

# Mental Health Board Meeting Minutes

July 9, 2018, 4:00 to 6:00

2751 Napa Valley Corporate Drive, Building A, Oak Conference Room

<b>Chair:</b>	Kristine Haataja	<b>Vice Chair:</b>	Open
<b>Minutes:</b>	LuAnn Pufford, Sr. Office Assistant		

## ---- Agenda Topics ----

### 1. Call to Order

The meeting was called to order at approximately 4:05 p.m. by Chair Kristine Haataja.

### 2. Roll Call/Introductions

The Napa County Mental health Board (MHB) met in regular session on Monday, July 9, 2018, with the following members present: Chair Kristine Haataja, and members Kathleen Chance, Theresa Comstock, Larry Kamer, Rowena Korobkin, Beth Nelsen and Shari Staglin. Members Supervisor Alfredo Pedroza and Rocky Sheridan were absent.

Napa County Staff present: Jim Diel, Mental Health Division Clinical Director, Felix Bedolla, MHSA Project Manager, Liset Esqueda, MHSA Staff Services Analyst, and LuAnn Pufford, Sr. Office Assistant.

### 3. Public Comment

Public Comments were as follows:

- The Mental Health Board (MHB) has open positions. Community functions, such as the Staglin Scientific Symposium, are a good opportunity to recruit new members.
- An increase in suicide rates in the country, as well as Napa County suicides, are of concern to MHB members.

### 4. Approval of Minutes and Consent Items

A motion to approve the minutes from the June 11, 2018 meeting was made by member Larry Kamer. The motion was seconded by member Rowena Korobkin and was approved with Ayes. Member Shari Staglin Abstained. \* No members were opposed.

*\*See list of members under item 2 Roll Call/Introductions.*

### 5. Old Business

A. None

### 6. New Business

A. The Public Hearing for the MHSA Annual Plan Update for Fiscal Year 2017-18 to Fiscal Year 2019-20 began at 4:11 pm. MHSA Project Manager Felix Bedolla gave an overview of the Plan document, which included the following highlights:

- MHSA funds and reversion - Per changes in California Department of Health Care Services policies, Napa County is required to outline plans and spend reverted/reallocated funds by June 30, 2020.
- There were no changes to the Prevention and Early Intervention (PEI) Component, with the exception of the "No Place Like Home" Initiative to provide housing for homeless individuals with mental illness.
- Transition Age Youth (TAY) Full Service Partnership (FSP) has been transitioned from Progress Foundation to the Mental Health Division in order to provide more cost-effective services and more seamless and timely referrals.
- Service data has been included for the new Crisis Stabilization Services (CSS) Program which opened in May 2017.
- Community Services and Supports (CSS) Housing Funds allocation includes expenditures for the Hartle Court Housing apartment complex of 18 one-bedroom units of permanent supportive housing for homeless or at risk of homeless adults with mental illnesses and six two-bedroom units of transitional housing for homeless transition-aged youth (18 to 26 years) who are living with mental illness, and a combination of other housing assistance in the form of rental assistance, security deposits, utility deposits, or other move-in cost assistance; utility payments; and capital funding to build or rehabilitate housing.
- Innovations Round 2 Projects submitted to the Mental Health Services Oversight and Accountability Commission (MHSOAC) in September of 2017 and approved.
- Workforce Education and Training (WET) dollars were used to fund an internship program, which has generated more revenue than originally anticipated. Napa County Mental Health has had discussions with stakeholders to expend reverted/reallocated MHSA WET Funds in FY 18-19 and FY 19-20 on the Mental Health Plan Staff development activities which include trainings, staff support for licensure exam preparation, and materials and other previously approved WET Actions or programs, as well as the Internship Program, which is ongoing.

Mr. Bedolla commented that questions had been submitted in writing, with a response forthcoming. No questions were posed by the MHB or public guests. The Public Hearing was closed at approximately 4:48 pm.

B. Election of Officers was held. A motion was made by member Theresa Comstock to elect Kristine Haataja as MHB Chair, and Rowena Korobkin as MHB Vice-Chair for FY 2018-19. The motion was seconded by member Shari Staglin. The motion passed with all Ayes as presented.

