

## ATTACHMENT A

### Requested Budget Adjustments

1. Fund 1000 General Fund: Increase appropriations in the Board of Supervisor subdivision by \$25,000 offset by a reduction in the General Fund Appropriation for Contingency to cover the salary and benefit increases (connected to the Superior Court salary adjustments).
  - General Fund, BOS (1000-1010000)
    - Increase Salaries and Related Benefits by \$25,000
  - General Fund, Appropriation of Contingency (1000-1059000)
    - Decrease by \$25,000
  
2. Fund 1000 General Fund: Increase appropriations in the Human Resources subdivision by \$70,575 offset by a reduction in the General Fund Appropriation for Contingency and various service and supply accounts to cover the increased cost of negotiated salary and benefit changes and increased cost for the Senior Office Assistant position.
  - General Fund, HR (1000-1022000)
    - Increase Salaries and Related Benefits by \$70,575
    - Decrease Other Professional Services by \$27,000
    - Decrease Training and Conference Expenses by \$8,000
    - Decrease Business Travel and Mileage by \$1,000
    - Decrease Training Services by \$4,000
    - Decrease Office Supplies-Furniture and Fixtures by \$3,000
  - General Fund, Appropriation of Contingency (1000-1059000)
    - Decrease by \$27,575
  
3. Fund 1000 General Fund: Increase appropriations in the Elections subdivision by \$95,000 offset by a reduction in the General Fund Appropriation for Contingency to cover the increased cost of negotiated salary and benefit changes and increased costs related to implementing the Voter's Choice Act.
  - General Fund, Elections (1000-1141000)
    - Increase Salaries and Related Benefits by \$43,250
    - Increase Maintenance-Public Works by \$5,500
    - Increase Rents and Leases-Buildings by \$4,000
    - Increase Printing and Binding by \$3,450
    - Increase Business Travel by \$3,800
    - Increase Postage by \$3,000
    - Increase Minor Equipment by \$7,500
    - Increase Computer Equipment by \$24,500
  - General Fund, Appropriation of Contingency (1000-1059000)
    - Decrease by \$95,000
  
4. Fund 1000 General Fund: Increase appropriations in the Probation subdivision by \$493,247, offset by a reduction in the General Fund Appropriation for Contingency, an increase in revenues from Title IV-E Special Revenue Fund and from the Declared Disaster Division, and a reduction in service contracts, to cover the increased cost of negotiated salary and benefit changes.
  - General Fund, Probation (1000-1420000)
    - Increase Transfer-in Revenue by \$135,162
    - Increase Salaries and Related Benefits by \$493,247
    - Decrease Other Professional Services by \$19,000
  - General Fund, Appropriation for Contingency (1000-1059000)
    - Decrease by \$339,085
  - Special Revenue Fund, (2480-1422050)
    - Increase Title IV-E revenue by \$61,000
    - Increase Transfer-out by \$61,000

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5. Fund 1000 General Fund: Increase appropriations in the Probation-Juvenile Hall subdivision by \$54,128, offset by a reduction in the General Fund Appropriation for Contingency to cover the increased cost of negotiated salary and benefit changes.
  - General Fund, Probation (1000-142100)
    - Increase Salaries and Related Benefits by \$54,128
  - General Fund, Appropriation for Contingency (1000-1059000)
    - Decrease by \$54,128
  
6. Fund 1000 General Fund: Increase appropriations in the Sheriff-Animal Services subdivision by \$23,600, offset by a reduction in the General Fund Appropriation for Contingency to cover the increased overtime (normal and fire related) and fuel charges.
  - General Fund, Sheriff-Animal Services (1000-1362000)
    - Increase Overtime by \$18,000
    - Increase Fleet Fuel Charges by \$5,600
  - General Fund, Appropriation for Contingency (1000-1059000)
    - Decrease by \$23,600
  
