XX (eff 7-1-19)

**PART 115**

**PUBLIC WORKS - DIVISION OF ANIMAL SHELTER**

- Sec. 115.010. Imposition of Fees
- Sec. 115.015 Standard Hourly Rate
- Sec. 115.020. License Fees
- Sec. 115.030. Adoption Fees
- Sec. 115.035. Veterinary/Service Fees.
- Sec. 115.040. Fees for Reclaiming Impounded Animals
- Sec. 115.060. Owner Surrender ~~and Owner Requested Euthanasia/Disposal~~
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- Sec. 115.080. Fees for Animal Rescue and Fence Repair
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- Sec. 115.090. Fees for Rental of Small Animal Traps
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- Sec. 115.110. Fees for Quarantine of Animals
- Sec. 115.120. Kennel Fees
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**Sec. 115.010. Imposition of Fees**

The fees set forth in this Part shall be paid at the time of service or filing of application or other document for the permit or license indicated. No application shall be accepted for filing unless the fees are paid at the time of application. No part of any fee shall be refundable unless otherwise indicated. All such fees shall be paid to the Division of Animal Shelter unless otherwise indicated.

**Sec. 115.015. Standard Hourly Rate**

Any request for services that are not described in this Part shall be charged at the standard hourly rate with a half-hour minimum for each separate work event. Time will be billed to the nearest half-hour after the first hour. ~~Payment of two (2) hour minimum payment shall accompany the request submittal. Excess fees will be refunded.~~

	<u>Current Fee</u>	<u>Proposed Fee</u> <u>Effective</u> <u>7-1-19</u>
(a) Standard hourly rate	\$95.00	\$95.00

Sec. 115.020. License Fees

(a) The following dog license fees are established as required by Chapter 6.04 of the Napa County Code of Ordinances:

~~(1) Dogs with a Microchip: The annual fee for any dog license required by Chapter 1 of Title VII of the Napa County Code of Ordinances is Thirty Dollars and seventy five cents (\$30.75); except that the fee shall be reduced for a dog shown by the certificate of a licensed veterinarian to have been spayed, neutered, or otherwise altered to prevent reproduction. \$30.75 \$15.75 if altered~~

Dogs - Altered  
1 year license \$20.00  
2 year license \$35.00  
3 year license \$50.00

Dogs - Not Altered  
1 year license \$55.00  
2 year license \$91.50  
3 year license \$137.50

~~Dogs without a Microchip: The annual fee for any dog license required by Chapter 1 of Title VII of the Napa County Code of Ordinances is Forty Five Dollars and 75 cents (\$45.75) except that the fee shall Thirty Dollars and 75 cents (\$30.75) for a dog shown by the certificate of a licensed veterinarian to have been spayed, neutered or otherwise altered to prevent reproduction. Fee includes free micro-chipping any time during the period of the license renewal. \$45.75 \$30.75 if altered~~

(b) Fee for late renewal \$20.00 \$25.00

(c) Replacement or transfer \$5.00 \$6.50

(d) Voluntary one-year cat license \$15.00 \$20.00

(e) License fees may be collected by cities and veterinarians (or other organizations as approved by the Department of ~~Environmental Management~~Public Works) within the county and forwarded with the application to the Department of ~~Environmental Management~~Public Works.

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**PART III: FEES**

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**Sec. 115.030. Adoption Fees**

(a) Adoption fees for dogs and cats include all medical costs, vaccinations, and a microchip. License fees shall be collected at the time of adoption as otherwise provided in this Part.

Dog		
<u>Senior (6+ years)</u>		<u>\$65.00</u>
Adult <u>(5+ months)</u>	\$150.00	\$150.00
Puppy <u>(0-5 months)</u>	\$175.00	<u>\$195.00</u>

Cat		
<u>Senior (6+ years)</u>		<u>\$60.00</u>
Adult (5+ months)	\$90.00	\$90.00
Kitten (0-5 months)	\$125.00	<u>\$130.00</u>
Feral/ <u>Barn</u>	\$45.00	\$45.00

Discount applied for senior persons age 65 or older adopting dog or cat of any age ½ Regular Fees

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|--|---------|---------|
| (b) Rabbit   | \$40.00 | \$40.00 |
| (c) Small animal such as guinea pig, parakeet, cockatiel, rodent, domesticated bird or fowl                        | \$10.00 | \$10.00 |
| (d) In addition to the following adoption fees, all medical costs incurred for the animal shall also be collected. |         |         |

Livestock		
Small	\$50.00	\$50.00
Large	\$100.00	\$100.00
Exotic animal	\$75.00	\$75.00

**Sec. 115.035. Veterinary Service Fees**

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|--------------------|---------|----------------|
| (a) Rabies vaccine | \$6.00  | \$6.00         |
| (b) Microchip      |         |                |
| Dog (any age)      | \$10.00 | <u>\$20.00</u> |
| Cat (any age)      | \$10.00 | <u>\$15.00</u> |
| Rabbit             | \$10.00 | \$10.00        |

**Sec. 115.040. Fees For Reclaiming Impounded Animals**

The following fees apply for each impounded animal of any age and spay/neuter status, and includes all state imposed fees. All fees shall be collected at the time of redemption.