*\*See list of members under item 2 Roll Call/Introductions*

C. Chair Kristine Haataja presented two recommendations for Executive Committee Member-At-Large participants, Kathleen Chance and Beth Nelsen. Both members indicated that they would accept the recommendation. No other recommendations were offered. A vote will be held at next month's meeting.

D. Pending the acceptance of one meeting date change in November, a motion to approve the fiscal year 2018-19 schedule of MHB and Executive Committee meetings was made by member Larry Kamer and was seconded by member Theresa Comstock. The motion passed with all Ayes.\*

*\*See list of members under item 2 Roll Call/Introductions*

E. Chair Kristine Haataja and member Kathleen Chance interviewed applicant Mirna Leiva-Gullord for a position on the MHB. Ms. Leiva-Gullord is a peer mentor volunteer at Innovations Community Center, and as such would bring both compassion and lived experience to the MHB. A motion to recommend the Board of Supervisors appoint Ms. Leiva-Gullord to the MHB was made by member Shari Staglin. The motion was seconded by member Rowena Korobkin and passed with all Ayes.

\*No members were opposed.

*\*See list of members under item 2 Roll Call/Introductions.*

F. The Mental Health Director's update included the following:

- Health & Human Services Agency Director Howard Himes has retired and Mary Butler, Chief Probation Officer will serve as the Interim Agency Director until the position can be filled.
- HHSA Compliance Officer Karl Porter has accepted another job and is leaving soon. Bill Carter will serve as the Interim Compliance Officer.
- Jim Diel will accept the role of acting Mental Health Director in Bill Carter's absence.
- The Mental Health Division promoted two staff into management positions; Supervisor Sarah O'Malley as MH Clinical Manager, and Utilization Review Coordinator Courtney Vallejo as Administration Manager. These two positions are replacing the vacant MH Manager previously occupied by Doug Hawker.
- The Mental Health Division is preparing for two audits, the EQRO Audit in November and the Triennial State Audit in December.
- Napa County Mental Health continues to support CIT training.

G. Committee updates were as follows:

- Stakeholder Advisory Committee (SAC) – Information on topics of discussion is outlined in the MHSA Annual Plan Update document. A recommendation was made to have another member of the MHB attend the SAC meetings and share the information with the full MHB. Any MHB member interested in volunteering to attend SAC meetings should contact MHSA Project Manager Felix Bedolla to be placed on the email list for the Agenda and let MHB Chair Kristine Haataja know as well.
- Quality Improvement Committee (QIC) – MHB Chair Kristine Haataja has been attending these meetings. The MHB will receive an overview of the External Quality Review Organization audit report from Mental Health Division Quality Coordinator Harry Collamore in August.
- Recruitment Work Group – Larry Kamer shared that he has been talking to potential new MHB members and he feels that three people will be submitting applications for open positions.

H. Member Theresa Comstock made a the following CALBHBC announcements

- Theresa Comstock is serving as the CALBHBC President.
- There is a new Executive Director, Jerry Jeffe. Please visit the CALBHBC website for more information.

## 7. Announcements & Informational Items

A. Speaker Schedule Plan for 2018

1. Supportive Housing/Residential Care for Adults with Mental Illness
2. Dreamcatchers: Regina Kaiser
3. Queen of the Valley Mental Health Services

B. MH Board Openings ([Link](#))

C. Napa County Mental Health Board web page includes Executive Committee and Board meeting agendas, minutes & supporting documents: [Mental Health Board Page](#)

D. Next Mental Health Board **Executive Committee Meeting**: Monday, July 23, 4:30 to 5:30 pm, Health & Human Services, 2751 Napa Valley Corporate Dr., Building A, Manzanita Conference room

E. Next **MH Board Meeting**, August 13, 2018, 2751 Napa Valley Corporate Dr., Building A, Oak Conference room

- F. **Small County Mental Health Board Training**, Local Mental/Behavioral Health Boards and Commissions, Saturday August 25, 9:00-3:00, Shasta County Library, 1100 Parkview Drive, Redding

## **8. Adjournment**

A motion to adjourn the meeting was made by member Theresa Comstock and was seconded by member Rowena Korobkin. The motion passed with all Ayes. The meeting adjourned at approximately 5:40 pm.