7. Fund 1000 General Fund: Increase appropriations in the Planning Building and Environmental Services CEQA subdivision by \$163,000 for analysis relating to vineyard Environmental Impact Reports offset by an increase in charges for services revenue.
  - General Fund, PBES CEQA (1000-1700002)
    - Increase Charges for Services Revenue by \$163,000
    - Increase Other Professional Services by \$163,000
  
8. Fund 1000 General Fund: Increase appropriations in Public Works Administration subdivision by \$82,500 offset by a decrease in Central Services to transfer of the real estate duties from the County Executive Office to Public Works.
  - General Fund, Public Works (1000-1220000)
    - Increase Consulting Services by \$82,500
  - General Fund, Central Services (1000-1052000)
    - Decrease Consulting Services by \$82,500
  
9. Fund 1000 General Fund and Fund 2500 Realignment SRF: Increase appropriations in the Public Defender subdivision by \$23,390 offset by a transfer-in from 2011 Public Safety Realignment to cover the cost of increased Parole Revocation Hearings.
  - General Fund, Public Defender (1000-1320000)
    - Increase Transfer-in 2011 Realignment Revenue by \$23,390
    - Increase Salaries and Related Benefits by \$23,390
  - SRF, 2011 Public Safety Realignment (2500-1320080)
    - Increase Transfer-out by \$23,390
  
10. Fund 2000 Health and Human Services: Increase appropriations in the Agency Administration subdivision and Self Sufficiency Administration subdivision offset by a decrease in Self-Sufficiency services for increased negotiated salary and benefit costs in both subdivisions due to a lower than budgeted vacancy rate and an increase in contracted services within Agency-wide Administration.
  - HHSA, Agency Administration (2000-2001000)
    - Increase Salaries and Wages by \$350,000
    - Increase Other Professional Services- \$200,000
  - HHSA, Self Sufficiency (2000-2000600)
    - Increase Salaries and Wages by \$150,000
    - Decrease Support and Care of Persons by \$700,000

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11. Fund 2000 Health and Human Services: Increase appropriations to cover increased staffing costs and IHSS MOE payments in the Comprehensive Services for Older Adults sub-division; offset by a reduction in Child Welfare subdivision due to higher staffing vacancies than budgeted (the decrease in Child Welfare is unrelated to the CSOA increase but is required to balance the funds budget).
  - HHSA, Child Welfare Services Operations (2000-2000400)
    - Decrease Salaries and Related Benefits by \$250,000
    - Decrease Support and Care of Persons by \$260,000
  - HHSA, Comprehensive Services to Older Adults (2000-2000500)
    - Increase Salaries and Related Benefits by \$250,000
    - Increase IHSS Provider Payments by \$260,000
  
12. Fund 2000 Health and Human Services: Increase appropriations to cover staffing costs in the Alcohol and Drug Services subdivision due to lower staffing vacancy than anticipated offset by a reduction in Mental Health subdivision (the decrease in the Mental Health Division is unrelated to the ADS increase but is required to balance the funds budget).
  - HHSA, Alcohol and Drug Services (2000-2000300)
    - Increase Salaries and Related Benefits by \$113,000
  - HHSA, Comprehensive Services to Older Adults (2000-2000200)
    - Decrease Client Provider Services by \$113,000
  
13. Fund 2040 Roads Fund: Increase appropriations in the Roads Operating subdivision due to increased overtime cost partially related to the 2017 Napa Fire Complex as well as normal operations; offset by a transfer from the Declared Disaster Division and decrease of Roads appropriation for contingency.
  - Roads, Operations-Maintenance (2040-2040000)
    - Increase Transfer-in Revenue by \$75,215
    - Increase Overtime by \$100,000
  - Decrease Appropriation for Contingency (Roads) by \$24,785
  
14. Fund 2080 Affordable Housing: Increase appropriations in the Affordable Housing subdivision offset by the use of available fund balance to fund one third of the Homeless Coordinator position within Health and Human Services.
  - Affordable Housing (2080-2080000)
    - Increase Transfer-out by \$45,000
    - (Offset by use of fund balance)*
  