(a) Dog		
1 <sup>st</sup> offense	\$55.00	<u>\$65.00</u>
2 <sup>nd</sup> offense	\$70.00	<u>\$95.00</u>
3 <sup>rd</sup> offense	\$85.00	<u>\$125.00</u>
Subsequent offenses	Prior	<u>\$175.00</u>
	Impound	
	fee plus	
	25% to a	
	\$270	
	maximum	
Daily board	\$20.00	<u>\$25.00</u>
(b) Cat		
1 <sup>st</sup> offense	\$20.00	
<u>2<sup>nd</sup> offense</u>		<u>\$45.00</u>
<u>3<sup>rd</sup> offense</u>		<u>\$80.00</u>
Subsequent offenses	\$20.00	<u>\$115.00</u>
Daily board	\$10.00	<u>\$20.00</u>
(c) Small animal		
All offenses	\$20.00	\$20.00
Daily board	\$10.00	\$10.00
(d) Horse, foal, pony, mule, cow, calf, sheep, goat, pig, mule, or animal of like size		
All offenses	\$100.00	\$100.00
Daily board	\$25.00	\$25.00
(e) Additional charges equal to the amount of actual expenses incurred by the County for the care of any animal, such as medical, transportation, or newspaper publication costs, shall be collected at the time of redemption.		
(f) Afterhours surcharge	\$149.00	\$149.00
<del>Daily board for afterhours impounds</del>	<del>\$30.00</del>	

(g) ~~All non-microchipped impounded dogs will be microchipped and shall be charged the established ten dollar fee.~~  
All dogs must be microchipped and have a valid license at the rates provided in this Part at the time of redemption.

(h) ~~A mandatory state imposed fee for the return of unaltered animals~~

<del>1<sup>st</sup> offense</del>	<del>\$35.00</del>
<del>2<sup>nd</sup> offense</del>	<del>\$50.00</del>
<del>Subsequent offenses</del>	<del>\$100.00</del>

**Sec. 115.060. Owner Surrender ~~and Owner-Requested Euthanasia/Disposal~~**

The following fees apply for each animal surrendered by owner.

(a) <u>Dog of any age, sex, or spay/neuter status</u>		
<u>With veterinarian records</u>		<u>\$50.00</u>
<u>Without veterinarian records</u>		<u>\$70.00</u>
(b) <u>Cat of any age, sex, or spay/neuter status</u>		
<u>With veterinarian records</u>		<u>\$40.00</u>
<u>Without veterinarian records</u>		<u>\$60.00</u>
(c) <del>Small animal including a mother with pups/kittens under three months old with complete veterinary records to be provided to the Animal Shelter upon surrender:</del>		
<u>With veterinarian records</u>	\$27.50	\$27.50
<u>Without veterinarian records</u>	\$40.00	\$40.00
(d) Livestock	\$110.00	\$110.00
(e) Non-Napa County resident surcharge	\$50.00	\$50.00

**Sec. 115.065. Owner Requested Euthanasia and Disposal**

The following fees apply for owner requested euthanasia for animals of any age, sex, or spay/neuter status.

(a) <u>Dog</u>		
<u>Service</u>		<u>\$60.00</u>
<u>Service and disposal</u>		<u>\$100.00</u>
(b) <u>Cat</u>		

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**PART III: FEES**

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	<u>Service</u>		<u>\$50.00</u>
	<u>Service and disposal</u>		<u>\$75.00</u>
(c)	Small animal		
	Service only	\$25.00	\$25.00
	Service and disposal	\$65.00	\$65.00
(d)	Surcharge for Animal Control Officer transport to shelter	\$38.00	\$38.00

**Sec. 115.080. Fees For Animal Rescue and Fence Repair**

The following fees apply for each animal rescue and fence repair service performed by an Animal Services Officer and shall be charged to the nearest half-hour.

(a)	Hourly rate for each Animal Services Officer	\$95.00	\$95.00
(b)	Overtime rate for each Animal Services Officer	\$142.50	\$142.50

**Sec. 115.085. Fees for Fence Checks for Animal Service Agencies**

The following fees apply for fence inspection requests. An animal services representative shall affirm the adequacy of fencing for animal services agencies.

(a)	Fence inspection	\$24.00	\$24.00
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**Sec. 115.090. Fees For Rental of Small Animal Traps**

(a)	72-hour small animal trap rental	\$6.00	\$6.00
(b)	Refundable security deposit	\$50.00	\$50.00

**Sec. 115.100. Fees for Hauling Large Animals to the Shelter**

The fee for hauling large animals to the Shelter with a private drayman shall be equal to actual cost charged to the County by the hauling vendor.

**Sec. 115.110. Fees for Quarantine of Animals**

The following fees for the quarantine of an animal shall be in addition to standard impound fees, pursuant to ~~Section 6.04.~~ Chapter 6.04 of the Napa County Code of Ordinances:

(a)	Daily quarantine fee	\$30.00	\$30.00
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(b) Administration fee \$60.00

(b) ~~See Section 10.020 of Part 10 of Part III of the Board Policy Manual for fee waiver provisions.~~

**Sec. 115.120. Kennel Fees**

Fees for filing an application for a kennel permit required by Title 6, Chapter 6.08 of the Napa County Code of Ordinances, and for a plan check thereunder shall be charged at the standard hourly rate with ½ hour minimum for each separate work event. Time will be billed to the nearest half hour ~~after the first hour. Payment of two (2) hour minimum payment shall accompany the request submittal. Excess fees will be refunded.~~

(a) Standard hourly rate	\$95.00	\$95.00
(b) Annual operating permit submitted between July 1 and September 1 of each year	\$190.00	\$190.00
(c) Late fee for annual operating permit submitted after September 1 and before July 1 of each year	\$237.50	\$237.50

**Sec. 115.130. Pet Shop Inspections**

Any business that sells live animals shall pay an annual inspection fee pursuant to Penal Code Section 597(i).

(a) Inspection fee	\$190.00	\$190.00
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