15. Fund 2100 Fire Protection: Increase appropriations in the Fire Yountville subdivision to transfer funding to complete the Yountville Fire Station kitchen floor replacement project, offset by use of fund balance in the operations subdivision.
  - Fire Protection Yountville (2100-2100012)
    - Increase Intrafund Transfer-out by \$11,000
    - (Offset by use of fund balance)*
  - Fire Protection CIP (2100-2100050-16006)
    - Increase Intrafund Transfer-in Revenue by \$11,000
  
16. Fund 4100 Fleet Management Fund: Increase appropriations in the Fleet Operations subdivision to complete a repaving project at California Blvd (Fleet Operations building) offset by the use of fund balance in the fleet operations subdivision.
  - Fleet Operations (4100-4100000)
    - Increase Building Improvements by \$120,000
    - (Offset by use of fund balance)*

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17. Fund 4400 Employee-Retiree Benefits and Fund 1000 General Expenditures: Increase appropriations in the General Expenditure subdivision vacation-pay out by \$100,000 due to increased payouts from personnel separating from the County, offset by a reduction in General Expenditure Other Financing uses; concurrently increase appropriations in the Employee Benefits-other subdivision offset by an increase in charges for services.
- General Fund, General Expenditure (1000-1051000)
    - Increase Vacation Payout by \$100,000
    - Decrease Other Financing Uses by \$100,000
  - Employee Benefits, Employee Benefits-other (4400-4400009)
    - Increase Charges for Services Revenue by \$100,000
    - Increase Vacation Payout by \$100,000

**The following adjustments are increases in appropriations for Transfers-out from the Non-Operating Special Revenue funds to the Respective Operating Funds to pay for allowable expenditures. No increased appropriations in the Operating funds are being requested at this time.**

18. Fund 2000 Health and Human Services Agency and Fund 2500-2011 Realignment: Increase revenue and appropriations in the 2011 Realignment non-operating Special Revenue fund with anticipated increased Realignment revenue transferred to Child Welfare to cover general operating costs.
- HHSA, Child Welfare Administration (2000-2000400)
    - Increase Transfer-in 2011 Realignment revenue by \$150,000
  - 2011 Realignment SRF (2500-2000486)
    - Increase Transfer-out by \$150,000
19. Fund 2000 Health and Human Services and Various 2460 Health and Sanitation Non-operating Special Revenue Funds: Increase appropriations in two non-operating special revenue funds to cover increased Emergency Preparedness expenditures within the Public Health operating budget.
- HHSA, Public Health (2000-2000100)
    - Increase Transfer-in revenue by \$32,931
  - Health and Sanitation SRF, Public Health Local Bioterrorist (2460-2000151)
    - Increase Transfer-out by \$25,284
  - Health and Sanitation SRF, Health Resource & Services (2460-2000155)
    - Increase Transfer-out by \$7,647
20. Fund 2000 Health and Human Services and Fund 2500 Mental Health Realignment SRF: Increase appropriations in the Mental Health Realignment non-operating special revenue fund to offset costs within the Mental Health operating budget.
- HHSA, Mental Health Administration (2000-2000200)
    - Increase Transfer-in 2011 Realignment revenue by \$16,836
  - HHSA, Mental Health SRF (2500-2000280)
    - Increase Transfer-out by \$16,836
21. Fund 2000 Health and Human Services and Fund 2480 Public Assistance SRF: Increase revenue within the Child Welfare Administration subdivision due to a transfer from the County Children Fund subdivision to assist in covering increased allowable costs.
- HHSA, Child Welfare (2000-2000400)
    - Increase Transfer-in revenue by \$11,000
  - HHSA, Public Assistance SRF (2480-2000450)
    - Increase Transfer-out by \$11,000